

1 Rule 3-102. Assumption of judicial office.

2 Intent:

3 To provide standards for qualification, training, and furnishings for judicial office.

4 Applicability:

5 This rule shall apply to all judges of courts of record.

6 Statement of the Rule:

7 (1) Qualification for office.

8 (1)(A) An appointee to judicial office shall qualify for office as provided by law within 60
9 days of confirmation by the Senate. To qualify for office judicial appointees must take the oath
10 of office, refrain from the practice of law and resign from any elective, non-judicial public office
11 or political party office which they may hold. The oath of office shall be subscribed by the
12 appointee, administered as provided by law and filed with the office of the Lieutenant Governor
13 and the administrative office. An appointee to judicial office is entitled to assume the duties of
14 judge and be compensated for such duties on the date he or she has qualified for office.

15 (1)(B) A judge elected to office by retention election shall take and subscribe the
16 constitutional oath or affirmation on or before the first Monday in January following the date of
17 the election and shall refile, with the Utah State Archivist, the oath or affirmation within 60 days
18 thereafter. The oath of office may be administered by any person authorized to administer oaths.

19 (2) Education and training. Within twelve months of qualification for office, each judge is
20 required to complete a program of education and training as provided by this Code and the
21 education policies and procedures adopted pursuant to this Code.

22 (3) Furnishings.

23 ~~(3)(A)~~ The administrative office shall establish a schedule for the provision and replacement
24 of appropriate furnishings, equipment and supplies for individual judges. The furnishings shall
25 include at a minimum one desk, one chair, two side chairs, one bookcase, one credenza and one
26 couch and shall be provided in accordance with applicable procurement provisions. The schedule
27 shall consider such factors as the physical stature of successor judges, wear and tear and other
28 damage to furnishings, and the cost and feasibility of repair rather than replacement.

29 ~~(3)(B) Individual judges shall prepare and maintain an inventory of personal property kept in~~
30 ~~their chambers. A copy of the inventory shall be kept on file with the district trial court~~
31 ~~executive.~~

1 (4) Expenses. Any expenses incurred in complying with this rule shall be borne by the state.