

Checklist for Petition for Rehearing Utah Rule of Appellate Procedure 35

Filing Deadlines

Petition for Rehearing	14 days from issuance of opinion, memorandum decision, per curiam decision, or order resolving the appeal on the merits.
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Service of Petition

Petition must be served on the attorneys for all parties to the appeal.

- If the party is not represented by an attorney, they must be served on the self-represented party.
- An original signature is required on the proof of service.

Length of Petition

Petition	15 pages
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Size and Binding

- Paper size: 8 ½ " x 11".
- Binding: Compact or Vello binding required; coiled plastic or spiral binding is not acceptable.

Printing Requirements

- Margins must be at least one inch on top, bottom and sides of each page.
- Proportionally spaced typeface must be 13-point or larger for both text and footnotes. A monospaced typeface may not contain more than ten characters per inch for both text and footnotes.
- Print on both sides of the page.
- Double spaced; 1½ line spacing is not acceptable.

Cover Requirements

- **Cover color** (if hard copy submitted)

Petition for Rehearing	Tan
Response to Petition for Rehearing	White

- **Case caption**
- **Name of the appellate court**
Specify either "In the Utah Supreme Court" or "In the Utah Court of Appeals"
- **Appellate court docket number**
- **Title of the document**
For example "Petition for Rehearing" or "Response to Petition for Rehearing"
- **Name and Address of Attorneys or Self-Represented Parties**
The name and address of the person filing the petition (attorney or self-represented party) should be on the lower right of the brief.
The name and address of the opposing attorney or self-represented party should be on the lower left.

See last page of this checklist for an example of a Petition for Rehearing cover.

Content Requirements

In this order:

- List of all parties, unless the caption on the cover shows all parties.
- Proof of Service
- Copy of decision to which Petition is directed.

Sample Petition for Rehearing cover format

IN THE UTAH COURT OF APPEALS

State of Utah, Plaintiff / Appellee	PUBLIC [or] NON-PUBLIC
vs.	Case No. 20200001-CA
Albert James Jones, Defendant / Appellant	

Petition for Rehearing

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