

JUDICIAL COUNCIL MEETING

Minutes

May 18, 2020

Meeting conducted through Webex

9:00 a.m. – 1:00 p.m.

Chief Justice Matthew B. Durrant, Presiding

Members:

Chief Justice Matthew B. Durrant, Chair
Hon. Kate Appleby, Vice Chair
Hon. Brian Cannell
Hon. Augustus Chin
Hon. Ryan Evershed
Hon. Paul Farr
Justice Deno Himonas
Hon. Mark May
Hon. Kara Pettit
Hon. Derek Pullan
Hon. Brook Sessions
Hon. Todd Shaughnessy
Rob Rice, esq.

Excused:

Hon. John Walton
Michael Drechsel
Neira Siaperas

AOC Staff:

Hon. Mary T. Noonan
Cathy Dupont
Heidi Anderson
Shane Bahr
Todd Eaton
Alisha Johnson
Brent Johnson
Tom Langhorne
Larissa Lee
Meredith Mannebach
Bart Olsen
Jim Peters
Nathanael Player
Stacey Snyder
Karl Sweeney
Chris Talbot
Jessica Van Buren
Keisa Williams
Jeni Wood

Guests:

Hon. Dennis Fuchs, Senior Judge
Hon. David Hamilton, Second District Court
Hon. David Mortensen, Court of Appeals
Clifford Ross, District Attorney
Hon. F. Richards Smith, Fourth Juvenile Court
Hon. Robert Yeates, Chair GAL Oversight Committee

1. WELCOME AND APPROVAL OF MINUTES: (Chief Justice Matthew B. Durrant)

Chief Justice Matthew B. Durrant welcomed everyone to the meeting. Due to the recent coronavirus pandemic, the Council held their meeting entirely through Webex.

Motion: Judge Kate Appleby moved to approve the April 27, 2020 Council minutes, as amended to correct Mr. Rice's comment about the remote trial he attended, which was in Utah,

not Georgia. Judge Pettit requested that the minutes reflect that she voted against the ODR Grant, and that the IT Departments time for the ODR Grant is 100 hours, rather than minimal. Judge Ryan Evershed seconded the motion, and it passed unanimously.

2. CHAIR’S REPORT: (Chief Justice Matthew B. Durrant)

Chief Justice Durrant felt the Bar’s first virtual swearing-in ceremony went well and that Judge Robert Shelby, United States District Court, provided a positive speech.

3. ADMINISTRATOR’S REPORT: (Judge Mary T. Noonan)

Judge Mary T. Noonan noted the IT Department is working through the logistics of joining JPEC into proceedings on Webex and is coordination with judges and staff to assist with JPEC observations of hearings. Dr. Jennifer Yim will discuss with the Council next month the virtual observation of proceedings. The Education Department and IT are providing Webex training for court personnel.

The courts were working on updating all weighted caseloads and creating a probation officer weighted caseload. Utah remains the only court system that the National Center for State Courts (Center) is aware of that internally maintains its own weighted caseloads. The Center has a department dedicated to weighted caseload studies. The Management Committee approved putting all work on caseloads on hold pending additional information from the Center, or other vendors, to assist entirely or in part with the Utah Court’s weighted caseload studies. Judge Noonan will provide estimated costs when available.

The 2%, 5%, and 10% budget reduction scenarios, approved by the Budget & Finance Committee were sent to Gary Syphus, Legislative Fiscal Analyst. Judge Noonan expects a legislative response around mid-June.

4. COMMITTEE REPORTS:

Management Committee Report:

The work of this committee is reflected in the minutes.

Ad Hoc Budget & Finance Committee Report:

Judge Mark May noted the work of the committee will be discussed later in the meeting.

Liaison Committee Report:

Judge Kara Pettit reported that Senator Jani Iwamoto contacted Michael Drechsel to request feedback on a proposed statute of limitations bill. The committee took no position on the bill.

Policy and Planning Committee Report:

Judge Derek Pullan reported that rule 4-202.02 Records Classification will be discussed later in the meeting. The committee is working on court visitor rules; a policy issue of the forms that accommodate subpoenas; and expungement orders.

Bar Commission Report:

Rob Rice said all CLE activities and pro bono clinics are conducted online. The Bar is examining their current and future budget due to the economy. The Bar’s Summer Convention is cancelled.

5. FY 20 CARRYFORWARD AND ONGOING TURNOVER SAVINGS REQUESTS: (Judge Mark May and Karl Sweeney)

Chief Justice Durrant welcomed Karl Sweeney, Court Finance Director. Judge May explained the requests as shown in the below diagram.

 FY 2021 Carryforward and Ongoing Turnover Savings Requests					
Total Available Funds				\$ 3,015,400	\$ 2,670,900
		Requested		Approved by Legislature	
#	Budget Obligations	One Time	Ongoing	One Time	Ongoing
	HB002 Salary Increases (main line item only)		\$ 972,000		\$ 972,000
	HB002 Commissioner Recruitment and Retention		\$ 92,500		\$ 92,500
	HB002 Child Welfare Mediator		\$ 54,900		\$ 54,900
	HB002 Information Technology Enhancements	\$ 450,000	\$ 932,000	\$ 450,000	\$ 932,000
	HB206 Bail and Pretrial Release Amendments (in HB003)	\$ 63,000	\$ (13,000)	\$ 63,000	\$ (13,000)
	HB288 Prosecutor Data Collection Amendments (in HB003)	\$ 2,400	\$ 33,000	\$ 2,400	\$ 33,000
	Fiscal Notes - Various			\$ -	\$ (500)
	Subtotal			\$ 515,400	\$ 2,070,900
				Approved by Jud. Council	
Ongoing Turnover Savings - Total Available as of 5/1/2020 - \$600,000			\$ 600,000		
#	Previous Council Priorities Unfunded by Legislature - Ongoing				
1	<i>Self Help Center-Bring 5 employees to full time**; recommend funding through Ongoing Turnover Savings</i>	n/a	\$ 109,800		E
	Recommended Essential Spend				
	Council Deferrals from August 2019 - Ongoing				
	<i>Public Outreach / Education Coordinator Will be Presented as a 2022 request</i>	n/a	\$ -		
	<i>Two 3rd District Problem Solving Drive Court Clerks Request Withdrawn by Requester</i>	n/a	\$ -		
	Ongoing Turnover Savings - FY 2021 Requests				
	2021 Total Compensation Proposal (will be presented in June Judicial Council Meeting)	n/a	n/a		
	Subtotal Recommended Essential		\$ -	\$ 109,800	
	Balance Remaining from Ongoing Turnover Savings		\$ -	\$ 490,200	
Carryforward spending requests - Total Available \$2,500,000		\$ 2,500,000			
2	PSA Calculation Cost for Incuding NCIC "Hits" (Legal)	\$ 198,014			E
3	ICJ Operations Funding (Dues/Training and travel/Extradition) (Neira Siaperas) (\$24,000 approved last year - 1x)	\$ 20,000			E
4	Divorce Ed for Children Video - Teen Website (carry forward of remaining grant balance) (Public Information)	\$ 18,000			E
5	Utah Code & Rules for judges (Law Library) (\$54,069 approved last year - 1x) RULE CHANGE	\$ -			E
6	Secondary language stipend (HR) (\$65,000 approved last year - 1x)	\$ 65,000			E
7	Matheson Courthouse carpet repairs (select replacement with carpet tiles) (Facilities)	\$ 20,000			E
8	Time-limited Law Clerks (2 FTEs) (Shane Bahr) (\$190,650 approved last year - 1x)	\$ 191,200			E
	Subtotal Recommended Essential	\$ 512,214			
9	IT Unfunded Mandates (Researching funding through CCIJ)	\$ 337,500			
10	Education Leadership and Court Skills Academy (Education)	\$ 25,500			
11	Castledale Enhancements (7th District)	\$ 28,000			
12	Moab Courthouse Improvements (7th District)	\$ 12,000			
13	Supplemental Judicial operations budget (Finance Director) (\$70,000 approved last year - 1x)	\$ 70,800			
14	Employee incentive awards (Awards and taxes) (HR) (\$260,000 approved last year - 1x)	\$ 260,000			
15	Employee educational assistance (HR) (\$42,000 approved last year - 1x)	\$ 75,000			
	Subtotal Other Requests	\$ 808,800			
Total Requested from \$2.5M One-time Carryforward		\$ 1,321,014	\$ -	\$ -	\$ -
Balance Remaining		\$ 1,178,986	\$ 2,500,000	\$ 600,000	
LEGEND					
** Numbers are updated to current expected costs.					
<i>Items italicized in blue represent items prioritized or deferred by the Council in August 2019 or unfunded by the legislature in FY 2020</i>					
<i>Items in red represent funding identified by the Legislature for a specific purpose</i>					
E = Recommended by Budget and Finance Committee as Essential Spending					

The Self-Help Center can be fully funded moving from one-time funding to ongoing funding. Judge Pullan was concerned about the 2019 70% missed call rate. Nathanael Player said the data is not available for the current fiscal year but pointed out that they are not sure if

these are first or subsequent calls. Mr. Player noted tracking calls provides data showing the demand of those in need. The number of litigants served since the Self-Help Center has been working fulltime has increased.

The IT mandates request (\$330,000) comes from legislation that passed but was not fully funded. During this time of budget restraints, Judge May was concerned about diverting resources from critical court priorities for unfunded mandates. They are researching the possibility of a grant.

Chief Justice Durrant thanked Judge May and Mr. Sweeney.

Motion: Judge May moved to approve requests as follows: **Ongoing request** - Self-Help Center \$109,800 and **Carryforward requests** – PSA Calculation Cost for Including NCIC “Hits” funding \$198,014; ICJ Operations Funding Dues/Training and Travel/Extradition \$20,000; Divorce Education for Children Video Teen Website (carry forward of remaining grant balance) \$18,000; Utah Code & Rules for judges \$54,069 (approved last year 1x); Secondary language stipend \$65,000; Matheson Courthouse carpet repairs \$20,000; Time-limited Law Clerks (2 FTEs) \$191,200 for a total of essential items \$512,214, as presented. Judge Shaughnessy seconded the motion, and it passed unanimously.

6. FY 20 YEAR END ADDITIONAL BUDGET REQUESTS: (Judge Mark May and Karl Sweeney)

Chief Justice Durrant welcomed Karl Sweeney. Mr. Sweeney said these items could be purchased by the end of the fiscal year. Judge Noonan noted the equipment could be returned at a nominal expense if not used.

Forecasted Available One-time Funds			
#	Description	Funding Type	Amount
1	Turnover Savings as of pay period ending 4/17/2020	Turnover Savings	3,350,843
2	Turnover Savings Estimate for the rest of fiscal year (\$115K x 5 payrolls)	Turnover Savings	575,000
3	From TCE / AOC budgets	Internal Savings	546,100
4	Probate Notice Amendments (HB 343, 2020 GS)	Legislative Action	20,500
5	Reserve Balance (from August Judicial Council meeting)	Reserve	150,000
6	Reduction in FY 2020 funds due to FY 2020 legislative session	Legislative Action	(165,000)
7	Estimated Maximum use of Carryforward into FY 2021	Carryforward	(1,500,000)
Total Forecasted Available One-time Funds			\$ 2,977,443
Judicial Council Prioritized / Adopted			\$ (1,471,450)
Actual Return to State Finance Including other Savings			\$ 1,505,993

Spending Plan		FY20	13-Mar	Final Judicial Council	
#	One-time Spending Plan	Requests	Judicial Council	Approvals for Essential	
One-time Budget Requests/Current Status in Bold		Amount	Approvals	Items (E)	
			Amount	Non-essential (NE)	
1	Courtroom A/V Upgrades (IT) - work in process partially expended	350,000	350,000	350,000	E
2	Upgrade For the Record (FTR) Digital Recording Software (IT) - Already expended	257,600	257,600	257,600	E
17	Remote Accessories - Already expended	83,000	83,000	83,000	E
3	Learning Management System (Education) PO signed.	164,100	164,100	164,100	E
4	Self-Assessment Materials (Education) - Withdrawn (W/D) by Requester	2,000	2,000	N/A	NE
5	Training Equipment (Education) (laptops & equipment to create virtual training)	4,600	4,600	4,600	E
6	Alternative Dispute Resolution Training (ADR Committee) - CLASS CANCELLED	13,200	13,200	N/A	NE
7	Online Dispute Resolution Facilitation Training Manual (ADR) (See Footnote)	5,000	5,000	5,000	E
8	Jury Chairs for Brigham City (1st District) (See Footnote)	15,000	15,000	15,000	E
9	Jury Tables / Chairs for West Jordan (3rd District) (Order can be Cancelled w/o penalty)	66,700	66,700	-	NE
10	Carpet Replacement - Ogden Courthouse (2nd District) (Past cancellation date)	19,650	19,650	19,650	E
11	Public Viewing Agenda Monitor (Court of Appeals) (Order can be Cancelled w/o penalty)	4,000	4,000	-	NE
12	Matheson Café Room and Conference Room A/B/C Furniture (Facilities) (Partial Cancel)	130,500	130,500	43,500	E/NE
13	Workforce Performance Bonuses (State Court Administrator) - W/D by Requester	500,000	500,000	N/A	NE
14	Nat'l Assoc. Drug Court Prof. Annual Conference (Veteran's Court Team) - Converted to virtual conference @\$500 per attendee	3,960	3,960	-	NE
16	Inventory of PCs (4/7/2020 deadline) (IT) - Already expended	250,000	250,000	250,000	E
18	Replenish IT Equipment Monies Used for COVID19 Purposes	279,000		279,000	E
19	NEW. IT Court Room Video Equipment for Jury Trials	250,000			E
20	NEW. IT Docking Stations for New Laptops and Other Misc IT Purchases	115,000	-	-	E
Total One-time Spending Requests (before Contingent Requests)		2,513,310	1,869,310	1,471,450	
Potential Return to State Finance				1,505,993	

Contingent Requests		
13a	Employer Paid Benefits for Workforce Bonuses (6/26/2020 deadline) (SCA) Withdraw	160,200
15	Matheson Carpet Replacement (4/15/2020 deadline) (Facilities) - Move to \$2.5M Cfwd	400,000
Total with Contingent Requests		\$ 3,073,510

Chief Justice Durrant thanked Judge May and Mr. Sweeney.

Motion: Judge May moved to approve the IT courtroom video equipment \$250,000 and the IT docking stations \$115,000, as presented. Judge Shaughnessy seconded the motion, and it passed unanimously.

7. FACILITY PLANNING COMMITTEE REPORT AND REAUTHORIZATION: (Judge David Mortensen and Chris Talbot)

Chief Justice Durrant welcomed Judge David Mortensen and Chris Talbot. In accordance with Code of Judicial Administration Rule 1-205(1)(D), the Facility Planning Committee is requesting a performance review and recommendation of continuance from the Management Committee to the Judicial Council for an additional six-year term.

Notable accomplishments over the past four years

- 2020 Update of the Utah Judicial Facility Design Standards
- 2020 27 prioritized capital improvement projects requested at \$5.4M
- 2020 State Funding request presentation to IGG sub-committee for a new Manti Courthouse – not funded for \$20M. Will present request again in 2021.
- 2019 Opening of new Provo Fourth Judicial District Courthouse
- 2019 State Funding request presentation to State Building Board for a new Manti Courthouse – Ranked 3rd out of 11 projects
- 2019 10 prioritized capital improvement projects completed at \$5.6M
- 2019 State Funding request presentation to IGG sub-committee for a new Manti Courthouse – not funded for \$19M
- 2018 State Funding request presentation to State Building Board for a new Manti Courthouse – Ranked 9th out of 12 projects

2018 Opening of new Carbon County Seventh District Courthouse
2018 16 prioritized capital improvement projects completed at \$5.1M
2016 Update of the Utah Judicial Facility Design Standards
2016 Opening of Ogden Second District Juvenile Courthouse

Chief Justice Durrant thanked Judge Mortensen and Mr. Talbot.

Motion: Judge Todd Shaughnessy moved to approve the reauthorization of the Facility Planning Committee for a six-year term, as presented. Judge Ryan Evershed seconded the motion, and it passed unanimously.

8. GUARDIAN AD LITEM (GAL) OVERSIGHT COMMITTEE REPORT: (Judge Robert Yeates and Stacey Snyder)

Chief Justice Durrant welcomed Judge Robert Yeates and Stacey Snyder. In FY14, the GAL and CASA developed and began annually reporting on performance measures to the Executive Offices and Criminal Justice Subcommittee.

In FY19, the Private GAL program has 69 private attorneys who have accepted over 338 cases, including over 34 pro bono cases. The Best Practice Guidelines were expanded significantly, in the form of a Private Guardian ad Litem Manual. The GAL updates their website regularly with available Private GAL attorneys as well as the collection of pleadings. The GAL Office provides a monthly newsletter. The GAL and CASA have provided CLEs to their attorneys.

During FY19, 803 CASA volunteer advocates served 1,554 children and donated 33,007 service hours. CASA volunteers are assigned to an individual case and gather information for the GAL attorneys by visiting consistently with child clients, attending child and family team meetings and court hearings, and tracking the child's progress in school. CASA volunteers are carefully screened and are provided with 32 hours of pre-service training and 12 hours of annual in-service training. Utah's Friends of CASA is a 501(c)(3) nonprofit organization that supports the CASA program by providing supplemental funding for volunteer recruitment, training and retention.

Chief Justice Durrant thanked Judge Yeates and Ms. Snyder.

9. APPROVAL OF 2021 JUDICIAL COUNCIL SCHEDULE: (Judge Mary T. Noonan)

Judge Noonan briefly addressed the 2021 Judicial Council schedule.

Motion: Judge Appleby moved to approve the 2021 Judicial Council Schedule, as presented. Judge Shaughnessy seconded the motion, and it passed unanimously.

10. BOARD OF JUVENILE COURT JUDGES REPORT: (Judge F. Richards Smith)

Chief Justice Durrant welcomed Judge F. Richards Smith. Judge Smith said the Juvenile Court held a statewide virtual bench meeting. Some juvenile court judges are participating in the Juvenile Trial Workgroup and Risk Response Workgroup. A draft best practices jury trial

guideline is expected within a week or two. The juvenile bench has been very responsive to current situations.

Chief Justice Durrant thanked Judge Smith.

11. PROBLEM-SOLVING COURT CERTIFICATIONS: (Judge Dennis Fuchs)

Chief Justice Durrant welcomed Judge Dennis Fuchs. Judge Fuchs sought recertification of the following problem-solving courts. Judge Fuchs is now participating in virtual visits to observe staffing and hearings.

Criteria met

First District Adult Drug Court, Brigham City, Judge Maynard
Third District Adult Drug Court, West Jordan, Judge Hogan
Second District Adult Mental Health Court, Ogden, Judge Hyde
Third District Adult Mental Health Court, Salt Lake City, Judge Brereton
Third District Adult Mental Health Court, Salt Lake City, Judge Trease
Fourth District, Adult Mental Health Court, Provo, Judge Brady
Fourth District, Juvenile Drug Court, Provo, Judge Smith
Second District, Family Dependency Drug Court, Farmington, Judge Neil

Criteria not met, waiver attached

Second District Juvenile Drug Court, Ogden, Judge Noland
Third District Adult Drug Court, Salt Lake City, Judge Skanchy

Judge Shaughnessy noted all Third District drug courts have the same issues as Judge Skanchy and recommended having all Salt Lake County drug courts reviewed by the Council at the same time.

Chief Justice Durrant thanked Judge Fuchs.

Motion: Judge Pullan moved to conditionally certify the Second District Juvenile Drug Court, Ogden, Judge Noland for 90 days to become in compliance with presumptive criteria with the exception of criteria # 15. Judge Shaughnessy seconded the motion, and it passed unanimously.

Motion: Judge Appleby moved to approve the First District Adult Drug Court, Brigham City, Judge Maynard; Third District Adult Drug Court, West Jordan, Judge Hogan; Second District Adult Mental Health Court, Ogden, Judge Hyde; Third District Adult Mental Health Court, Salt Lake City, Judge Brereton; Third District Adult Mental Health Court, Salt Lake City, Judge Trease; Fourth District, Adult Mental Health Court, Provo, Judge Brady; Fourth District, Juvenile Drug Court, Provo, Judge Smith; Second District, and the Family Dependency Drug Court, Farmington, Judge Neil, as amended to table the Third District Adult Drug Court, Judge Skanchy. Judge Shaughnessy seconded the motion, and it passed unanimously.

12. PRIVACY OF PROBLEM-SOLVING COURTS CERTIFICATION CHECKLISTS: (Judge Dennis Fuchs and Brent Johnson)

Judge Dennis Fuchs discussed past practice for access to the problem-solving court certification checklist. Judge Fuchs said he is seeking direction from the Judicial Council regarding whether the checklists should be maintained as public documents. Brent Johnson said in reviewing the documents it did not appear there was information that needed to be defined as private, however if the Council determined that the checklists should be private, a rule change would be needed. In the past, checklists were not released to the public so courts could not be compared to each other. The Council did not believe these should be private. Mr. Johnson will speak with Judge Fuchs on the length of time to maintain these records.

Chief Justice Durrant thanked Judge Fuchs.

13. UNIFORM FINE SCHEDULE AND PREAMBLE: (Judge David Hamilton and Shane Bahr)

Chief Justice Durrant welcomed Judge David Hamilton and Shane Bahr. The Management Committee approved amendments to the Uniform Fine Schedule and the Preamble prior to the Council meeting in order to meet the effective date of HB 206. The amendments remove the word “bail” from the schedule and the committee names, which are now “Uniform Fine Schedule” and “Uniform Fine Committee.”

Chief Justice Durrant thanked Judge Hamilton and Mr. Bahr.

14. CJA RULES 1-205, 4-302, 4-701, 4-704, 6-301, APPENDIX B AND APPENDIX F: (Keisa Williams)

Chief Justice Durrant welcomed Keisa Williams. Prior to the Council meeting, the Management Committee approved amendments to CJA Rules 1-205, 4-302, 4-701, 4-704, 6-301, and Appendixes B and F, in accordance with H.B. 206, because the HB 206 effective date preceded this Council meeting. The remaining rules affected by HB 206 (CJA Rules 3-407, 4-609, and 10-1-404) will be addressed through Policy & Planning.

Chief Justice Durrant thanked Ms. Williams.

15. CJA RULE 4-202.02: (Keisa Williams)

Utah Legal Services Housing Task Force (ULS) asked the courts to amend Rule 4-202.02. The purpose behind the proposal is to prevent the unlawful denial of housing to vulnerable populations, especially in the current climate where housing is so desperately needed and in high demand. While Policy and Planning is sensitive to the issue, the committee identified several concerns:

- Sealing the record creates the false impression that the tenant was compliant with the lease. After the landlord filed suit, the tenant may have conceded that they couldn't pay and left the property. The landlord may not have pursued the action further because their goal had been achieved.
- One unintended consequence might be that a landlord who otherwise would have been willing to let the case sit without action when the tenant agreed to move out, will now be

incentivized to move the case to judgement. Tenants already struggling with economic stability will now be shouldered with a judgement of unpaid rent, treble damages, and all that comes with it.

- While the court is authorized under the statute to create its own records access rules, the Legislature may see this as policy-making (similar to expungements).

The Policy and Planning Committee is seeking feedback and guidance from the Judicial Council about the underlying policy question and how best to proceed with the proposed amendments to CJA 4-202.02. Justice Himonas, Judge Appleby, and Judge Pettit opposed the Court addressing an important policy issue by Court rule when the issue should be pursued through legislation.

Chief Justice Durrant thanked Ms. Williams.

16. COVID-19 UPDATE: (Judge Mary T. Noonan)

The Jury Trial Workgroups are working on a proposal for how to hold jury trials during the pandemic. The Risk Response Workgroup is meeting this week to develop standards for all courts as they re-open buildings to the public.

Chief Justice Durrant thanked Judge Noonan.

17. OLD BUSINESS/NEW BUSINESS

Judge Paul Farr said the Justice Court Reform Task Force met and agreed to include a representative from the Statewide Association of Prosecutors and from the Statewide Defense Attorneys Association. The Council would like to include an attorney knowledgeable about debt collection cases as well. With these three additions, the Task Force would be 15 members. Judge Appleby felt Fran Wickstrom might be a good choice.

Judge Pullan reported that due to budget constraints he and Cathy Dupont are reevaluating the Judicial Council history project and will report back in June.

Judge Shaughnessy said a legislator asked if the courts maintained data on how many weddings judges perform. Judge Noonan will ask Clayson Quigley if the courts maintain that information and/or if any marriages were performed virtually.

18. EXECUTIVE SESSION

Motion: Judge Appleby moved to go into an executive session to discuss the budget. Judge May seconded the motion, and it passed unanimously.

19. CONSENT CALENDAR ITEMS

a) Committee Appointments. Appointment of David McKay and the reappointments of Judge David Mortensen, Judge James Brady, and Judge Jeffrey Nolan to the Facility Planning Committee and the appointment of Melinda Bowen, reappointment of Judge Elizabeth Hruby-Mills, and the permanent positions of AOC General Counsel (or representative) and the Utah State Law Librarian (or representative) to the Judicial Outreach Committee. Approved without comment.

b) Forms Committee Forms. Motion and declaration for order to show cause; Order to show cause; Order to show cause - Fifth District; Order on order to show cause; Request for contempt hearing. Approved without comment.

c) Rules 3-101, 3-104, 3-111, 6-506, 3-403, 9-101, 9-109, and 4-106 for Public Comment. Approved without comment.

20. ADJOURN

The meeting adjourned.