

1 **Rule 74. Withdrawal of counsel.**

2 (a) **Notice of withdrawal.** An attorney may withdraw from the case by filing with the
3 court and serving on all parties a notice of withdrawal. The notice of withdrawal shall
4 include the address of the attorney's client and a statement that no motion is pending
5 and no hearing or trial has been set. If a motion is pending or a hearing or trial has been
6 set, an attorney may not withdraw except upon motion and order of the court. The
7 motion to withdraw shall describe the nature of any pending motion and the date and
8 purpose of any scheduled hearing or trial.

9 (b) **Withdrawal of limited appearance.** An attorney who has entered a limited
10 appearance under Rule 75 shall withdraw from the case ~~by filing and serving a notice of~~
11 ~~withdrawal~~ upon the conclusion of the purpose or proceeding identified in the Notice of
12 Limited Appearance:

13 (b)(1) by filing and serving a notice of withdrawal; or

14 (b)(2) if permitted by the judge, by orally announcing the withdrawal on the record
15 in a proceeding.

16 An attorney who seeks to withdraw before the conclusion of the purpose or
17 proceeding shall proceed under subdivision (a).

18 (c) **Notice to Appear or Appoint Counsel.** If an attorney withdraws other than
19 under subdivision (b), dies, is suspended from the practice of law, is disbarred, or is
20 removed from the case by the court, the opposing party shall serve a Notice to Appear
21 or Appoint Counsel on the unrepresented party, informing the party of the responsibility
22 to appear personally or appoint counsel. A copy of the Notice to Appear or Appoint
23 Counsel must be filed with the court. No further proceedings shall be held in the case
24 until ~~20~~21 days after filing the Notice to Appear or Appoint Counsel unless the
25 unrepresented party waives the time requirement or unless otherwise ordered by the
26 court.

27 (d) **Substitution of counsel.** An attorney may replace the counsel of record by filing
28 and serving a notice of substitution of counsel signed by former counsel, new counsel
29 and the client. Court approval is not required if new counsel certifies in the notice of
30 substitution that counsel will comply with the existing hearing schedule and deadlines.