

1 **Rule 1-205. Standing and ad hoc committees.**

2 Intent:

3 To establish standing and ad hoc committees to assist the Council and provide
4 recommendations on topical issues.

5 To establish uniform terms and a uniform method for appointing committee
6 members.

7 To provide for a periodic review of existing committees to assure that their activities
8 are appropriately related to the administration of the judiciary.

9 Applicability:

10 This rule shall apply to the internal operation of the Council.

11 Statement of the Rule:

12 (1) Standing committees.

13 (1)(A) Establishment. The following standing committees of the Council are hereby
14 established:

15 (1)(A)(i) Technology Committee;

16 (1)(A)(ii) Uniform Fine/Bail Schedule Committee;

17 (1)(A)(iii) Ethics Advisory Committee;

18 (1)(A)(iv) Justice Court Standards Committee;

19 (1)(A)(v) Judicial Branch Education Committee;

20 (1)(A)(vi) Court Facility Planning Committee;

21 (1)(A)(vii) Committee on Children and Family Law;

22 (1)(A)(viii) Committee on Judicial Outreach;

23 (1)(A)(ix) Committee on Resources for Self-represented Parties;

24 (1)(A)(x) ~~Court Interpreter Language Access~~ Committee; and

25 (1)(A)(xi) Guardian ad Litem Oversight Committee.

26 (1)(B) Composition.

27 (1)(B)(i) The Technology Committee shall consist of one judge from each court of
28 record, one justice court judge, one lawyer recommended by the Board of Bar
29 Commissioners, two court executives, two court clerks and two staff members from the
30 Administrative Office.

31 (1)(B)(ii) The Uniform Fine/Bail Schedule Committee shall consist of one district
32 court judge who has experience with a felony docket, three district court judges who
33 have experience with a misdemeanor docket, one juvenile court judge and three justice
34 court judges.

35 (1)(B)(iii) The Ethics Advisory Committee shall consist of one judge from the Court of
36 Appeals, one district court judge from Judicial Districts 2, 3, or 4, one district court judge
37 from Judicial Districts 1, 5, 6, 7, or 8, one juvenile court judge, one justice court judge,
38 and an attorney from either the Bar or a college of law.

39 (1)(B)(iv) The Justice Court Standards Committee shall consist of one municipal
40 justice court judge from a rural area, one municipal justice court judge from an urban
41 area, one county justice court judge from a rural area, and one county justice court
42 judge from an urban area, all appointed by the Board of Justice Court Judges; one
43 mayor from either Utah, Davis, Weber or Salt Lake Counties, and one mayor from the
44 remaining counties, both appointed by the Utah League of Cities and Towns; one county
45 commissioner from either Utah, Davis, Weber or Salt Lake Counties, and one county
46 commissioner from the remaining counties, both appointed by the Utah Association of
47 Counties; a member of the Bar from Utah, Davis, Weber or Salt Lake Counties, and a
48 member of the Bar from the remaining counties, both appointed by the Bar Commission;
49 and a judge of a court of record appointed by the Presiding Officer of the Council. All
50 Committee members shall be appointed for four year staggered terms.

51 (1)(B)(v) The Judicial Branch Education Committee shall consist of one judge from
52 an appellate court, one district court judge from Judicial Districts 2, 3, or 4, one district
53 court judge from Judicial Districts 1, 5, 6, 7, or 8, one juvenile court judge, the education
54 liaison of the Board of Justice Court Judges, one state level administrator, the Human
55 Resource Management Director, one court executive, one juvenile court probation
56 representative, two court clerks from different levels of court and different judicial
57 districts, one data processing manager, and one adult educator from higher education.
58 The Human Resource Management Director and the adult educator shall serve as non-
59 voting members. The state level administrator and the Human Resource Management
60 Director shall serve as permanent Committee members.

61 (1)(B)(vi) The Court Facility Planning Committee shall consist of one judge from
62 each level of trial court, one appellate court judge, the state court administrator, a trial
63 court executive, and two business people with experience in the construction or
64 financing of facilities.

65 (1)(B)(vii) The Committee on Children and Family Law shall consist of one Senator
66 appointed by the President of the Senate, one Representative appointed by the
67 Speaker of the House, the Director of the Department of Human Services or designee,
68 one attorney of the Executive Committee of the Family Law Section of the Utah State
69 Bar, one attorney with experience in abuse, neglect and dependency cases, one
70 attorney with experience representing parents in abuse, neglect and dependency cases,
71 one representative of a child advocacy organization, one mediator, one professional in
72 the area of child development, one representative of the community, the Director of the
73 Office of Guardian ad Litem or designee, one court commissioner, two district court
74 judges, and two juvenile court judges. One of the district court judges and one of the
75 juvenile court judges shall serve as co-chairs to the committee. In its discretion the
76 committee may appoint non-members to serve on its subcommittees.

77 (1)(B)(viii) The Committee on Judicial Outreach shall consist of one appellate court
78 judge, one district court judge, one juvenile court judge, one justice court judge, one
79 state level administrator, a state level judicial education representative, one court
80 executive, one Utah State Bar representative, one communication representative, one
81 law library representative, one civic community representative, and one state education
82 representative. Chairs of the Judicial Outreach Committee's subcommittees shall also
83 serve as members of the committee.

84 (1)(B)(ix) The Committee on Resources for Self-represented Parties shall consist of
85 two district court judges, one juvenile court judge, one justice court judge, three clerks of
86 court – one from an appellate court, one from an urban district and one from a rural
87 district – one member of the Online Court Assistance Committee, one representative
88 from the Utah State Bar, two representatives from legal service organizations that serve
89 low-income clients, one private attorney experienced in providing services to self-

90 represented parties, two law school representatives, the state law librarian, and two
91 community representatives.

92 (1)(B)(x) The ~~Court Interpreter~~ Language Access Committee shall consist of one
93 district court judge, one juvenile court judge, one justice court judge, one trial court
94 executive, one court clerk, one interpreter coordinator, one probation officer, one
95 prosecuting attorney, one defense attorney, two certified interpreters, one approved
96 interpreter, one expert in the field of linguistics, and one American Sign Language
97 representative.

98 (1)(B)(xi) The Guardian ad Litem Oversight Committee shall consist of seven
99 members with experience in the administration of law and public services selected from
100 public, private and non-profit organizations.

101 (1)(C) The Judicial Council shall designate the chair of standing committees.
102 Standing committees shall meet as necessary to accomplish their work but a minimum
103 of once every six months. Standing committees shall report to the Council as necessary
104 but a minimum of once every six months. Council members may not serve, participate
105 or vote on standing committees. Standing committees may invite participation by others
106 as they deem advisable, but only members designated by this rule may make motions
107 and vote. All members designated by this rule may make motions and vote unless
108 otherwise specified. Standing committees may form subcommittees as they deem
109 advisable.

110 (1)(D) Six months before the scheduled termination of a standing committee, the
111 Management Committee shall review the performance of the committee and make
112 recommendations to the Judicial Council regarding reauthorization. Unless reauthorized
113 by the Judicial Council, the committees shall terminate on the date indicated and every
114 six years thereafter.

115 (1)(D)(i) The Technology Committee shall terminate on June 30, 2006.

116 (1)(D)(ii) The Uniform Fine/Bail Schedule Committee shall terminate on June 30,
117 2006.

118 (1)(D)(iii) The Ethics Advisory Committee shall terminate on June 30, 2007.

119 (1)(D)(iv) The Justice Court Standards Committee shall terminate on June 30, 2008.

120 (1)(D)(v) The Judicial Branch Education Committee shall terminate on June 30,
121 2008.

122 (1)(D)(vi) The Court Facility Planning Committee shall terminate on June 30, 2009.

123 (1)(D)(vii) The Committee on Children and Family Law shall terminate on June 30,
124 2009.

125 (1)(D)(viii) The Committee on Judicial Outreach shall terminate on June 30, 2010.

126 (1)(D)(ix) The Committee on Resources for Self-represented Parties shall terminate
127 on June 30, 2010.

128 (1)(D)(x) The Court Interpreter Committee shall terminate on June 30, 2011.

129 (1)(D)(xi) Notwithstanding subsection (1)(D), the Guardian ad Litem Oversight
130 Committee, recognized by Section 78A-6-901, shall not terminate.

131 (2) Ad hoc committees. The Council may form ad hoc committees or task forces to
132 consider topical issues outside the scope of the standing committees and to
133 recommend rules or resolutions concerning such issues. The Council may set and
134 extend a date for the termination of any ad hoc committee. The Council may invite non-
135 Council members to participate and vote on ad hoc committees. Ad hoc committees
136 shall keep the Council informed of their activities. Ad hoc committees may form sub-
137 committees as they deem advisable. Ad hoc committees shall disband upon issuing a
138 final report or recommendations to the Council, upon expiration of the time set for
139 termination, or upon the order of the Council.

140 (3) General provisions.

141 (3)(A) Appointment process.

142 (3)(A)(i) Administrator's responsibilities. The state court administrator shall select a
143 member of the administrative staff to serve as the administrator for committee
144 appointments. Except as otherwise provided in this rule, the administrator shall:

145 (3)(A)(i)(a) announce expected vacancies on standing committees two months in
146 advance and announce vacancies on ad hoc committees in a timely manner;

147 (3)(A)(i)(b) for new appointments, obtain an indication of willingness to serve from
148 each prospective appointee and information regarding the prospective appointee's
149 present and past committee service;

150 (3)(A)(i)(c) for reappointments, obtain an indication of willingness to serve from the
151 prospective reappointee, the length of the prospective reappointee's service on the
152 committee, the attendance record of the prospective reappointee, the prospective
153 reappointee's contributions to the committee, and the prospective reappointee's other
154 present and past committee assignments; and

155 (3)(A)(i)(d) present a list of prospective appointees and reappointees to the Council
156 and report on recommendations received regarding the appointment of members and
157 chairs.

158 (3)(A)(ii) Council's responsibilities. The Council shall appoint the chair of each
159 committee. Whenever practical, appointments shall reflect geographical, gender,
160 cultural and ethnic diversity.

161 (3)(B) Terms. Except as otherwise provided in this rule, standing committee
162 members shall serve staggered three year terms. Standing committee members shall
163 not serve more than two consecutive terms on a committee unless the Council
164 determines that exceptional circumstances exist which justify service of more than two
165 consecutive terms.

166 (3)(C) Members of standing and ad hoc committees may receive reimbursement for
167 actual and necessary expenses incurred in the execution of their duties as committee
168 members.

169 (3)(D) The Administrative Office shall serve as secretariat to the Council's
170 committees.

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