

1 **Rule 4-901. Mandatory electronic filing in juvenile court.**

2 Intent:

3 To require that documents in juvenile court cases be filed electronically.

4 To provide for exceptions.

5 Applicability:

6 This rule applies in the juvenile court.

7 Statement of the Rule:

8 (1)(A) Except as provided in Paragraph (2), pleadings and other papers filed in existing juvenile court  
9 cases on or after December 1, 2015 shall be electronically filed using the juvenile court's Court and  
10 Agency Records Exchange (C.A.R.E.).

11 (1)(B) Except as provided in Paragraph (2), pleadings and other papers filed to initiate a new juvenile  
12 court case on or after August 1, 2016 shall be electronically filed using C.A.R.E.

13 (2)(A) A self-represented party who is not a lawyer may file pleadings and other papers using any  
14 means of delivery permitted by the court.

15 (2)(B) A lawyer whose request for a hardship exemption from this rule has been approved by the  
16 Judicial Council may file pleadings and other papers using any means of delivery permitted by the court.

17 To request an exemption, the lawyer shall submit a written request outlining why an exemption is  
18 necessary to the Juvenile Court Administrator.

19 (3) The electronic filer shall obtain and use a unique C.A.R.E. login for all filings in the juvenile court.