

1 **Rule 9-302. Mandatory electronic filing.**

2 **Intent:**

3 To provide that documents filed in criminal cases in justice court be filed electronically.

4 To provide for exceptions.

5 **Applicability:**

6 This rule applies in the justice court.

7 **Statement of the Rule:**

8 (1) Except as provided in paragraph (3), pleadings and other papers filed in criminal cases in justice  
9 court between July 1, 2016 and December 31, 2016 may be electronically filed using the electronic filer's  
10 interface.

11 (2) Except as provided in paragraph (3), pleadings and other papers filed in criminal cases in justice  
12 court on or after December 31, 2016 shall be electronically filed using the electronic filer's interface.

13 (2)(A) A self-represented party who is not a lawyer may file pleadings and other papers using any  
14 means of delivery permitted by the court.

15 (2)(B) A lawyer whose request for a hardship exemption from this rule has been approved by the  
16 Judicial Council may file pleadings and other papers using any means of delivery permitted by the court.  
17 To request an exemption, the lawyer shall submit a written request outlining why the exemption is  
18 necessary to the Justice Court Administrator.

19 (3) The electronic filer shall be an attorney of record and shall use a unique and personal identifier  
20 that is provided by the filer's service provider.