Clear Form

CASH CHANGE FUND: CHANGE IN CUSTODIAN/VERIFICATION COUNT

Court Location: _____

Cash Change Fund Custodian _____

Cash Change Fund Amount _____

CASH

$	1.00	X	_____	=	$ _____
$	2.00	X	_____	=	$ _____
$	5.00	X	_____	=	$ _____
$	10.00	X	_____	=	$ _____
$	20.00	X	_____	=	$ _____
$	50.00	X	_____	=	$ _____
$	100.00	X	_____	=	$ _____

TOTAL CURRENCY $ _____

COIN

$	0.01	X	_____	=	$ _____
$	0.05	X	_____	=	$ _____
$	0.10	X	_____	=	$ _____
$	0.25	X	_____	=	$ _____
$	0.50	X	_____	=	$ _____
$	1.00	X	_____	=	$ _____

TOTAL COINS $ _____

TOTAL CASH CHANGE FUND $ _____

Date: _____

Custodian's Signature _____

Court Manager's Signature _____

Send the completed form to AOC Finance when requesting a change in the custodian. Keep a copy on file at the court office. Court manager is to secure the fund until it is assigned to the new custodian.

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