

Checklist for Petition for Rehearing Utah Rule of Appellate Procedure 35

Filing Deadlines

Petition for Rehearing	14 days from issuance of opinion, memorandum decision or per curiam decision
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Service of Petition

Briefs must be served on the attorneys for all parties to the appeal.

- If the party is not represented by an attorney, they must be served on the self-represented party.
- An original signature is required on the proof of service.

Number of Copies

Supreme Court	One with original signature and 7 copies
Court of Appeals	One with original signature and 7 copies

Length of Petition

Petition	15 pages
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Size and Binding

- Paper size: 8 ½ " x 11".
- Binding: Compact or Vello binding required; coiled plastic or spiral binding is not acceptable.

Printing Requirements

- Margins must be at least one inch on top, bottom and sides of each page.
- Proportionally spaced typeface must be 13-point or larger for both text and footnotes. A monospaced typeface may not contain more than ten characters per inch for both text and footnotes.
- Print on both sides of the page.
- Double spaced; 1½ line spacing is not acceptable.

Cover Requirements

- **Paper Stock** - must be heavy weight paper.

- **Cover color**

Petition for Rehearing	Tan
Response to Petition for Rehearing	White
Amicus	Green

- **Case caption**

- **Name of the appellate court**

Specify either "In the Utah Supreme Court" or "In the Utah Court of Appeals"

- **Appellate court docket number**

- **Title of the document**

For example "Brief of the Appellant" or "Brief of the Appellee"

- **Name and Address of Attorneys or Self-Represented Parties**

The name and address of the person filing the petition (attorney or self-represented party) should be on the lower right of the brief.

The name and address of the opposing attorney or self-represented party should be on the lower left.

See last page of this checklist for an example of a Petition for Rehearing cover.

Content Requirements

In this order:

- List of all parties, unless the caption on the cover shows all parties.
- Proof of Service
- Copy of decision to which Petition is directed.

Sample Petition for Rehearing cover format

IN THE UTAH COURT OF APPEALS

State of Utah, Plaintiff / Appellee	PUBLIC [or] NON-PUBLIC
vs.	Case No. 20140001-CA
Albert James Jones, Defendant / Appellant	

Petition for Rehearing

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