

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

I am  Plaintiff/Petitioner  Defendant/Respondent  
 Plaintiff/Petitioner's Attorney  Defendant/Respondent's Attorney (Utah Bar #: \_\_\_\_\_)  
 Plaintiff/Petitioner's Licensed Paralegal Practitioner  
 Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #: \_\_\_\_\_)

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

|   |   |
|---|---|
| <p>_____<br/>Plaintiff/Petitioner</p> <p>v.</p> <p>_____<br/>Defendant/Respondent</p> | <p><b>Summons</b> (To be served in Utah)</p> <p>_____<br/>Case Number</p> <p>_____<br/>Judge</p> <p>_____<br/>Commissioner (domestic cases)</p> |
|---|---|

The State of Utah to

\_\_\_\_\_ (party's name):

A lawsuit has been filed against you. You must respond in writing by the deadline for the court to consider your side. The written response is called an Answer.

您已被起诉。您必须在截止日期之前，以书面形式作出回复，以便法院将您这一方的立场列入考量。该书面回复被称为答辩状。

**Deadline!**

Your Answer must be filed with the court and served on the other party **within 21 days** of the date you were served with this Summons.

If you do not file and serve your Answer by the deadline, the other party can ask the court for a default judgment. A default judgment means the other party can get what they asked for, and you do not get the chance to tell your side of the story.

**Read the complaint/petition**

The Complaint or Petition has been filed with the court and explains what the other party is asking for in their lawsuit. Read it carefully.

**Answer the complaint/petition**

You must file your Answer in writing with the court **within 21 days** of the date you were served with this Summons. You can find an Answer form on the court's website:  
[www.utcourts.gov/howto/answer/](http://www.utcourts.gov/howto/answer/).

**Serve the Answer on the other party**

You must email, mail or hand deliver a copy of your Answer to the other party (or their attorney or licensed paralegal practitioner, if they have one) at the address shown at the top left corner of

**截止日期!!!**

您的答辩状必须在自本法院传票送达给您本人之日起，**21天内**以书面形式提交于法院并送达于对方当事人。如果您未在截止日期前将答辩状提交于法院并送达于对方当事人，对方当事人则可要求法院作出缺席判决。缺席判决表示对方当事人的诉求可获得法院的批准，而您则没有机会陈述您这一方的案情。

**阅读起诉书/诉状**

原告或申请人已经向法院提交起诉书或诉状，并已针对在诉讼中所提出的诉求作出解释，请仔细阅读。

**对起诉书/诉状作出答辩**

您必须在自本法院传票送达给您之日起，**21天内**以书面形式向法院提交您的答辩状。您可以在以下法院网站上找到答辩状表格：  
[www.utcourts.gov/howto/answer/](http://www.utcourts.gov/howto/answer/)。

**将答辩状送达给对方当事人**

您必须将您的答辩状的副本，以邮寄或亲自送交方式，送达到对方当事人在本传票第一页左上角

the first page of this Summons.

所列出的地址，或者给对方当事人的律师或有执照的法律助理，如果对方有的话。

**Finding help**

The court's Finding Legal Help web page ([www.utcourts.gov/howto/legalassist/](http://www.utcourts.gov/howto/legalassist/)) provides information about the ways you can get legal help, including the Self-Help Center, reduced-fee attorneys, limited legal help and free legal clinics.

**寻求帮助**

法院的寻找法律帮助网页 ([www.utcourts.gov/howto/legalassist/](http://www.utcourts.gov/howto/legalassist/)), 提供如何获得各种法律帮助的相关信息，包括自助中心、低费用律师、有限的法律帮助、和免费法律诊所。

**Plaintiff/Petitioner or Defendant/Respondent**

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_  
Printed Name \_\_\_\_\_

**Attorney or Licensed Paralegal Practitioner of record (if applicable)**

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_  
Printed Name \_\_\_\_\_