



Utah State Courts

Juvenile Court eFiling Information 2015





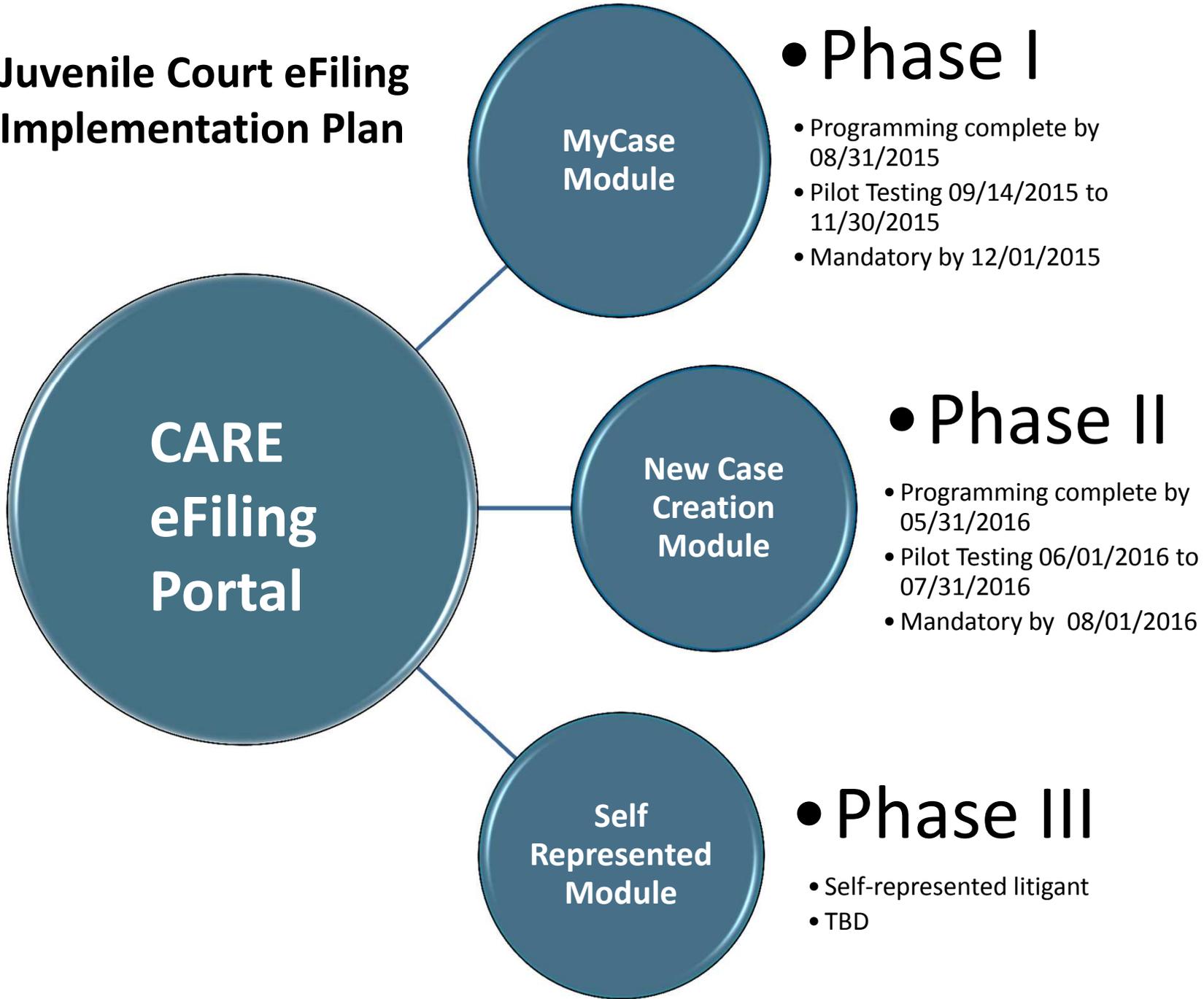
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AGENDA

- Overview of Juvenile Court eFiling Implementation Plan (Phases and Timelines)
- Quick Facts about eFiling
- Frequently Asked Questions
- Overview of training tools
- Demo of programming to date



Juvenile Court eFiling Implementation Plan



• Phase I

- Programming complete by 08/31/2015
- Pilot Testing 09/14/2015 to 11/30/2015
- Mandatory by 12/01/2015

• Phase II

- Programming complete by 05/31/2016
- Pilot Testing 06/01/2016 to 07/31/2016
- Mandatory by 08/01/2016

• Phase III

- Self-represented litigant
- TBD



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Phase I:

- MyCase Module- Ability to eFile documents in CARE on cases with an existing incident and case number.

Phase II:

- Case Creation Module- Ability to create a new case in CARE that does not have an existing case number.

Phase III

- Self Represented parties-TBD





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A FEW QUICK FACTS ABOUT EFILING....

- CARE will serve as the electronic filing system.
- DCFS will file documents through the SAFE/CARE interface beginning by Region:
 - Sept. 14th- Eastern Region (7th & 8th Districts)
 - Oct. 1st- Salt Lake Valley Region (3rd District-excluding Summit County)
 - Oct. 14th- Southwest/Western Region(4th, 5th, & 6th Districts & Summit County)
 - Nov. 2nd- Northern Region (1st and 2nd Districts)
- DCFS Training on eFiling will be conducted by their agency – points of contact for questions will be identified.



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A FEW QUICK FACTS ABOUT EFILING....

- GAL will file documents through the VOICE/CARE interface.
- JJS will file documents directly in CARE using their login beginning September 14, 2015.
- Seventh District has agreed to pilot test for the first 30 days, which will begin on September 14, 2015.



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FREQUENTLY ASKED QUESTIONS (FAQ'S):

- **How do I obtain my CARE Login?**
 - *Contact the Judicial District for which you typically practice.*
- **Do I fill out a User agreement or an Agency agreement?**
 - *Each individual user that wants a CARE login must sign a user agreement.*
 - *Each Agency Director must also sign an agency agreement which allows individual attorneys to access cases at the agency level. (Firm access)*



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FREQUENTLY ASKED QUESTIONS

- During Phase I-How do I eFile on an existing case?
 - *Must have a CARE Login AND must be assigned to the case in CARE.*
- How do I get assigned to the case in CARE?
 - *Must file an Appearance of Counsel and/or appear in Court and the clerk will assign at the time of a first hearing.*
- When I eFile a document will the parties receive an email notification that the document was filed?
 - *No. It will be up to the filing party to send notice.*



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Utah Rules of Juvenile Procedure

Rule 53. Appearance and withdrawal of counsel.

- In order to eFile on a case you must be assigned to the case.
- It will be important to file a Motion to Withdraw on the cases for which you are assigned.



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Training Availability:

- Courts website
<http://www.utcourts.gov/efiling/juvenile/>
- Online Training Program- OTP
 - Assistant Attorney General
(Basics of eFiling, How to Set defaults, My Cases/My Calendar
How to eFile Documents, How to Create an Order for Signature,
MyWorkspace)
 - Defense Counsel
(Basics of eFiling, How to Set Defaults, My Cases/My Calendar
How to eFile Documents, How to Create an Order for Signature,
How to Assign & Withdraw from a Case)





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Programming DEMO





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Questions?

For up to date information, please view the courts website <http://www.utcourts.gov/efiling/juvenile/>