

SECOND DISTRICT COURT

Request for Copy of Recording of Court Proceeding

(Recordings available for previous 9 years only)

Email Weber & Morgan County requests to: 2webermorgand@utcourts.gov

Email Davis County requests to: 2davisd@utcourts.gov

All Fees must be paid before recording will be prepared

Date of Request: _____ Case Number: _____

Court Location: Ogden Farmington Layton Bountiful Morgan

Judge/Commissioner: _____ Case Name: _____ vs./and _____

Hearing Date: _____ Hearing Time: _____

REQUESTOR'S INFORMATION:

Party Type: Plaintiff/Petitioner Defendant/Respondent Private Atty Other

Prosecutor (Billing will be sent to Co Atty) Public Defender (Billing will be sent to PDA or City)

Name: _____

Address: _____

Phone No.: (_____) _____

Email Address: _____

Check if copy is to be mailed to above address

Check if copy will be picked up

PLEASE CHECK REQUESTED FORMAT BELOW

\$15.00 Windows Media Player Digital Audio/Video (1 CD will hold approx. 8 hours of recording)

Copy will be ready for pickup/delivery within ten (10) business days from the date payment is received.

\$15.00 Audio CD – Plays in CD Player (1 CD holds 80 minutes)

Copy will be ready for pickup/delivery within ten (10) business days from the date payment is received.

\$15.00 Emailed MP3 (per half day of testimony)

Copy will be emailed within ten (10) business days from the date payment is received.

E-mail to: _____

\$15.00 Shared Audio (per half day of testimony)

Copy will be shared within five (5) business days from the date payment is received. Shared Audio to be accessed through FTR, which requires a free download. Shared audio will not be able to be downloaded and subsequently shared with others. Please list all email addresses you would like the audio shared with. Any future requests for the same recording will require a new request to be submitted and a fee to be paid.

Emails to Share Audio with: _____

Copy Fee \$ _____

Mailing Costs \$ _____ (\$4.13 for up to 3 CD's in a mailer)

Total \$ _____

NOTE: Copies will be discarded after 30 days if not picked up. Payments will not be refunded/transferred to another request.

COURT USE ONLY:

Copied by: _____ Date: _____ Date emailed/mailed: _____