

Application for ADR Court-Annexed Arbitrator Roster

Name: _____

Please fill out the attached application. The complete application should include the following documents and attachments:

- Application for ADR Court-Annexed Arbitrator Roster**
- Court Annexed ADR Program Ethical Statement**
- Information for the Public Court Roster, *with the following attachment:***
 - 100 word, typed professional biography**

Please send the completed application with attachments to:

**Nini Rich, ADR Director
Administrative Office of the Courts
PO Box 140241
Salt Lake City UT 84114-0241**

**Application for ADR Arbitrator Roster
(For ADR office use only)**

Name _____

Address _____

Office Phone Number _____ Personal Phone Number _____

Email Address _____

Are you a member of the Utah State Bar? If so, what is the date of your admission to the Bar? (To be included on the Arbitrator Roster you must be a member in good standing of the Utah State Bar for at least 10 years)

What is the maximum hourly rate you will charge for arbitration services?

Please include the address and a description of the facility at which you will be conducting arbitration.

Are you willing to travel to other areas of the state to provide arbitration services? To which judicial districts are you willing to travel? How much will you charge for travel time and expenses?

As a court qualified ADR provider, I agree to re-qualify annually to maintain my listing on the court roster. Including the requirement to do at least one pro bono case annually if called upon by the ADR Director to do so. At the end of each year, I also agree to complete an online court report (instructions will be provided at the end of each year for how to access and complete this report). This report shall include the following information:

*Information demonstrating that I have conducted at least three arbitrations (or 12 hours of arbitration) during the previous year;
As well as, the number and type of all arbitration sessions completed each year, including the settlement status.*

I also agree to keep the Court ADR office informed of any changes to my roster information provided in this application.

Signature of Applicant

Date

Information for the Public Court Roster

Please list your contact information as you would like it to appear on the public court roster;

Name: _____

Company: _____

Address: _____

City, State, Zip: _____

Phone: _____

Email: _____

Please provide a *one paragraph, typed professional* biography on a plain white sheet of paper. Include your mediation training, experience, and areas of expertise. This will be the biographical sketch included on the ADR Court-Annexed roster so please limit it to *no more than 100 words*, excluding your name and address.

Maximum Fee per hour: _____

Judicial Districts served: _____

Fees for Travel: _____