

AGENDA

Paralegal Practitioner Steering Committee

April 18, 2019 at 12:00 p.m.

Scott M. Matheson Courthouse

Judicial Council Room

450 South State Street, Salt Lake City UT

Welcome ACTION – Approval of draft February 21, 2019 meeting minutes	Tab 1	Justice Himonas
DISCUSSION – Marketing proposal		Matthew Page, Communications Director State Bar
UPDATE – Curriculum development, test development, and enrollment		Carrie Boren Monte Sleight
DISCUSSION – Planning the Swearing In Ceremony		Justice Himonas
DISCUSSION – Developments in other states		Steve Johnson and Cathy Dupont

Tab A

**PARALEGAL PRACTITIONER
STEERING COMMITTEE
MEETING**

**Minutes
February 21, 2019
Council Room
Matheson Courthouse
450 S. State St.
Salt Lake City, Utah 84111
12:00 p.m. – 2:00 p.m.**

Justice Deno Himonas, Presiding

Attendees:

Justice Deno Himonas, Chair
John Baldwin
Carrie Boren
Sue Crismon
James Deans
Julie Emery
Judge Royal Hansen
Steven Johnson
Commissioner Kim Luhn
Jacqueline Morrison
Monte Sleight
Elizabeth Wright

Excused:

Dean Robert Adler
Judge Kate Appleby
Adam Caldwell
Dr. Thomas Clarke
Terri Conaway
Dean Benson Dastrup
Cathy Dupont
Dixie Jackson
Jim Jardine
Scott Jensen
Ellen Maycock
Daniel O'Bannon
Rob Rice
Senator Stephen Urquhart

Guests:

John Peterson

Staff:

Jeni Wood – Recording secretary

1. WELCOME AND APPROVAL OF MINUTES: (Justice Deno Himonas)

Justice Deno Himonas welcomed everyone to the meeting.

There being no changes to the minutes,

Motion: Steve Johnson moved to approve the December 20, 2018 minutes, as presented. Sue Crismon seconded the motion, and it passed unanimously.

2. AMENDMENTS TO RULE 1-14 COMMITTEE NOTE: (Steve Johnson)

Steve Johnson said the committee needs to determine whether to keep the rule after deleting certain portions, or to delete the entire rule, because some of it is outside the scope of LPP practice. Mr. Johnson explained the proposed changes to the committee note include situations involving incapacitated persons. Ms. Johnson said there was a change on line 41 from attorney to LPP. Ms. Crismon wanted to remove the word “minor” but leave diminished.

Mr. Johnson prefers to keep the rule and remove the highlighted language regarding a minor and strike the word “attorney” and replace it with “LPP.”

Motion: Steve Johnson moved to approve the proposed amendments to rule 1.14, as amended and send the rule to the Supreme Court for final approval. Commissioner Kim Luhn seconded the motion, and it passed unanimously. Mr. Johnson will prepare a memo and letter to the Supreme Court.

3. UPDATE FROM THE STATE BAR ON TEST DEVELOPMENT: (Carrie Boren)

Carrie Boren said all questions for testing would be complete by May. Jacob Kent was added to the debt collection subcommittee.

4. UPDATE FROM THE EDUCATION COMMITTEE RE: CURRICULUM DEVELOPMENT AND ENROLLMENT NUMBERS: (Carrie Boren and Monte Sleight)

Ms. Boren said the curriculums are due June 30. Applications should be complete by March 1. Applications will be required to be received by May 1. Monte Sleight said course enrolment is expected for March 1, and will be open to students by April 1. Courses should be complete by June 15.

5. OTHER BUSINESS

John Baldwin said the Bar is working on getting the word out about the program. Mr. Baldwin discussed advertising on billboards. Julie Emery said advertising dates for the program might help. Ms. Emery will check into this. Ms. Crismon suggested speaking with high school seniors and reaching out to rural areas. Mr. Sleight recommended including the Bar’s contact information when individuals reach out to schools. Justice Himonas recommended everyone keep in contact with who they reach out to. Mr. Baldwin said he, Matt Page, and Carrie Boren are the points of contact at the Bar. Ms. Crismon said the Self-Represented Parties Committee will tie in the LPP program when they reach out to the community.

Mr. Sleight said they are working with the Forms Committee. There is concern when LPPs use OCAP if it’s considered an appearance of counsel. Justice Himonas said this is allowed and should have an LPP designation. Ms. Crismon felt the Bar ID number should say “LPP 1111.” Justice Himonas asked Commissioner Luhn to address this at the next Board of District Court Judges meeting. Justice Himonas volunteered to be on the radio or television.

6. ADJOURN

The meeting adjourned at 12:37 p.m.