

1 ~~**Rule 5-201. Requests for enlargement of time by court reporters and court transcribers.**~~

2 Intent:

3 To establish a process to expedite the preparation of transcripts and promote consistency in granting
4 requests for enlargements of time.

5 To establish a process which will facilitate the disposition of appeals.

6 Applicability:

7 This rule shall apply to the appellate courts.

8 Statement of the Rule:

9 (1) To obtain an enlargement of time in which to complete and file a transcript under Rule 12(a) of the
10 Rules of Appellate Procedure, the reporter or transcriber shall file with the clerk of the appellate court a
11 request for an enlargement of time showing good cause for permitting the extension. The request shall
12 contain the following elements which are similar in form to a motion for an enlargement of time under
13 Rule 22(b) of the Rules of Appellate Procedure:

14 (A) A statement of the reasons for granting the request.

15 (B) A statement of whether the reporter or transcriber has obtained any previous enlargements of
16 time and, if so, the number and duration of such enlargements.

17 (C) A statement of the original deadline sought to be extended.

18 (D) A statement of the date certain on which the reporter or transcriber will file the transcript with the
19 court from which the appeal is taken, and

20 (E) A certificate of service of the request upon all parties to the appeal or their counsel of record or a
21 stipulation by them to the extension request.

22 (2) The request for an enlargement of time shall be filed prior to the expiration of the deadline sought
23 to be extended. A request for an enlargement of time that fails to meet these requirements shall be
24 docketed but denied by the clerk of the appellate court.

25 (3) If a reporter or transcriber fails to file a transcript with the trial court and notify the clerk of the
26 appellate court of such filing within the time permitted by Rule 12(a) or within an enlarged period of time
27 as permitted by the appellate court, the court reporter or transcriber shall be subject to disciplinary action
28 pursuant to CJA 3-304(5)(C) and may be ordered to appear before a panel of the appellate court and
29 show cause why sanctions should not be imposed.
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