Request for a Record
Utah State Courts
(must be submitted in writing)

To:

Utah Judiciary:_____

Address:_____

_____

Records requested (describe with reasonable specificity, attach additional sheet if necessary):

_____

_____

_____

_____

[ ]   I want to inspect (view) the records. (There is no charge for viewing or inspecting a record.)

[ ]   I want copies of the records. I understand that I may be responsible for fees associated with copy and research charges as permitted by Rule 4-202.08, Utah Code of Judicial Administration.

Rule 4-202.08 allows for a fee waiver in certain circumstances. Based on that rule, I am requesting a waiver of fees because:

    [ ]   The records are requested on behalf of a government entity required by law to obtain these court records.

    [ ]   I am the subject of the record and I am impecunious. (Provide an affidavit of impecuniosity).

    [ ]   I am a student engaged in research and require the records for academic purposes.

    [ ]   I am requesting records on behalf of a government entity and the fees are minimal.

If the requested records are not public, please explain why you believe you are entitled to access.

    [ ]   I am the subject of the record.

    [ ]   I am the person who provided the information.

    [ ]   I am authorized to have access by the subject of the record or by the person who submitted the information. (Attach documentation required by Rule 4-202.03).

    [ ]   Other. Please explain:_____

[ ]   I am requesting an expedited response as permitted by Rule 4-202.06. (Please attach information that shows your status as a member of the media and the record is for a story to be broadcast or published; or other information that demonstrates that you are entitled to an expedited response because the request benefits the public rather than the person making the request). Without this provision the request will be handled as soon as reasonably possible, but can take up to ten business days to be decided.

This request is submitted under Rule 4-202.03.

Person making request:_____

Mailing Address:_____

Daytime Telephone Number:_____

Date:_____

_____
Signature of person making request