

1 **Rule 27. Form of briefs, motions, and other documents.**

2 (a) Form of briefs, motions, and other documents. Except as otherwise provided in this
3 rule or by leave of court, all briefs, motions, and other documents must comply with the
4 following standards:

5 ~~(1) Paper s~~Size; line spacing, printing and margins. ~~Briefs shall~~All documents
6 must be prepared on 8½ by 11 inch sized paper. typewritten, printed or prepared
7 by photocopying or other duplicating or copying process that will produce clear,
8 black and permanent copies equally legible to printing, on opaque, unglazed
9 paper 8 1/2 inches wide and 11 inches long, and shall be securely bound along
10 the left margin. Paper may be recycled paper, with or without deinking.The
11 ~~printing~~text must be double spaced, except for matter customarily single spaced
12 and indented. Margins ~~shall~~must be at least one inch on ~~the top, bottom and~~
13 ~~sides of each page~~all sides. Page numbers are required and may appear in the
14 margins.

15 ~~(b2)~~ Typeface. ~~Either a proportionally spaced or monospaced typeface in~~The
16 type must be a plain, roman style with serifs~~may be used~~. Italics or boldface may
17 be used for emphasis. Cited case names must be italicized or underlined.

18 ~~(3)~~ Typesize. ~~A proportionally spaced~~The typeface must be 13-point or larger for
19 both text and footnotes. ~~A monospaced typeface may not contain more than ten~~
20 ~~characters per inch for both text and footnotes.~~

21 (b) Documents submitted by unrepresented parties. An unrepresented party who does
22 not have access to a word-processing system must file typewritten or legibly
23 handwritten briefs, motions, and other appellate documents. An unrepresented party
24 must sign any document filed with the court. These documents must otherwise comply
25 with the form requirements of this rule, and, if applicable, Rules 24 and 24A.

26 ~~(c) **Binding.** Briefs shall be printed on both sides of the page, and bound with a~~
27 ~~compact type binding so as not unduly to increase the thickness of the brief along the~~
28 ~~bound side. Coiled plastic and spiral type bindings are not acceptable.~~

29 ~~(d) **Caption** ~~color of cover; contents of cover.~~ The cover of the opening brief of appellant~~
30 ~~shall be blue; that of appellee, red; that of intervenor, guardian ad litem, or amicus~~
31 ~~curiae, green; that of any reply brief, or in cases involving a cross appeal, the appellant's~~
32 ~~second brief, gray; that of any petition for rehearing, tan; that of any response to a~~
33 ~~petition for rehearing, white; that of a petition for certiorari, white; that of a response to~~
34 ~~a petition for certiorari, orange; and that of a reply to the response to a petition for~~
35 ~~certiorari, yellow. All brief covers shall be of heavy cover stock. There shall be adequate~~
36 ~~contrast between the printing and the color of the cover.~~ The cover of all each briefs, or
37 the first page of any other document shall must contain a caption that includes the
38 following information set forth in the caption:

39 (1) Case and document information:

40 (A) the full title given to the case in the court or agency from which the
41 appeal was taken, as modified ~~pursuant to~~ under Rule 3(g), ~~as well as~~

42 (B) the designation of the parties both as they appeared in the lower court
43 or agency and as they appear in the appeal. ~~In addition, the covers shall~~
44 ~~contain:~~

45 (C) the name of the appellate court;

46 (D) the number of the case in the appellate court opposite the case title;

47 (E) the title or description of the document (e.g., Brief of Appellant,
48 Petition for Rehearing, Motion to Dismiss);

49 (F) the nature of the proceeding in the appellate court (e.g., Appeal,
50 Petition for Review, Extraordinary Writ);

51 (G) the name of the court and judge, agency, or board below;~~and.~~

52 (2) For motions and other appellate documents, counsel or party information in
53 the upper left-hand corner, including:

54 (A) the name, and address, telephone number, Utah State Bar number,
55 of counsel for the respective parties and designation~~ed~~ as attorney for
56 appellant, petitioner, appellee, or respondent, as the case may be, or.

57 (B) an unrepresented party's name, address, and telephone number.

58 (3) For briefs on the merits, the names of all counsel for the respective parties
59 must appear on the bottom half of the cover page. for ~~the~~ party filing the
60 document ~~shall~~ must appear in the lower right and opposing counsel in the
61 lower left of the cover. ~~In criminal cases, the cover of the defendant's brief shall~~
62 ~~also indicate whether the defendant is presently incarcerated in connection with~~
63 ~~the case on appeal and if the brief is an Anders brief.~~

64 (d) Additional requirements for briefs on the merits.

65 (1) Binding. Briefs must be printed on both sides of the page, and securely bound
66 on the left margin with a compact-type binding so as not unduly to increase the
67 thickness of the brief along the bound side. Coiled plastic and spiral-type
68 bindings are not acceptable.

69 (2) Color of cover page. The cover page of appellant's opening brief must be
70 blue; that of appellee, red; that of intervenor, guardian ad litem, or amicus curiae,
71 green; that of any reply brief, or in cases involving a cross-appeal, the appellant's
72 second brief, gray. The cover page must be of heavy card stock. There must be
73 adequate contrast between the printing and the color of the cover page.

74 (3) Criminal appeals. In criminal cases, the cover of the defendant's brief must
75 also state whether the defendant is presently incarcerated in connection with the

76 case on appeal and if the brief is an *Anders* brief filed pursuant to *Anders v.*
77 *California*, 386 U.S. 793 (1967).

78 ~~(4)(e)~~ **Effect of non-compliance with rules.** The clerk ~~shall~~ will examine all briefs
79 before filing. If the ~~y~~ briefs are not prepared in accordance with these rules, they
80 will not be filed but ~~shall~~ will be returned to be properly prepared. The clerk
81 ~~shall~~ will retain one copy of the non-complying brief and the party ~~shall~~ must file
82 a brief prepared in compliance with these rules within 5 days. ~~The party whose~~
83 ~~brief has been rejected under this provision shall immediately notify the~~
84 ~~opposing party in writing of the lodging.~~ The clerk may grant additional time for
85 bringing a brief into compliance ~~only under extraordinary circumstances.~~ This
86 rule is not intended to permit significant substantive changes in briefs.