

AMERICAN BAR ASSOCIATION

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Tim Shea
Senior Staff Attorney
Utah State Courts
450 South State Street, P.O. Box 140241
Salt Lake City, UT 84114

Re: Letter of Agreement for Project on Working Interdisciplinary Network of Guardianship Stakeholders

Dear Mr. Shea:

We are pleased to inform you that the Utah State Courts has been awarded an incentive grant of \$7,000 to serve as one of four pilot states in the National Guardianship Network (NGN) project on Working Interdisciplinary Networks of Guardianship Stakeholders (WINGS). In addition to the funds, the award also includes technical assistance from NGN experts. The project is supported by the State Justice Institute and the Borchard Foundation Center on Law and Aging. The American Bar Association Commission on Law and Aging serves as the funding conduit and coordinator for the WINGS project. The grant period runs from March 31, 2013 through March 31, 2014.

If you agree on behalf of the Utah State Courts to accept this incentive grant and the requirements set out in this letter of agreement, please counter-sign the two original letters (sent in hard copy by mail) and return one original to me. If you have any questions, please contact me at erica.wood@americanbar.org or 202-662-8693 before you return a counter-signed original.

Background

The Third National Guardianship Summit was a landmark consensus conference sponsored in 2011 by the ten National Guardianship Network entities (including the National Center for State Courts and the National College of Probate Judges) and participating co-sponsors. One of the key Summit recommendations urges states to establish Working Interdisciplinary Networks of Guardianship Stakeholders (WINGS). Such groups aim to drive changes in the adult guardianship and alternatives system that will affect the ways courts and guardians practice -- as well as improve the lives of people who need help in personal and financial decision-making. The Summit recognized that reform can

best be accomplished by ongoing state multidisciplinary entities for problem-solving, trend identification, and action strategies.

Under the SJI and Borchard Foundation grants, the ABA Commission on Law and Aging, working on behalf of and with its NGN partners, will: provide the incentive funds and technical assistance to the four selected states; and encourage WINGS replication through a listserv, web page, and action template for other states.

Participation as a Pilot Court

By agreeing to participate as a pilot court in the WINGS project, the Utah State Courts agrees to perform the following tasks:

1. Confirm a designated state coordinator for the project.
2. Convene a small steering committee (four to six members) to engage with the ABA Commission and NGN in initial planning.
3. Participate in at least two conference calls before a full WINGS group meeting, including the state coordinator, members of the steering committee, and the NGN/ABA Commission experts.
4. Identify WINGS stakeholders (including the required stakeholders named in the Request for Proposals).
5. Finalize a process for setting goals and objectives for WINGS.
6. Plan for an initial WINGS agenda.
7. Host an initial WINGS meeting, including a site visit by a designated NGN/ABA Commission expert.
8. Participate in at least two follow-up phone conferences including the coordinator, the steering committee, and NGN/ABA Commission experts. Submit a brief progress report before each call.
9. Consider hosting a second NGN visit for a mid-point assessment if funds allow, including a focus on sustainability of the group.
10. Cooperate with NGN and the ABA Commission in outreach to other states about WINGS.
11. Submit a final report.

Use of Funds, Payment and Reporting Requirements

The WINGS grant from the ABA Commission requires that the \$7,000 be spent only in supporting the Utah State Courts WINGS effort. This might include conducting a needs assessment, commissioning research, convening meetings and supporting member travel, and conducting outreach.

The Court will receive the payment in a lump sum of \$7,000 following the initial WINGS meeting and NGN/ABA Commission site visit, upon the Court's submission of a simple invoice requesting the lump sum.

The Court will submit a five-page final report by April 15, 2014 documenting the tasks completed, the progress made, and the outlook for the future; and itemizing the expenditures.

This is a small grant that should offer important assistance for the Court, galvanize partnerships, set in place actions that will last long beyond the grant period, and improve the lives of many people throughout the state in need of decision-making support.

Sincerely,

Erica Wood. 3/20/13

Erica Wood
Assistant Director
ABA Commission on Law and Aging

Accepted and Agreed:

By: *Terry M. Lee*

Title: *Staff Attorney*

Date: *April 9, 2013*

AMERICAN BAR ASSOCIATION
OFFICE OF THE GENERAL COUNSEL

APPROVED: *C. Daubard*

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