

**PARALEGAL PRACTITIONER
STEERING COMMITTEE
MEETING**

**Minutes
June 21, 2018
Council Room
Matheson Courthouse
450 S. State St.
Salt Lake City, Utah 84111
12:00 p.m. – 2:00 p.m.**

Justice Deno Himonas, Presiding

Attendees:

Justice Deno Himonas, Chair
John Baldwin
Carrie Boren
Sue Crismon
James Deans
Julie Emery
Dixie Jackson
Steven Johnson
Commissioner Kim Luhn
Ellen Maycock
Jacqueline Esty Morrison
Daniel O’Bannon
Rob Rice
Monte Sleight
Judge Kate Toomey
Elizabeth Wright

Excused:

Dean Robert Adler
Adam Caldwell
Dr. Thomas Clarke
Terry Conaway
Dean Benson Dastrup
Cathy Dupont
Judge Royal Hansen
Jim Jardine
Scott Jensen
Richard Schwermer
Senator Stephen Urquhart

Staff:

Jeni Wood – Recording secretary

Guests:

1. WELCOME AND APPROVAL OF MINUTES: (Justice Deno Himonas)

Justice Deno Himonas welcomed everyone to the meeting.

Motion: Judge Kate Toomey moved to approve the May 22, 2018 committee minutes, as amended. Sue Crismon seconded the motion, and it passed unanimously.

2. REVIEW FINAL RULES AND SELECT EFFECTIVE DATE: (Justice Deno Himonas)

Justice Himonas noted rules are typically effective either May 1 or November 1, with exceptions. After brief discussion, the committee determined November 1 would work for final approval of the rules. Rules are: 14-403; 14-802; 15-301; 15-401; 15-402; 15-404; 15-405; 15-

406; 15-408; 15-409; 15-410; 15-411; 15-412; 15-413; 15-414; 15-415; 15-416; 15-501; 15-502; 15-503; 15-504; 15-506; 15-508; 15-509; 15-510; 15-511; 15-512; 15-513; 15-514; 15-515; 15-516; 15-517; 15-518; 15-519; 15-520; 15-522; 15-523; 15-524; 15-525; 15-526; 15-527; 15-528; 15-529; 15-530; 15-531; 15-532; 15-533; 15-601; 15-602; 15-603; 15-604; 15-605; 15-606; 15-607; 15-701; 15-702; 15-703; 15-705; 15-706; 15-707; 15-708; 15-709; 15-710; 15-711; 15-713; 15-715; 15-716; 15-717; 15-720; 15-901; 15-902; 15-903; 15-904; 15-905; 15-906; 15-907; 15-908; 15-909; 15-910; 15-911; 15-912; 15-913; 15-914; 15-915; 15-916; 15-1001; 15-1101; 15-1102; 15-1103; 15-1104; 15-1105; 15-1106; 15-1107; 15-1108; 15-1109; 15-1110; 15-1111; 15-1112; 15-1113; 15-1114; 15-1115; 15-1116; 15-1117; 15-1118; 15-1119; 15-1120; Preamble; 15-1200; 15-1201; 15-1202; 15-1203; 15-1204; 15-1205; 15-1206; 15-1207; 15-1208; 15-1209; 15-1210; 15-1211; 15-1212; 15-1213; 15-1214; 15-1215; 15-1216; 15-1217; 15-1218; 15-1219; 15-1221; 15-1223; 15-1225; 15-1226; 15-1227; 15-1232; 15-1233; 15-1234; 15-1236; 15-1237; 15-1238; 15-1239; 15-1240; 15-1242; 15-1244; 15-1245; 15-1246; 15-1247; 15-1248; 15-1249; 15-1250; 15-1251; 15-1253; 15-1254; 15-1255; 15-1256; and 15-1257.

3. AMEND RULE 15-703: (Julie Emery)

Julie Emery distributed a revision to rule 15-703. Ms. Emery noted two of the three national tests were recently revised. There was discussion on this rule.

Motion: Elizabeth Wright moved to approve rule 15-703 with corrections on lines 17 and 33-37. Judge Toomey seconded the motion, and it passed unanimously.

4. COORDINATION WITH UTAH VALLEY UNIVERSITY: (Elizabeth Wright, Jacqueline Esty Morrison, Julie Emery, and Carrie Boren)

Ms. Wright said the contract has been created and reviewed, however, there are some changes that need to be addressed.

5. LPP SUPERVISION LIMITS: (Julie Emery)

Monte Sleight said the rules require supervision of an LPP by an attorney. Justice Himonas said the national center recommends lowering barriers, such as allowing an LPP to be supervised by someone other than an attorney. Ms. Wright said rules will need to be amended clarifying supervisory roles. Ms. Wright will work on the rules and return to the next LPP executive meeting with drafts.

6. URCP AND RULES OF EVIDENCE: (Justice Deno Himonas)

Justice Himonas explained the Rules of Appellate Procedure, Rules of Evidence, Rules of Civil Procedures, and Small Claims Rules need to be reviewed. Judge Toomey, Commissioner Kim Luhn, and Carrie Boren will review the rules and report at the next meeting. Steve Johnson said the Rules of Professional Conduct Committee should review the LPP rules for potential issues.

7. OTHER BUSINESS

Ms. Emery distributed and discussed a checklist. Ms. Emery, Rob Rice, Ms. Wright, and Jacqueline Morrison will propose a rule for the committee. Ms. Emery said there should be information on websites that address how to obtain training/volunteer.

Ms. Emery said Cathy Dupont, Carrie Boren, and Jim Hunnicut will present about the LPP program at the Bar's summer convention.

Ms. Emery said larger firms are reviewing the possibility of utilizing LPPs.

8. ADJOURN

The meeting was adjourned.