

IN THE SEVENTH JUDICIAL DISTRICT AND JUVENILE COURT
IN AND FOR SAN JUAN COUNTY, STATE OF UTAH

IN RE: COURT ACCESS	STANDING ORDER FOR REMOTE AVAILABILITY Administrative Order 2021-01
---------------------	---

Due to resource limitations the Seventh District and Juvenile Court located in San Juan County at 297 S Main St., Monticello, Utah is required to adjust its hours and means of availability in order to support the core missions of the court. The Monticello Court Clerk's office will be accessible remotely each Monday morning from 8AM to 9AM and each Monday afternoon from 4PM to 5 PM and all day on each Friday until June 30, 2021. In-person office coverage will remain available during all other business hours. During the adjusted hours, the Court remains open and accessible by phone, email, paper filings via secure drop-box and by appointment. Hearings, trials, and other in-court business will not be disrupted by this change in counter coverage.

COURT HEARINGS

Most court hearings will be conducted virtually through video conferencing. You will receive a link and instructions for appearing virtually. If you do not receive a link within 48 hours of your hearing, contact your attorney or the court at 435-587-2122 or montscan@utcourts.gov. Hearing information and links for District Court will also be posted online at: <https://www.utcourts.gov/cal/>. In the event of an in-person hearing, the Judge will determine which persons in addition to the parties are allowed in the courtroom.

FILINGS

Individuals who do not have access to the Utah Court eFiling system may file pleadings via email in any existing case by sending an image of the pleading (preferably a PDF) of the filing to: montscan@ucourts.gov. Additionally, self-represented litigants may file, via email, protective order requests, stalking injunction requests, and pleadings in existing cases, without a handwritten signature. Instead, you should type your name and the date on the signature line provided on the form. All filings must include the filer's phone number and/or email address. Forms specific to the Seventh District as well as additional information can be found at <https://www.utcourts.gov/courts/dist/distsites/7th/>. Paper pleadings may be filed in-person via a secure dropbox which will be checked at least one time per day. No payments or monies should be left in the dropbox.

PAYMENTS

Visit the Court's website at www.utcourts.gov to make a payment on your district or juvenile court case. You will need your case number. If you don't know your case number, please call the clerk's office.

Dated this 25th day of March 2021.



George M. Harmond

Digitally signed by
George M Harmond
Date: 2021.03.25
10:29:30 -06'00'

George M. Harmond, Presiding District Court Judge

Mary L. Manley

Mary L. Manley, Presiding Juvenile Court Judge