

## Licensed Paralegal Practitioner Committee

### Meeting Minutes

July 20, 2021

Zoom Meeting

12:00 p.m. – 1:30 p.m.

*Justice Deno Himonas, presiding*

#### **Attendees:**

Justice Deno Himonas, Co-Chair  
Matthew Page  
Angela Allen  
Steve Johnson  
Julie Emery

#### **Staff:**

Scotti Hill, Utah State Bar  
Marina Kelaidis, Recording Secretary

#### **Excused:**

Judge Amber Mettler, Co-Chair  
Jackie Morrison  
Monte Sleight

#### **Guests:**

Carolynn Clark, S.J. Quinney College of Law  
Nancy Sylvester, General Counsel, Utah State Bar  
Professor Anna Carpenter, S.J. Quinney College of Law

### **1. Action—Welcome and approval of the draft meeting minutes: (Justice Himonas)**

Justice Himonas welcomed everyone to the meeting and asked for approval of the minutes.

*Steve Johnson moved to approve the June 15, 2021 minutes. Angela Allen seconded the motion, and it passed unanimously.*

### **2. Discussion—Update from Angela Allen on current casework and projects: (Angela Allen)**

Ms. Allen reported the LPPs are continuing to make suggestions on the OCAP forms and most recently have been focusing on the available discovery forms. Ms. Hill reported the LPPs had a lot of questions on discovery and scope of practice at their last monthly meeting. Ms. Hill added that the discovery forms are intentionally limited based on the LPPs current scope of practice. Ms. Hill will circle back with the LPPs to further explain this intention in order to address some of their concerns regarding these forms. Ms. Allen reported there is no form for a petition for a sex change and the LPPs have asked for this

to be added. Steve Johnson added that they should also request for the conjoining forms, such as a proposed order, with the forms submitted to the forms committee for approval. The next opportunity for the Forms Committee to review and approve any changes to the LPP forms will be at their next meeting on August 9, 2021.

**3. Discussion—Update on amendments to LPP testing rules:** (Scotti Hill, Nancy Sylvester)

Ms. Hill gave a brief overview of the Court's feedback regarding the amendments to the LPP testing rules presented at the last Supreme Court Conference. Ms. Hill and Nancy Sylvester will be meeting with Ergometrics tomorrow to determine if it is possible to create a scaled score for this test, akin to the scale used for the Bar exam. Ms. Hill reported it is likely that a scaled score can be developed once there are more test takers. Ms. Sylvester reported that once they conclude their meeting with Ergometrics, they will iron out some of the proposed rule changes before submitting them to the Court. The Committee unanimously supported the development of a scaled score for the LPP exam.

**4. Discussion—Update from LPP Innovation Subcommittee:** (Judge Amber Mettler, Jackie Morrison, Scotti Hill, Carolynn Clark)

Nothing new to report.

**5. Discussion—Update from the Bar:** (Scotti Hill, Matthew Page).

Matthew Page reported he submitted a request to resume funding for the LPP marketing initiatives. His aim is to continue getting information out about the LPP program and to rectify any misinformation that may be circulating. Currently the funds are on hold due to the pandemic. Mr. Page will update the Committee on any changes. Professor Carpenter added that they are considering running an experiment on information dissemination and what marketing materials have the most positive effect on lawyers, prospective clients, etc. Mr. Page agreed that he would like to have access to this data to assist in making effective marketing decisions.

Ms. Hill reported the Bar's general counsel will not be attending the LPP meetings regularly, however Scotti will act as a liaison for the Bar's general counsel. Ms. Hill also reported there are six applicants who will be taking the August 2021 iteration of the LPP exam. Additionally, she will be meeting with the Court tomorrow to further discuss the proposed changes to Rule 14-802. Ms. Hill also reported there are two solo LPPs who have asked for recommendations for attorneys they can refer clients to, particularly in family law matters, as well as attorneys who may be interested in becoming informal mentors for the LPPs.

**6. Discussion—Update on rural outreach:** (Steve Johnson)

Nothing new to report.

**7. Discussion—Update on outreach efforts:** (Julie Emery, Monte Sleight)

Julie Emery reported she has been communicating with Monte Sleight to coordinate some fall travel opportunities to present the LPP program to students. Ms. Emery also reported the firm she works for has hired an LPP to join their practice and they are working on creating a business structure to support the LPP within their firm.

**8. Discussion—Old business/new business:**

Professor Carpenter provided a brief update on the data collection surveys she is developing with her research partner, Dr. Alyx Mark. Professor Carpenter reported they anticipate the surveys will be launched over the next couple of months. Once they have finalized the drafts of these surveys, they will circulate them to the Committee for feedback.

Justice Himonas reported this is his last meeting as co-chair of this Committee. Judge Amber Mettler will continue as Chair, beginning at the next meeting.

**9. Adjournment and next meeting:**

The meeting adjourned at 12:50 p.m. The next meeting will be held on August 17, 2021 from 12:00p.m.–1:30p.m. via Zoom.