

1 **Rule 14-414. Certificate of compliance; filing, late, and reinstatement fees;**  
2 **suspension; reinstatement.**

3 (a) Certificate of compliance. On or before July 31 [~~of alternate years~~] each year, each  
4 lawyer or paralegal practitioner subject to MCLE requirements must file a Certificate of  
5 Compliance with the Board, appropriately evidencing the lawyer's or paralegal  
6 practitioner's completion of Accredited CLE [~~courses or activities~~] ending the preceding  
7 30th day of June. The Certificate of Compliance must include:

8 (a)(1) the title of the In-person CLE, Remote Group CLE, Verified E-CLE, or Self-study  
9 CLE [~~programs or~~], including the title of the audio or video presentation, computer  
10 interactive webcast, or telephonic program attended, viewed or listened to; ~~the~~  
11 ~~sponsoring entity;~~

12 (a)(2) the name of the CLE provider;

13 (a)(3) the type of CLE (In-person CLE, Remote Group CLE, Verified E-CLE, or Self-  
14 Study CLE);

15 (a)(4) for Self-Study CLE, a description of the self-study material; and

16 (a)(5) the number of hours in actual attendance at each [~~program or~~] In-person CLE, the  
17 number of hours in actual attendance at each Remote Group CLE, the minimum actual  
18 viewing time of each Verified E-CLE, and the number of hours of [~~such~~] each audio or  
19 video presentation; [~~and~~]

20 (a)(6) if any CLE hours are limited to certain lawyers or paralegal practitioners in  
21 accordance with Rule 14-411(f), the number of limited hours and an explanation  
22 establishing compliance with that rule; and

23 (a)(7) other information as the Board requires.

24 (b) Filing fees, late fees and reinstatement fees.

25 (b)(1) Each lawyer or paralegal practitioner shall pay a filing fee in the amount of \$15 at  
26 the time of filing the Certificate of Compliance under ~~[paragraph]~~ subsection (a).

27 (b)(2) Any lawyer or paralegal practitioner who fails to complete the MCLE requirement  
28 by the June 30 deadline, or fails to file by the July 31 deadline, will be assessed a \$100  
29 late fee.

30 (b)(3) Lawyers and paralegal practitioners who fail to comply with the MCLE  
31 requirements ~~[but who file within a reasonable time, as determined by the Board and~~  
32 ~~who are subject to an administrative suspension pursuant to]~~ and are administratively  
33 suspended under Rule 14-415 will be assessed, in addition to the filing fee and late fee,  
34 a \$200 reinstatement fee ~~[and a \$500 fee]~~ or, if the failure to comply is a repeat violation  
35 within the past 5 years, a \$500 reinstatement fee.

36 (c) Maintaining proof of compliance. Each lawyer or paralegal practitioner will maintain  
37 proof to substantiate the information provided on the filed Certificate of Compliance. The  
38 proof may contain, but is not limited to, certificates of completion or attendance from  
39 sponsors, certificates from course leaders, or materials related to credit. The lawyer or  
40 paralegal practitioner must retain this proof for a period of four years from the end of the

41 period for which the Certificate of Compliance is filed. Proof must be submitted to the  
42 Board upon written request.

43 (d) Failure to provide proof of compliance; rebuttable presumption. Failure by the lawyer  
44 or paralegal practitioner to produce proof of compliance within 15 days after written  
45 request by the Board constitutes a rebuttable presumption that the lawyer or paralegal  
46 practitioner has not complied with the MCLE requirements for the applicable time  
47 period.

48 (e) Verification period. The Board may, at any time within four years after the Certificate  
49 of Compliance has been filed, commence verification proceedings to determine a  
50 lawyer's or paralegal practitioner's compliance with this article.