

The Village Project Mentor Application

Third District Juvenile Court
450 So. State St, P.O. Box 140431
Salt Lake City, Utah 84114-0431
(801) 238-7818

“It takes a whole village to raise a child.”

Program applying for: Mentor Program Tutor Program Both

Name: _____ Date of Birth: _____

Home Address: _____ City: _____ Zip code: _____

Home phone number: _____ Driver's License Number: _____ State: _____

E-mail Address: _____ Work Phone: _____

Mobile Phone: _____ Pager Number: _____

How did you hear about the Village Project Mentor Program?

- Flyer/brochure Mentoring Network Court web page University/college Friend
 Newspaper Radio Other _____

Child preference:

- [] Elementary (grades 1 - 6) [] Male
[] Middle (grades 7 -9) [] Female
[] High School (grades 10 - 12) [] I have no preference

How many hours will you be available a month to spend with the youth? _____

Background Information:

(NOTE: Provision of this information is voluntary. It will be used solely for the purpose of effectively matching potential mentors with juveniles.)

Sex: [] Male [] Female Race: _____

Martial Status: [] Married [] Single [] Widowed [] Divorced [] Separated

Children: Number _____ Ages _____ Grandchildren: Number _____ Ages _____

Languages spoken besides English: _____

Education:

Years of school completed: _____

Degree/Major/Minor: _____

*If you are applying to be a tutor, do you certify that you have completed your core classes with a “C” or better?

(Y/N) _____

Employment Status: Retired Part-time Full-time Student Unemployed

If employed, may you be called at work? Yes No

Employer Name: _____

Employer Address: _____ Zip code: _____

Work Telephone: _____ E-mail Address: _____

Job Title/Duties: _____

Name of Immediate Supervisor: _____

- Within the past ten years, have you been arrested or convicted of any felony or misdemeanor classified as an offense against a person or family, or an offense of public indecency, or a violation involving a state/federally controlled substance?
 Yes No
- Are you under current indictment or has a district/county attorney accepted an official complaint for any of the above listed offenses?
 Yes No
- If the answer to either of the above questions is YES, please explain on the back of this sheet.
- Do you wish to have your name and phone number shared with other mentors?
 Yes No

Initial those statements below with which you will comply:

- I understand that the mentor program involves spending a minimum of one hour every week for six months to a calendar year with an assigned mentee. _____
- I understand that I will be required to complete the mentor program's orientation training, a personal briefing on the juvenile I will be mentoring, and at least three in-service training sessions during each year. _____
- I understand that as a mentor I may have access to confidential legal and educational records, and these records may not be released by me for any other purposes. I will not discuss or share this information with any other person. Further, I understand that as a volunteer mentor I may not be covered by governmental immunities concerning the release of confidential information. _____
- I understand that vehicle accidents occurring during transportation to and from events may or may not be covered by State automobile insurance. I also certify that I'm currently a licensed driver in the state of Utah and always carry current automobile insurance. _____
- If, for any reason, I'm unable to continue my mentoring duties, I will notify the mentor coordinator immediately. _____

The information I have provided above is true and complete to the best of my knowledge.

Mentor Signature

Date

Release Statement

"I am voluntarily submitting this application for participation in the Village Project Mentor Program sponsored by the Utah State Courts. If accepted as a mentor, I agree to abide by the rules, regulations and policies of The Village Project Mentor Program as well as the rules of other entities with which I will come in contact as a mentor; such as schools, community centers, etc. Further, I fully release all affiliates, employees, officers, directors and agents thereof from any and all liability, claims, cause of action, costs and expenses associated with my participation in the Village Project Mentor Program. This Release does not apply to any insurance or other coverage which may be available to me as a volunteer with the Utah State Courts or its subsidiaries or affiliates. I also give my permission for an authorized representative of the Utah State Courts to conduct periodic criminal record checks on me as part of being a mentor. I understand that my name, phone number and any information I supply to the Village Project regarding my mentoring, may be released to other entities (e.g. judges, probation/intake officers, DCFS workers, etc.) directly involved with the Juvenile Court. I hereby release the Third District Juvenile Court from any liability associated with the use of this information." I have read the above Release Statement and agree to its contents.

Mentor Signature

Date

References

Please list **one** character reference from each of the following areas of your life: **friend, family, and employer/work associate**. The Village Project will contact your references.

| Name | Address (street, city zip code) | Phone Number | Relationship |
|------|---------------------------------|--------------|--------------|
| | | | |
| | | | |
| | | | |

Referrals

Please list 3 people you think would be interested in becoming a mentor or would be great at mentoring a youth. **(Please list at least one male.)**

| Name | Email Address | Phone Number | Relationship |
|------|---------------|--------------|--------------|
| | | | |
| | | | |
| | | | |

Vehicle Identification & Insurance Information:

Insurance Company: _____ Agent's Name: _____

Vehicle information (1): Make: _____ Model: _____ Year: _____

Registered Owner: _____ License Plate #: _____ State: _____

Vehicle information (2): Make: _____ Model: _____ Year: _____

Registered Owner: _____ License Plate #: _____ State: _____

Please answer the following questions:

List current and previous volunteer work (Include a brief description of duties, activities and dates of service):

Write a brief statement on why you have chosen to participate in the mentor program:

Other items which should be considered in finding a youth for you to mentor:

INTERESTS (Check all that apply):

| <u>Activities</u> | <u>Like</u> | <u>Want To Try</u> |
|--------------------------|-------------|--------------------|
| Art/Crafts | _____ | _____ |
| Baseball | _____ | _____ |
| Basketball | _____ | _____ |
| Biking | _____ | _____ |
| Bowling | _____ | _____ |
| Boxing | _____ | _____ |
| Camping | _____ | _____ |
| Car Shows | _____ | _____ |
| Computers | _____ | _____ |
| Cooking | _____ | _____ |
| Creative Writing | _____ | _____ |
| Dancing | _____ | _____ |
| Fishing | _____ | _____ |
| Football | _____ | _____ |
| Gardening | _____ | _____ |
| Golf | _____ | _____ |
| Gymnastics | _____ | _____ |
| Hiking | _____ | _____ |
| Hockey | _____ | _____ |
| Ice Skating | _____ | _____ |
| Jogging | _____ | _____ |
| Leadership Programs | _____ | _____ |
| Martial Arts | _____ | _____ |
| Museums | _____ | _____ |
| Photography | _____ | _____ |
| Play Musical Instruments | _____ | _____ |
| What instrument?? | _____ | _____ |
| Playing Pool | _____ | _____ |
| Plays | _____ | _____ |
| Poetry | _____ | _____ |
| Raquetball | _____ | _____ |

| <u>Activities</u> | <u>Like</u> | <u>Want To Try</u> |
|-------------------|-------------|--------------------|
| Rockclimbing | _____ | _____ |
| Roller Blading | _____ | _____ |
| Skateboarding | _____ | _____ |
| Snow Boarding | _____ | _____ |
| Soccer | _____ | _____ |
| Swimming | _____ | _____ |
| Tennis | _____ | _____ |
| Video Games | _____ | _____ |
| Volleyball | _____ | _____ |
| Volunteer | _____ | _____ |
| Wrestling | _____ | _____ |
| Travel | _____ | _____ |
| Languages | _____ | _____ |
| Movies Type | _____ | _____ |
| Music Type | _____ | _____ |
| Collections Type | _____ | _____ |

Would like to help with any tutoring:

Math _____

Reading/writing _____

Science _____

History _____

Other _____

The Village Project Mentor
Confidentiality Statement
Third District Juvenile Court
450 So. State St, P.O. Box 140431
Salt Lake City, Utah 84114-0431
(801) 238-7818

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Volunteer Confidentiality Statement

The right of privacy guaranteed to Juvenile Court and the Division of Youth Corrections clients requires that confidentiality of case information be maintained by the Utah State Courts Restorative Justice Programs in accordance with Utah statutes, case law, court policy and orders, and youth corrections procedures.

The Juvenile Court has the sole right to release juvenile justice system information regarding a minor. Neither the minor nor the parents can authorize the release of such records. The probation officer can release such information in the capacity of a representative of the Court. Such information may only be released on an individual or agency “right to know” and concomitant “need to know” basis.

No one may interview, photograph, televise or in any way reveal the identity of any minor under the supervision of the court or probation unless with prior written permission of the minor’s parents, the probation department, and the Juvenile Court judge.

The Village Project Coordinator is responsible for assuring that all persons having access to confidential information have read and understand the access limitations, the legal consequences for violations regarding confidential documents, and will adhere to the imposed consequences for violations regarding confidential documents and will adhere to the imposed limitations.

As a volunteer for the Utah State Courts Restorative Justice Program, I agree that any information read or received by me in regard to any client will be held strictly confidential and will not be mentioned or shared with anyone not connected with the Court, Division of Youth Corrections, or the Restorative Justice Program on a need to know basis.

I further understand that the Restorative Justice Program carries no vehicle or other insurance for me and I agree to use public transportation or carry the appropriate vehicle liability insurance when traveling on Restorative Justice business.

Volunteer mentor: _____ Date: _____

The Village Project Mentor Program

Third District Juvenile Court

INSTRUCTIONS & PROCESS FOR CRIMINAL HISTORY CHECK ONLY THIS FORM WILL BE ACCEPTED. DO NOT CHANGE IN ANY WAY.

PURPOSE:

The purpose of the criminal history check, is to determine whether an individual has been convicted of any crime and to protect all children from individuals who have been convicted of serious crimes.

HOW TO APPLY:

1. Applicants must complete and sign the boxed area, and sign in the space provided. A representative of Third District Juvenile Court will complete and sign the lower portion of this form. **(Incomplete applications cannot be processed.)**
2. The Village Project Mentor Program representative is also responsible for viewing and providing a legible photo copy of a photo I.D. **Please attach a copy of the following items:**
 - Applicant's Driver's License
 - Applicant's Vehicle Insurance
3. Send the completed form and copy of photo I.D. to:
**The Village Project
Third District Juvenile Court
450 S State St, P.O. Box 140431
Salt Lake City, Utah 84114-0431
Fax: 238-7844 Attn: Christopher Knowlton**

ADDITIONAL SCREENING:

If further background screening is needed, the Village Project Mentor Program will request a complete fingerprint card to verify that the record belongs to the applicant. The applicant is responsible for submitting the fingerprint card(s) and fee(s). The Village Project Mentor Program may also require the applicant to obtain information from the state(s) of their former residence(s).

DENIAL:

The Village Project will deny a perspective mentor's application for any felony convictions and certain misdemeanor convictions. If there is an error on an applicant's record or if the applicant is eligible to have their record expunged, it is the applicant's responsibility to resolve the matter by contacting:

**Utah Department of Public Safety
Bureau of Criminal Identification
4501 South 2700 West
Salt Lake City, Utah 84119**

CONFIDENTIALITY:

The information acquired will be kept confidential by the Village Project Mentor Program and the Third District Juvenile Court. Said agencies cannot discuss the results of a criminal background screening. No confidential details of the report will be released or discussed verbally, in writing or via telephone.

If you have any questions or concerns regarding the criminal background screening procedure, please contact the Village Project Mentor Program at 238-7818.

