IN THE FIRST JUDICIAL DISTRICT COURT
STATE OF UTAH

	REQUEST FOR AUDIO RECORDING
_____ Petitioner/Plaintiff, vs _____ Defendant/Respondent	Court: [ ] District [ ] Juvenile County: [ ] Box Elder [ ] Cache [ ] Rich Case Number: _____ Before: _____ Hearing Judge or Commissioner

- **Cost**: $15.00 per each ½ day (or less) of recording time. **Mailing cost**: actual cost
- Payment of $15.00 plus applicable mailing costs due in advance and may be set up in the case to be paid online.
- Additional payment may be required, depending on request.
- Attorneys of record must eFile their request which will collect the cost ($15.00) of one recording at the time of submission.

Hearing date: _____ Hearing time: _____ Courtroom #: _____

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Requested by: _____ Phone #: _____

Date of Request: _____ Minimum payment due: $_____

-- PLEASE CHOOSE FROM THE FOLLOWING OPTIONS --

o Audio MP3 → Email to: _____

o Audio CD **Cache County only** → o Audio only
→ o Audio **<u>with</u>** video (May 2019 or earlier)

o CD will be picked up **-OR-** o Please mail the CD(s) to:

Name: _____
Address: _____
_____
City/State/Zip: _____

After payment is made, audio requests may take up to 10 days to complete. If not picked up within 30 days after completion, they will be destroyed. Payment **WILL NOT** be refunded.

-- FOR COURT CLERKS ONLY --

Date copied: _____ # of Recordings: _____ Date paid: _____

Date called: _____ Date mailed/emailed: _____