

## Request for Transcript (Child Welfare Appeals)

Transcripts must be ordered online at [www.utcourts.gov](http://www.utcourts.gov). You may use this form **only** if you do not have access to a computer. Mail or hand deliver this form to:

Transcript Coordinator  
 450 S State Street, 5<sup>th</sup> Floor  
 PO Box 140230  
 Salt Lake City, UT 84114

_____	_____
Name	Court Location
_____	_____
Address	Case Name
_____	_____
City, State, Zip	Child's Date of Birth
_____	_____
Phone	Juvenile Court Case Number
_____	_____
Email	Appellate Court Case Number

To: Transcript Coordinator

(1) Please arrange for a transcript of the proceedings (for example, a hearing or trial) held in this case before juvenile court Judge \_\_\_\_\_ (name) to be prepared, certified and filed with the trial court. [List as many as you need; attach more sheets if needed]

Date	Proceeding Start Time	Proceeding Stop Time	Courtroom

(2) The transcript [ ] is [ ] is not for an appeal.

\_\_\_\_\_ Sign here ► \_\_\_\_\_  
 Date  
 \_\_\_\_\_  
 Typed or Printed Name \_\_\_\_\_

**Certificate of Service**

I certify that on \_\_\_\_\_ (date) a copy of this Transcript Request was served on all parties listed here by the method indicated below:

Mailed	Emailed	Hand-delivered	Name	Mailing or Email Address
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____

\_\_\_\_\_ Sign here ► \_\_\_\_\_  
Date  
Typed or Printed Name \_\_\_\_\_