

**IN THE SEVENTH DISTRICT JUVENILE COURT  
STATE OF UTAH**

	<b>STANDING ORDER ON POLICE REPORTS MAINTAINED BY THE JUVENILE PROBATION DEPARTMENT</b>
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**It is hereby ordered:**

**In cases where a minor is consulting with defense counsel pursuant to Utah Code section 80-6-304, a juvenile probation officer may, upon request from defense counsel, release a police report related to the incident to the assigned defense counsel. A police report may contain sensitive and confidential information, it may be specifically classified by the law enforcement agency, and when maintained by the juvenile probation department, it may only be released by court order pursuant to Rule 4-202.03(8) of the Utah Judicial Council Code of Judicial Administration. As such, release of a police report pursuant to this Standing Order is subject to the following protections and restrictions:**

- 1. A Juvenile Probation Officer is only required to release a police report upon request if one has already been submitted to Juvenile Probation by the law enforcement agency for the related incident. A Juvenile Probation Officer is not required to obtain a police report upon request.**
- 2. Upon release, the police report is meant for defense counsel's eyes only and may only be used for purposes of advising youth on the nonjudicial adjustment. Defense counsel must take steps that are reasonably necessary to protect the police report to prevent disclosure.**
- 3. The police report and information contained therein may not be disseminated, reproduced, or maintained by defense counsel after advising the youth. Counsel may not provide contact information of the alleged victim to the youth. The police report must be destroyed or returned after consultation with the youth is complete.**
- 4. If a youth declines a nonjudicial adjustment or otherwise appears before the court on the incident, a police report and any information contained therein must be requested and obtained pursuant to traditional procedural rules.**
- 5. Whether inadvertent or otherwise, if defense counsel becomes aware of disclosure of the police report or any information contained therein, defense counsel must immediately notify the juvenile probation officer and cooperate in efforts to determine the scope of disclosure and any restorative measures.**

**A Juvenile Probation Officer must include a copy of this Standing Order with any police report provided pursuant to its terms.**

Any individual in violation of this Standing Order may be subject to contempt proceedings before the court.

DATED: 6/13/2025, 2025.



A handwritten signature in blue ink, appearing to read "Craig M. Bunnell", written over a horizontal line.

Craig M. Bunnell, Presiding Judge  
Seventh District Juvenile Court