

1 Rule 1-205. Standing and ad hoc committees.

2 Intent:

3 To establish standing and ad hoc committees to assist the Council and provide
4 recommendations on topical issues.

5 To establish uniform terms and a uniform method for appointing committee members.

6 To provide for a periodic review of existing committees to assure that their activities are
7 appropriately related to the administration of the judiciary.

8 Applicability:

9 This rule shall apply to the internal operation of the Council.

10 Statement of the Rule:

11 (1) Standing committees.

12 (1)(A) Establishment. The following standing committees of the Council are hereby
13 established:

14 (1)(A)(i) Technology Committee;

15 (1)(A)(ii) Uniform Fine/Bail Schedule Committee;

16 (1)(A)(iii) Performance Evaluation Committee;

17 (1)(A)(iv) Ethics Advisory Committee;

18 (1)(A)(v) Justice Court Standards Committee;

19 (1)(A)(vi) Judicial Branch Education Committee;

20 (1)(A)(vii) Court Facility Planning Committee;

21 (1)(A)(viii) Committee on Children and Family Law; ~~and~~

22 (1)(A)(ix) Committee on Judicial Outreach; and

23 (1)(A)(x) Committee on Self-represented Parties.

24 (1)(B) Composition.

25 (1)(B)(i) The Technology Committee shall consist of one judge from each court of record,
26 one justice court judge, one lawyer recommended by the Board of Bar Commissioners, two court
27 executives, two court clerks and two staff members from the Administrative Office.

28 (1)(B)(ii) The Uniform Fine/Bail Schedule Committee shall consist of one district court
29 judge who has experience with a felony docket, three district court judges who have experience
30 with a misdemeanor docket, one juvenile court judge and three justice court judges.

31 (1)(B)(iii) The Performance Evaluation Committee shall consist of one judge from each court
32 of record, one justice court judge, one active senior judge, one court commissioner, one Bar
33 Commissioner recommended by the president of the State Bar, two practicing attorneys who are
34 members of the Bar in good standing, and three lay members. The terms of office of the two
35 practicing attorneys shall be staggered. The Judicial Council shall appoint one of the two
36 practicing attorneys to serve as chair.

37 (1)(B)(iv) The Ethics Advisory Committee shall consist of one judge from the Court of
38 Appeals, one district court judge from Judicial Districts 2, 3, or 4, one district court judge from
39 Judicial Districts 1, 5, 6, 7, or 8, one juvenile court judge, one justice court judge, and an
40 attorney from either the Bar or a college of law.

41 (1)(B)(v) The Justice Court Standards Committee shall consist of one municipal justice court
42 judge from a rural area, one municipal justice court judge from an urban area, one county justice
43 court judge from a rural area, and one county justice court judge from an urban area, all
44 appointed by the Board of Justice Court Judges; one mayor from either Utah, Davis, Weber or
45 Salt Lake Counties, and one mayor from the remaining counties, both appointed by the Utah
46 League of Cities and Towns; one county commissioner from either Utah, Davis, Weber or Salt
47 Lake Counties, and one county commissioner from the remaining counties, both appointed by
48 the Utah Association of Counties; a member of the Bar from Utah, Davis, Weber or Salt Lake
49 Counties, and a member of the Bar from the remaining counties, both appointed by the Bar
50 Commission; and a judge of a court of record appointed by the Presiding Officer of the Council.
51 All Committee members shall be appointed for four year staggered terms.

52 (1)(B)(vi) The Judicial Branch Education Committee shall consist of one judge from an
53 appellate court, one district court judge from Judicial Districts 2, 3, or 4, one district court judge
54 from Judicial Districts 1, 5, 6, 7, or 8, one juvenile court judge, the education liaison of the
55 Board of Justice Court Judges, one state level administrator, the Human Resource Management
56 Director, one court executive, one juvenile court probation representative, two court clerks from
57 different levels of court and different judicial districts, one data processing manager, and one
58 adult educator from higher education. The Human Resource Management Director and the adult
59 educator shall serve as non-voting members. The state level administrator and the Human
60 Resource Management Director shall serve as permanent Committee members.

61 (1)(B)(vii) The Court Facility Planning Committee shall consist of one judge from each level
62 of trial court, one appellate court judge, the state court administrator, a trial court executive, and
63 two business people with experience in the construction or financing of facilities.

64 (1)(B)(viii) The Committee on Children and Family Law shall consist of one Senator
65 appointed by the President of the Senate, one Representative appointed by the Speaker of the
66 House, the Director of the Department of Human Services or designee, one attorney of the
67 Executive Committee of the Family Law Section of the Utah State Bar, one attorney with
68 experience in abuse, neglect and dependency cases, one representative of a child advocacy
69 organization, one mediator, one professional in the area of child development, one representative
70 of the community, the Director of the Office of Guardian ad Litem or designee, one court
71 commissioner, two district court judges, and two juvenile court judges. One of the district court
72 judges and one of the juvenile court judges shall serve as co-chairs to the committee. In its
73 discretion the committee may appoint non-members to serve on its subcommittees.

74 (1)(B)(ix) The Committee on Judicial Outreach shall consist of one appellate court judge, one
75 district court judge, one juvenile court judge, one justice court judge, one state level
76 administrator, a state level judicial education representative, one court executive, one Utah State
77 Bar representative, two communication representatives, one law library representative, one civic
78 community representative, and one state education representative.

79 (1)(B)(x) The Committee on Self-represented Parties shall consist of one appellate court
80 judge, two district court judges, one juvenile court judge, one justice court judge, one clerk of
81 court, one representative from the Utah State Bar, two representatives from legal service
82 organizations that serve low-income clients, one private attorney experienced in providing
83 services to self-represented parties, two law school representatives, the state law librarian, and
84 two community representatives.

85 (1)(C) Standing committees shall meet as necessary to accomplish their work but a minimum
86 of once every six months. Standing committees shall report to the Council as necessary but a
87 minimum of once every six months. Council members may not serve, participate or vote on
88 standing committees. Standing committees may invite participation by others as they deem
89 advisable, but only members designated by this rule may make motions and vote. All members
90 designated by this rule may make motions and vote unless otherwise specified. Standing

91 committees may form subcommittees as they deem advisable. The continued existence and
92 composition of standing committees shall be reviewed annually.

93 (2) Ad hoc committees. The Council may form ad hoc committees or task forces to consider
94 topical issues outside the scope of the standing committees and to recommend rules or
95 resolutions concerning such issues. The Council may set and extend a date for the termination of
96 any ad hoc committee. The Council may invite non-Council members to participate and vote on
97 ad hoc committees. Ad hoc committees shall keep the Council informed of their activities. Ad
98 hoc committees may form sub-committees as they deem advisable. Ad hoc committees shall
99 disband upon issuing a final report or recommendations to the Council, upon expiration of the
100 time set for termination, or upon the order of the Council.

101 (3) General provisions.

102 (3)(A) Appointment process.

103 (3)(A)(i) Administrator's responsibilities. The state court administrator shall select a member
104 of the administrative staff to serve as the administrator for committee appointments. Except as
105 otherwise provided in this rule, the administrator shall:

106 (3)(A)(i)(a) announce expected vacancies on standing committees two months in advance
107 and announce vacancies on ad hoc committees in a timely manner;

108 (3)(A)(i)(b) for new appointments, obtain an indication of willingness to serve from each
109 prospective appointee and information regarding the prospective appointee's present and past
110 committee service;

111 (3)(A)(i)(c) for reappointments, obtain an indication of willingness to serve from the
112 prospective reappointee, the length of the prospective reappointee's service on the committee, the
113 attendance record of the prospective reappointee, the prospective reappointee's contributions to
114 the committee, and the prospective reappointee's other present and past committee assignments;
115 and

116 (3)(A)(i)(d) present a list of prospective appointees and reappointees to the Council, and,
117 report on recommendations received regarding the appointment of members and chairs.

118 (3)(A)(ii) Council's responsibilities. The Council shall appoint the chair of each committee.
119 Whenever practical, appointments shall reflect geographical, gender, cultural and ethnic
120 diversity.

121 (3)(B) Terms. Except as otherwise provided in this rule, standing committee members shall
122 serve staggered three year terms. Standing committee members shall not serve more than two
123 consecutive terms on a committee unless the Council determines that exceptional circumstances
124 exist which justify service of more than two consecutive terms.

125 (3)(C) Members of standing and ad hoc committees may receive reimbursement for actual
126 and necessary expenses incurred in the execution of their duties as committee members.

127 (3)(D) The Administrative Office shall serve as secretariat to the Council's committees.

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