

TEXAS RULES

APPENDIX "F"

FOR LAWYERS

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Advertising Review

Our Advertising Review Department is responsible for reviewing your advertisements and solicitation communications as required by Part VII of the Texas Disciplinary Rules of Professional Conduct*.

Advertising review requirements help ensure that attorney public marketing efforts comply with ethical requirements created by the Supreme Court of Texas.

Advertising Review Rules, Interpretive Comments, and Opinions

Read about the rules, changes and exceptions to the rules, and a before and after comparison. Also read and download comments and opinions.

Mandatory Submission Steps

Follow these steps when submitting an advertisement or solicitation communication for review.

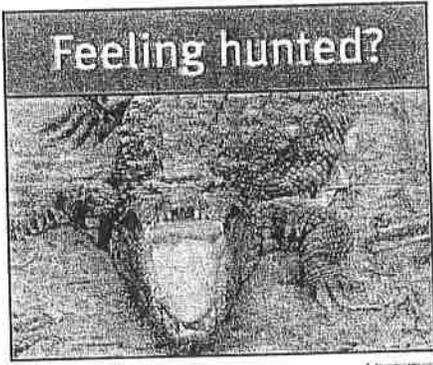
What Types of Advertisements Must Be Submitted?

Find out if your advertisement must be submitted for review.

Footnotes:

* [Texas Disciplinary Rules of Professional Conduct \(Effective 6/1/05\) \(PDPE\)](#): All licensed Texas attorneys must follow these rules.

[\(Back to top\)](#)



RELATED INFORMATION

Application Form

Download an application form (pdf format).

Texas Disciplinary Rules of Professional Conduct

Download a pdf of Part VII of the rules regarding information about legal services (lawyer advertising).

FIND A COLLEAGUE

Search below to find a lawyer near you.

First Name [Use our advanced search.](#)

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Law Firm/Organization Name

FOR LAWYERS

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What Types of Advertisements Must Be Submitted?

Most public marketing efforts must be submitted to the Advertising Review Committee as required by Part VII of the Texas Disciplinary Rules of Professional Conduct*.

But not all advertisements are required to be submitted for review. Some ads are exempt from the submission requirements.

Part VII [PDF]: Part VII from the Texas Disciplinary Rules of Professional Conduct* regarding information about lawyer advertising. Download and read these rules carefully.

[{Back to top}](#)

In general, these ads should be submitted:

Rule 7.07(e) has a list of items that IF they are the *only* items listed in your advertisement, an ad is exempt from the submission requirement. If an ad contains descriptive elements not listed in the rule, the ad *must* be filed.

If an advertisement published prior to June 1, 2005, was compliant with the prior rules (see "Advertising Review & Fees" in the left-hand navigation bar on this page), the advertisement is not required to be submitted for review again, unless a change in the ad is required to bring the advertisement into compliance with rules made effective in 2005.

If an attorney determines that no modifications to the ad are necessary to comply with the rules effective June 1, 2005 (see "Advertising Review & Fees" in the left-hand navigation bar on this page), no submission is necessary. However, if challenged, the burden rests on the attorney to demonstrate compliance.

If an attorney alters a previously-approved advertisement to attain compliance with the rules, or for any other reason, and the change is substantive, the ad must be filed with a new application and fee.

[{Back to top}](#)

Since each ad is unique, no general statement can be made regarding whether a particular alteration of an ad constitutes a substantive change or assures compliance.

Remember, if an attorney decides against submitting an advertisement for any reason and is challenged, the burden rests on the attorney to demonstrate compliance.

If an ad comes to our attention that has not been filed and it is not exempt from the rules, the State Bar may assess a \$225 fee and a \$75 review fee for failure to comply with the filing requirements.

Failure to file a non-exempt ad is also a violation of the Texas Disciplinary Rules of Professional Conduct*.

CONTACT US

Do you still have questions after reviewing the information on this page? Please contact us.

State Bar of Texas
Advertising Review Department

Email
adreview@texasbar.com

Phone
800.560.4616

Footnotes:

* [Texas Disciplinary Rules of Professional Conduct \(Effective 6/1/05\) \[PDF\]](#): All licensed Texas attorneys must follow these rules

[{Back to top}](#)



Advertisement

RELATED INFORMATION

Application Form

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Texas Disciplinary Rules of Professional Conduct

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FIND A COLLEAGUE

Search below to find a lawyer near you.

First Name

Use our [advanced search](#)

Last Name

Law Firm/Organization Name

Final Changes and Comments To TDRPC Part VII

On Feb. 7, the Supreme Court of Texas issued Misc. Docket No. 05-9013-A, promulgating amendments to Part VII of the Texas Disciplinary Rules of Professional Conduct regarding information about legal services (lawyer advertising). The amendments are effective June 1, 2005. On April 8, the State Bar Board of Directors approved interpretive comments to the rules, which are printed here, along with the revised rules, to assist Texas lawyers. For more information, visit www.texasbar.com.

Rule 7.01 Firm Names and Letterhead

- (a) A lawyer in private practice shall not practice under a trade name, a name that is misleading as to the identity of the lawyer or lawyers practicing under such name, or a firm name containing names other than those of one or more of the lawyers in the firm, except that the names of a professional corporation, professional association, limited liability partnership, or professional limited liability company may contain "P.C.," "P.A.," "L.L.P.," "P.L.L.C.," or similar symbols indicating the nature of the organization, and if otherwise lawful a firm may use as, or continue to include in, its name the name or names of one or more deceased or retired members of the firm or of a predecessor firm in a continuing line of succession. Nothing herein shall prohibit a married woman from practicing under her maiden name.
- (b) A firm with offices in more than one jurisdiction may use the same name in each jurisdiction, but identification of the lawyers in an office of the firm shall indicate the jurisdictional limitations on those not licensed to practice in the jurisdiction where the office is located.
- (c) The name of a lawyer occupying a judicial, legislative, or public executive or administrative position shall not be used in the name of a firm, or in communications on its behalf, during any substantial period in which the lawyer is not actively and regularly practicing with the firm.
- (d) A lawyer shall not hold himself or herself out as being a partner, shareholder, or associate with one or more other lawyers unless they are in fact partners, shareholders, or associates.
- (e) A lawyer shall not advertise in the public media or seek professional employment by any communication under a trade or fictitious name, except that a lawyer who practices under a firm

- name as authorized by paragraph (a) of this Rule may use that name in such advertisement or communication but only if that name is the firm name that appears on the lawyer's letterhead, business cards, office sign, fee contracts, and with the lawyer's signature on pleadings and other legal documents.
- (f) A lawyer shall not use a firm name, letterhead, or other professional designation that violates Rule 7.02(a).

Comment

1. A lawyer or law firm may not practice law using a name that is misleading as to the identity of the lawyers practicing under such name, but the continued use of the name of a deceased or retired member of the firm or of a predecessor firm is not considered to be misleading. Trade names are generally considered inherently misleading. Other types of firm names can be misleading as well, such as a firm name that creates the appearance that lawyers are partners or employees of a single law firm when in fact they are merely associated for the purpose of sharing expenses. In such cases, the lawyers involved may not denominate themselves in any manner suggesting such an ongoing professional relationship as, for example, "Smith and Jones" or "Smith and Jones Associates" or "Smith and Associates." Such titles create the false impression that the lawyers named have assumed a joint professional responsibility for clients' legal affairs. See paragraph (d).

2. The practice of law firms having offices in more than one state is commonplace. Although it is not necessary that the name of an interstate firm include Texas lawyers, a letterhead including the name of any lawyer not licensed in Texas must indicate the lawyer is not licensed in Texas.

3. Paragraph (c) is designed to prevent the exploitation of a lawyer's public position for the benefit of the lawyer's firm. Likewise, because it may be misleading under paragraph (a), a lawyer who occupies a judicial, legislative, or public executive or administrative position should not indicate that fact on a letterhead which identifies that person as an attorney in the private practice of law. However, a firm name may include the name of a public official who is actively and regularly practicing law with the firm. But see Rule 7.02(a)(5).

4. With certain limited exceptions, paragraph (a) forbids a lawyer from using a trade name or fictitious name. Paragraph (e) sets out this same prohibition with respect to advertising in public media or communications seeking professional employment and contains additional restrictions on the use of trade names or fictitious names in those contexts. In a largely overlapping measure, paragraph (f) forbids

the use of any such name or designation if it would amount to a "false or misleading communication" under Rule 7.02 (a).

Rule 7.02 Communications Concerning a Lawyer's Services

(a) A lawyer shall not make or sponsor a false or misleading communication about the qualifications or the services of any lawyer or firm. A communication is false or misleading if it:

- (1) contains a material misrepresentation of fact or law, or omits a fact necessary to make the statement considered as a whole not materially misleading;
 - (2) contains any reference in a public media advertisement to past successes or results obtained unless
 - (i) the communicating lawyer or member of the law firm served as lead counsel in the matter giving rise to the recovery, or was primarily responsible for the settlement or verdict,
 - (ii) the amount involved was actually received by the client,
 - (iii) the reference is accompanied by adequate information regarding the nature of the case or matter and the damages or injuries sustained by the client, and
 - (iv) if the gross amount received is stated, the attorney's fees and litigation expenses withheld from the amount are stated as well;
 - (3) is likely to create an unjustified expectation about results the lawyer can achieve, or states or implies that the lawyer can achieve results by means that violate these rules or other law;
 - (4) compares the lawyer's services with other lawyers' services, unless the comparison can be substantiated by reference to verifiable, objective data;
 - (5) states or implies that the lawyer is able to influence improperly or upon irrelevant grounds any tribunal, legislative body, or public official;
 - (6) designates one or more specific areas of practice in an advertisement in the public media or in a solicitation communication unless the advertising or soliciting lawyer is competent to handle legal matters in each such area of practice;
- or
- (7) uses an actor or model to portray a client of the lawyer or law firm.

(b) Rule 7.02(a)(6) does not require that a lawyer be certified by the Texas Board of Legal Specialization at the time of advertising in a specific area of practice, but such certification shall conclusively establish that such lawyer satisfies the requirements of Rule

7.02(a)(6) with respect to the area(s) of practice in which such lawyer is certified.

(c) A lawyer shall not advertise in the public media or state in a solicitation communication that the lawyer is a specialist except as permitted under Rule 7.04.

(d) Any statement or disclaimer required by these rules shall be made in each language used in the advertisement or solicitation communication with respect to which such required statement or disclaimer relates; provided however, the mere statement that a particular language is spoken or understood shall not alone result in the need for a statement or disclaimer in that language.

Comment

1. The Rules within Part VII are intended to regulate communications made for the purpose of obtaining professional employment. They are not intended to affect other forms of speech by lawyers, such as political advertisements or political commentary, except insofar as a lawyer's effort to obtain employment is linked to a matter of current public debate.

2. This Rule governs all communications about a lawyer's services, including advertisements regulated by Rule 7.04 and solicitation communications regulated by Rules 7.03 and 7.05. Whatever means are used to make known a lawyer's services, statements about them must be truthful and nondeceptive.

3. Sub-paragraph (a)(1) recognizes that statements can be misleading both by what they contain and what they leave out. Statements that are false or misleading for either reason are prohibited. A truthful statement is misleading if it omits a fact necessary to make the lawyer's communication considered as a whole not materially misleading. A truthful statement is also misleading if there is a substantial likelihood that it will lead a reasonable person to formulate a specific conclusion about the lawyer or the lawyer's services for which there is no reasonable factual foundation.

4. Sub-paragraphs (a)(2) and (3) recognize that truthful statements may create "unjustified expectations" For example, an advertisement that truthfully reports that a lawyer obtained a jury verdict of a certain amount on behalf of a client would nonetheless be misleading if it were to turn out that the verdict was overturned on appeal or later compromised for a substantially reduced amount, and the advertisement did not disclose such facts as well. Even an advertisement that fully and accurately reports a lawyer's achievements on behalf of clients or former clients may be misleading if presented so as to lead a reasonable person to form an unjustified

expectation that the same results could be obtained for other clients in similar matters without reference to the specific factual and legal circumstances of each client's case. Those unique circumstances would ordinarily preclude advertisements in the public media and solicitation communications that discuss the results obtained on behalf of a client, such as the amount of a damage award, the lawyer's record in obtaining favorable settlements or verdicts, as well as those that contain client endorsements.

5. Sub-paragraph (a)(4) recognizes that comparisons of lawyers' services may also be misleading unless those comparisons "can be substantiated by reference to verifiable objective data." Similarly, an unsubstantiated comparison of a lawyer's services or fees with the services or fees of other lawyers may be misleading if presented with such specificity as would lead a reasonable person to conclude that the comparison can be substantiated. Statements comparing a lawyer's services with those of another where the comparisons are not susceptible of precise measurement or verification, such as "we are the toughest lawyers in town", "we will get money for you when other lawyers can't", or "we are the best law firm in Texas if you want a large recovery" can deceive or mislead prospective clients.

6. The inclusion of a disclaimer or qualifying language may preclude a finding that a statement is likely to create unjustified expectations or otherwise mislead a prospective client, but it will not necessarily do so. Unless any such qualifications and disclaimers are both sufficient and displayed with equal prominence to the information to which they pertain, that information can still readily mislead prospective clients into believing that similar results can be obtained for them without reference to their specific factual and legal circumstances. Consequently, in order not to be false, misleading, or deceptive, other of these Rules require that appropriate disclaimers or qualifying language must be presented in the same manner as the communication and with equal prominence. See Rules 7.04 (q) and 7.05(a) (2).

7. On the other hand, a simple statement of a lawyer's own qualifications devoid of comparisons to other lawyers does not pose the same risk of being misleading so does not violate sub-paragraph (a)(4). Similarly, a lawyer making a referral to another lawyer may express a good faith subjective opinion regarding that other lawyer.

8. Thus, this Rule does not prohibit communication of information concerning a lawyer's name or firm name, address and telephone numbers; the basis on which the lawyer's fee is determined, including prices for specific services and payment and credit arrangements; names of references and with their consent, names of clients regularly represented; and other truthful information that might invite the

attention of those seeking legal assistance. When a communication permitted by Rule 7.02 is made in the public media, the lawyer should consult Rule 7.04 for further guidance and restrictions. When a communication permitted by Rule 7.02 is made by a lawyer through a solicitation communication, the lawyer should consult Rules 7.03 and 7.05 for further guidance and restrictions.

9. Sub-paragraph (a)(5) prohibits a lawyer from stating or implying that the lawyer has an ability to influence a tribunal, legislative body, or other public official through improper conduct or upon irrelevant grounds. Such conduct brings the profession into disrepute, even though the improper or irrelevant activities referred to are never carried out, and so are prohibited without regard to the lawyer's actual intent to engage in such activities.

Communication of Fields of Practice

10. Paragraphs (a)(6), (b) and (c) of Rule 7.02 regulate communications concerning a lawyer's fields of practice and should be construed together with Rule 7.04 or 7.05, as applicable. If a lawyer in a public media advertisement or in a solicitation communication designates one or more specific areas of practice, that designation is at least an implicit representation that the lawyer is qualified in the areas designated. Accordingly, Rule 7.02(a)(6) prohibits the designation of a field of practice unless the communicating lawyer is in fact competent in the area.

11. Typically, one would expect competency to be measured by special education, training, or experience in the particular area of law designated. Because certification by the Texas Board of Legal Specialization involves special education, training, and experience, certification by the Texas Board of Legal Specialization conclusively establishes that a lawyer meets the requirements of Rule 7.02(a)(6) in any area in which the Board has certified the lawyer. However, competency may be established by means other than certification by the Texas Board of Legal Specialization. See Rule 7.04(b).

12. Lawyers who wish to advertise in the public media that they specialize should refer to Rule 7.04. Lawyers who wish to assert a specialty in a solicitation communication should refer to Rule 7.05.

Actor Portrayal Of Clients

13. Sub-paragraph (a)(7) further protects prospective clients from false, misleading, or deceptive advertisements and solicitations by prohibiting the use of actors to portray clients of the lawyer or law firm. Other rules prohibit the use of actors to portray lawyers in the advertising or soliciting lawyer's firm. See Rules 7.04(g), 7.05(a). The

truthfulness of such portrayals is extremely difficult to monitor, and almost inevitably they involve actors whose apparent physical and mental attributes differ in a number of material respects from those of the actual clients portrayed.

Communication in a Second Language

14. The ability of lawyers to communicate in a second language can facilitate the delivery and receipt of legal services. Accordingly, it is in the best interest of the public that potential clients be made aware of a lawyer's language ability. A lawyer may state an ability to communicate in a second language without any further elaboration. However, if a lawyer chooses to communicate with potential clients in a second language, all statements or disclaimers required by the Texas Disciplinary Rules of Professional Conduct must also be made in that language. See paragraph (d). Communicating some information in one language while communicating the rest in another is potentially misleading if the recipient understands only one of the languages.

Rule 7.03 Prohibited Solicitations & Payments

(a) A lawyer shall not by in-person contact, or by regulated telephone or other electronic contact as defined in paragraph (f), seek professional employment concerning a matter arising out of a particular occurrence or event, or series of occurrences or events, from a prospective client or nonclient who has not sought the lawyer's advice regarding employment or with whom the lawyer has no family or past or present attorney-client relationship when a significant motive for the lawyer's doing so is the lawyer's pecuniary gain. Notwithstanding the provisions of this paragraph, a lawyer for a qualified nonprofit organization may communicate with the organization's members for the purpose of educating the members to understand the law, to recognize legal problems, to make intelligent selection of counsel, or to use legal services. In those situations where in-person or telephone or other electronic contact is permitted by this paragraph, a lawyer shall not have such a contact with a prospective client if:

- (1) the communication involves coercion, duress, fraud, overreaching, intimidation, undue influence, or harassment;
- (2) the communication contains information prohibited by Rule 7.02(a); or
- (3) the communication contains a false, fraudulent, misleading, deceptive, or unfair statement or claim.

(b) A lawyer shall not pay, give, or offer to pay or give anything of value to a person not licensed to practice law for soliciting prospective

clients for, or referring clients or prospective clients to, any lawyer or firm, except that a lawyer may pay reasonable fees for advertising and public relations services rendered in accordance with this Rule and may pay the usual charges of a lawyer referral service that meets the requirements of Occupational Code Title 5, Subtitle B, Chapter 952.

(c) A lawyer, in order to solicit professional employment, shall not pay, give, advance, or offer to pay, give, or advance anything of value, other than actual litigation expenses and other financial assistance as permitted by Rule 1.08(d), to a prospective client or any other person; provided however, this provision does not prohibit the payment of legitimate referral fees as permitted by Rule 1.04(f) or by paragraph (b) of this Rule.

(d) A lawyer shall not enter into an agreement for, charge for, or collect a fee for professional employment obtained in violation of Rule 7.03(a), (b), or (c).

(e) A lawyer shall not participate with or accept referrals from a lawyer referral service unless the lawyer knows or reasonably believes that the lawyer referral service meets the requirements of Occupational Code Title 5, Subtitle B, Chapter 952.

(f) As used in paragraph (a), "regulated telephone or other electronic contact" means any electronic communication initiated by a lawyer or by any person acting on behalf of a lawyer or law firm that will result in the person contacted communicating in a live, interactive manner with any other person by telephone or other electronic means. For purposes of this Rule a website for a lawyer or law firm is not considered a communication initiated by or on behalf of that lawyer or firm.

Comment

1. In many situations, in-person, telephone, or other prohibited electronic solicitations by lawyers involve well-known opportunities for abuse of prospective clients. Traditionally, the principal concerns presented by such contacts are that they can overbear the prospective client's will, lead to hasty and ill-advised decisions concerning choice of counsel, and be very difficult to police. The approach taken by this Rule may be found in paragraph (f), which prohibits such communications if they are initiated by or on behalf of a lawyer or law firm and will result in the person contacted communicating with any person by telephone or other electronic means. Thus, forms of electronic communications are prohibited that pose comparable dangers to face-to-face solicitations, such as soliciting business in "chat rooms," or transmitting an unsolicited, interactive communication to a prospective client that, when accessed, puts the recipient in direct contact with another person. Those that do

not present such opportunities for abuse, such as pre-recorded telephone messages requiring a separate return call to speak to or retain an attorney, or websites that must be accessed by an interested person and that provide relevant and truthful information concerning a lawyer or law firm, are permitted.

2. Nonetheless, paragraphs (a) and (f) unconditionally prohibit those activities only when profit for the lawyer is a significant motive and the solicitation concerns matters arising out of a particular occurrence, event, or series of occurrences or events. The reason this outright ban is so limited is that there are circumstances where the dangers of such contacts can be reduced by less restrictive means. As long as the conditions of sub-paragraphs (a)(1) through (a)(3) are not violated by a given contact, a lawyer may engage in in-person, telephone or other electronic solicitations when the solicitation is unrelated to a specific occurrence, event, or series of occurrences or events. Similarly, subject to the same restrictions, in-person, telephone, or other electronic solicitations are permitted where the prospective client either has a family or past or present attorney-client relationship with the lawyer or where the potential client had previously contacted the lawyer about possible employment in the matter.

3. In addition, Rule 7.03(a) does not prohibit a lawyer for a qualified non-profit organization from in-person, telephone, or other electronic solicitation of prospective clients for purposes related to that organization. Historically and by law, nonprofit legal aid agencies, unions, and other qualified nonprofit organizations and their lawyers have been permitted to solicit clients in-person or by telephone, and more modern electronic means of communication pose no additional threats to consumers justifying a more restrictive treatment. Consequently, Rule 7.03(a) is not in derogation of those organizations' constitutional rights to employ such methods. Attorneys for such nonprofit organizations, however, remain subject to this Rule's general prohibitions against undue influence, intimidation, overreaching, and the like.

Paying for Solicitation

4. Rule 7.03(b) does not prohibit a lawyer from paying standard commercial fees for advertising or public relations services rendered in accordance with these Rules. In addition, a lawyer may pay the fees required by a lawyer referral service that meet the requirements of Occupational Code Title 5, Subtitle B, Chapter 952. However, paying, giving, or offering to pay or give anything of value to persons not licensed to practice law who solicit prospective clients for lawyers has

always been considered to be against the best interest of both the public and the legal profession. Such actions circumvent these Rules by having a non-lawyer do what a lawyer is ethically proscribed from doing. Accordingly, the practice is forbidden by Rule 7.03(b). As to payments or gifts of value to licensed lawyers for soliciting prospective clients, see Rule 1.04 (f).

5. Rule 7.03(c) prohibits a lawyer from paying or giving value directly to a prospective client or any other person as consideration for employment by that client except as permitted by Rule 1.08(d).

6. Paragraph (d) prohibits a lawyer from agreeing to or charging for professional employment obtained in violation of Rule 7.03. Paragraph (e) further requires a lawyer to decline business generated by a lawyer referral service unless the lawyer knows or reasonably believes that service is operated in conformity with statutory requirements.

7. References to "a lawyer" in this and other Rules include lawyers who practice in law firms. A lawyer associated with a firm cannot circumvent these Rules by soliciting or advertising in the name of that firm in a way that violates these Rules. See Rule 7.04(e).

Rule 7.04 Advertisements in the Public Media

(a) A lawyer shall not advertise in the public media by stating that the lawyer is a specialist, except as permitted under Rule 7.04(b) or as follows:

(1) A lawyer admitted to practice before the United States Patent Office may use the designation "Patents," "Patent Attorney," or "Patent Lawyer," or any combination of those terms. A lawyer engaged in the trademark practice may use the designation "Trademark," "Trademark Attorney," or "Trademark Lawyer," or any combination of those terms. A lawyer engaged in patent and trademark practice may hold himself or herself out as specializing in "Intellectual Property Law," "Patent, Trademark, Copyright Law and Unfair Competition," or any of those terms.

(2) A lawyer may permit his or her name to be listed in lawyer referral service offices that meet the requirements of Occupational Code Title 5, Subtitle B, Chapter 952, according to the areas of law in which the lawyer will accept referrals.

(3) A lawyer available to practice in a particular area of law or legal service may distribute to other lawyers and publish in legal directories and legal newspapers (whether written or electronic) a listing or an announcement of such availability. The listing shall not contain a false or misleading representation of special competence or experience, but may contain the kind of

information that traditionally has been included in such publications.

(b) A lawyer who advertises in the public media:

(1) shall publish or broadcast the name of at least one lawyer who is responsible for the content of such advertisement.; and
(2) shall not include a statement that the lawyer has been certified or designated by an organization as possessing special competence or a statement that the lawyer is a member of an organization the name of which implies that its members possess special competence, except that:

(i) a lawyer who has been awarded a Certificate of Special Competence by the Texas Board of Legal Specialization in the area so advertised, may state with respect to each such area, "Board Certified, [area of specialization] — Texas Board of Legal Specialization;" and

(ii) a lawyer who is a member of an organization the name of which implies that its members possess special competence, or who has been certified or designated by an organization as possessing special competence, may include a factually accurate statement of such membership or may include a factually accurate statement, "Certified [area of specialization] [name of certifying organization]," but such statements may be made only if that organization has been accredited by the Texas Board of Legal Specialization as a bona fide organization that admits to membership or grants certification only on the basis of objective, exacting, publicly available standards (including high standards of individual character, conduct, and reputation) that are reasonably relevant to the special training or special competence that is implied and that are in excess of the level of training and competence generally required for admission to the Bar; and

(3) shall, in the case of infomercial or comparable presentation, state that the presentation is an advertisement:

(i) both verbally and in writing at its outset, after any commercial interruption, and at its conclusion; and

(ii) in writing during any portion of the presentation that explains how to contact a lawyer or law firm.

(c) Separate and apart from any other statements, the statements referred to in paragraph (b) shall be displayed conspicuously and in language easily understood by an ordinary consumer.

(d) Subject to the requirements of Rules 7.02 and 7.03 and of paragraphs (a), (b), and (c) of this Rule, a lawyer may, either directly or through a public relations or advertising representative, advertise services in the public media, such as (but not limited to) a telephone directory, legal directory, newspaper or other periodical, outdoor display, radio, television, the internet, or electronic or digital media.

(e) All advertisements in the public media for a lawyer or firm must be reviewed and approved in writing by the lawyer or a lawyer in the firm.

(f) A copy or recording of each advertisement in the public media and relevant approval referred to in paragraph (e), and a record of when and where the advertisement was used, shall be kept by the lawyer or firm for four years after its last dissemination.

(g) In advertisements in the public media, any person who portrays a lawyer whose services or whose firm's services are being advertised, or who narrates an advertisement as if he or she were such a lawyer, shall be one or more of the lawyers whose services are being advertised.

(h) If an advertisement in the public media by a lawyer or firm discloses the willingness or potential willingness of the lawyer or firm to render services on a contingent fee basis, the advertisement must state whether the client will be obligated to pay all or any portion of the court costs and, if a client may be liable for other expenses, this fact must be disclosed. If specific percentage fees or fee ranges of contingent fee work are disclosed in such advertisement, it must also disclose whether the percentage is computed before or after expenses are deducted from the recovery.

(i) A lawyer who advertises in the public media a specific fee or range of fees for a particular service shall conform to the advertised fee or range of fees for the period during which the advertisement is reasonably expected to be in circulation or otherwise expected to be effective in attracting clients, unless the advertisement specifies a shorter period; but in no instance is the lawyer bound to conform to the advertised fee or range of fees for a period of more than one year after the date of publication.

(j) A lawyer or firm who advertises in the public media must disclose the geographic location, by city or town, of the lawyer's or firm's principal office. A lawyer or firm shall not advertise the existence of any office other than the principal office unless:

(1) that other office is staffed by a lawyer at least three days a week; or

(2) the advertisement states:

(i) the days and times during which a lawyer will be present at that office, or

(ii) that meetings with lawyers will be by appointment only.

(k) A lawyer may not, directly or indirectly, pay all or a part of the cost of an advertisement in the public media for a lawyer not in the same firm unless such advertisement discloses the name and address of the financing lawyer, the relationship between the advertising lawyer and the financing lawyer, and whether the advertising lawyer is likely to refer cases received through the advertisement to the financing lawyer.

(l) If an advertising lawyer knows or should know at the time of an advertisement in the public media that a case or matter will likely be referred to another lawyer or firm, a statement of such fact shall be conspicuously included in such advertisement.

(m) No motto, slogan or jingle that is false or misleading may be used in any advertisement in the public media.

(n) A lawyer shall not include in any advertisement in the public media the lawyer's association with a lawyer referral service unless the lawyer knows or reasonably believes that the lawyer referral service meets the requirements of Occupational Code Title 5, Subtitle B, Chapter 952.

(o) A lawyer may not advertise in the public media as part of an advertising cooperative or venture of two or more lawyers not in the same firm unless each such advertisement:

(1) states that the advertisement is paid for by the cooperating lawyers;

(2) names each of the cooperating lawyers

(3) sets forth conspicuously the special competency requirements required by Rule 7.04(b) of lawyers who advertise in the public media;

(4) does not state or imply that the lawyers participating in the advertising cooperative or venture possess professional superiority, are able to perform services in a superior manner, or possess special competence in any area of law advertised, except that the advertisement may contain the information permitted by Rule 7.04(b)(2); and

(5) does not otherwise violate the Texas Disciplinary Rules of Professional Conduct.

(p) Each lawyer who advertises in the public media as part of an advertising cooperative or venture shall be individually responsible for:

(1) ensuring that each advertisement does not violate this Rule; and

(2) complying with the filing requirements of Rule 7.07.

(q) If these rules require that specific qualifications, disclaimers, or disclosures of information accompany communications concerning a

lawyer's services, the required qualifications, disclaimers, or disclosures must be presented in the same manner as the communication and with equal prominence.

(r) A lawyer who advertises on the internet must display the statements and disclosures required by Rule 7.04.

Comment

1. Neither Rule 7.04 nor Rule 7.05 prohibits communications authorized by law, such as notice to members of a class in class action litigation.

Advertising Areas of Practice and Special Competence

2. Paragraphs (a) and (b) permit a lawyer, under the restrictions set forth, to indicate areas of practice in advertisements about the lawyer's services. See also paragraph (d). The restrictions are designed primarily to require that accurate information be conveyed. These restrictions recognize that a lawyer has a right protected by the United States Constitution to advertise publicly, but that the right may be regulated by reasonable restrictions designed to protect the public from false or misleading information. The restrictions contained in Rule 7.04 are based on the experience of the legal profession in the State of Texas and are designed to curtail what experience has shown to be misleading and deceptive advertising. To ensure accountability, sub-paragraph (b)(1) requires identification of at least one lawyer responsible for the content of the advertisement.

3. Because of long-standing tradition a lawyer admitted to practice before the United States Patent Office may use the designation "patents," "patent attorney" or "patent lawyer" or any combination of those terms. As recognized by paragraph (a)(1), a lawyer engaged in patent and trademark practice may hold himself out as concentrating in "intellectual property law," "patents, or trademarks and related matters," or "patent, trademark, copyright law and unfair competition" or any combination of those terms.

4. Paragraph (a)(2) recognizes the propriety of listing a lawyer's name in legal directories according to the areas of law in which the lawyer will accept new matters. The same right is given with respect to lawyer referral service offices, but only if those services comply with statutory guidelines. The restriction in paragraph (a)(2) does not prevent a legal aid agency or prepaid legal services plan from advertising legal services provided under its auspices.

5. Paragraph (a)(3) continues the historical exception that permits advertisements by lawyers to other lawyers in legal directories and legal newspapers (whether written or electronic), subject to the same

requirements of truthfulness that apply to all other forms of lawyer advertising. Such advertisements traditionally contain information about the name, location, telephone numbers, and general availability of a lawyer to work on particular legal matters. Other information may be included so long as it is not false or misleading. Because advertisements in these publications are not available to the general public, lawyers who list various areas of practice are not required to comply with paragraph (b).

6. Some advertisements, sometimes known as tombstone advertisements, mention only such matters as the name of the lawyer or law firm, a listing of lawyers associated with the firm, office addresses and telephone numbers, office and telephone service hours, dates of admission to bars, the acceptance of credit cards, and fees. The content of such advertisements is not the kind of information intended to be regulated by Rule 7.04 (b). However, if the advertisement in the public media mentions any area of the law in which the lawyer practices, then, because of the likelihood of misleading material, the lawyer must comply with paragraph (b).

7. Sometimes lawyers choose to advertise in the public media the fact that they have been certified or designated by a particular organization or that they are members of a particular organization. Such statements naturally lead the public to believe that the lawyer possesses special competence in the area of law mentioned. Consequently, in order to ensure that the public will not be misled by such statements, subparagraph (b)(2) and paragraph (c) place limited but necessary restrictions upon a lawyer's basic right to advertise those affiliations.

8. Rule 7.04(b)(2) gives lawyers who possess certificates of specialization from the Texas Board of Legal Specialization or other meritorious credentials from organizations approved by the Board the option of stating that fact, provided that the restrictions set forth in subparagraphs (b)(2)(i) and (b)(2)(ii) are followed.

9. Paragraph (c) is intended to ensure against misleading or material variations from the statements required by paragraph (b).

10. Paragraphs (e) and (f) provide the advertising lawyer, the Bar, and the public with requisite records should questions arise regarding the propriety of a public media advertisement. Paragraph (e), like paragraph (b)(1), ensures that a particular attorney accepts responsibility for the advertisement. It is in the public interest and the interest of the legal profession that the records of those advertisements and approvals be maintained.

Examples of Prohibited Advertising

11. Paragraphs (g) through (o) regulate conduct that has been found to mislead or be likely to mislead the public. Each paragraph is designed to protect the public and to guard the legal profession against these documented misleading practices while at the same time respecting the constitutional rights of any lawyer to advertise.

12. Paragraph (g) prohibits lawyers from misleading the public into believing a non-lawyer portrayor or narrator in the advertisement is one of the lawyers prepared to perform services for the public. It does not prohibit the narration of an advertisement in the third person by an actor, as long as it is clear to those hearing or seeing the advertisement that the actor is not a lawyer prepared to perform services for the public.

13. Contingent fee contracts present unusual opportunities for deception by lawyers or for misunderstanding by the public. By requiring certain disclosures, paragraph (h) safeguards the public from misleading or potentially misleading advertisements that involve representation on a contingent fee basis. The affirmative requirements of paragraph (h) are not triggered solely by the expression of "contingent fee" or "percentage fee" in the advertisement. To the contrary, they encompass advertisements in the public media where the lawyer or firm expresses a mere willingness or potential willingness to render services for a contingent fee. Therefore, statements in an advertisement such as "no fee if no recovery" or "fees in the event of recovery only" are clearly included as a form of advertisement subject to the disclosure requirements of paragraph (h).

14. Paragraphs (i), (j), (k) and (l) jointly address the problem of advertising that experience has shown misleads the public concerning the fees that will be charged, the location where services will be provided, or the attorney who will be performing these services. Together they prohibit the same sort of "bait and switch" advertising tactics by lawyers that are universally condemned.

15. Paragraph (i) requires a lawyer who advertises a specific fee or range of fees in the public media to honor those commitments for the period during which the advertisement is reasonably expected to be in circulation or otherwise expected to be effective in attracting clients, unless the advertisement itself specifies a shorter period. In no event, however, is a lawyer required to honor an advertised fee or range of fees for more than one year after publication.

16. Paragraph (j) prohibits advertising the availability of a satellite office unless the requirements of subparagraphs (1) or (2) are satisfied. Paragraph (j) does not require, however, that a lawyer or

firm specify which of several properly advertised offices is its "principal" one, as long as the principal office is among those advertised and the advertisement discloses the city or town in which that office is located. Experience has shown that, in the absence of such regulation, members of the public have been misled into employing a lawyer in a distant city who advertises that there is a nearby satellite office, only to learn later that the lawyer is rarely available to the client because the nearby office is seldom open or is staffed only by lay personnel. Paragraph (j) is not intended to restrict the ability of legal services programs to advertise satellite offices in remote parts of the program's service area even if those satellite offices are staffed irregularly by attorneys. Otherwise low-income individuals in and near such communities might be denied access to the only legal services truly available to them.

17. When a lawyer or firm advertises, the public has a right to expect that lawyer or firm will perform the legal services. Experience has shown that attorneys not in the same firm may create a relationship wherein one will finance advertising for the other in return for referrals. Nondisclosure of such a referral relationship is misleading to the public. Accordingly, paragraph (k) prohibits such a relationship between an advertising lawyer and a lawyer who finances the advertising unless the advertisement discloses the nature of the financial relationship between the two lawyers. Paragraph (l) addresses the same problem from a different perspective, requiring a lawyer who advertises the availability of legal services and who knows or should know at the time that the advertisement is placed in the media that business will likely be referred to another lawyer or firm, to include a conspicuous statement of that fact in any such advertising. This requirement applies whether or not the lawyer to whom the business is referred is financing the advertisements of the referring lawyer. It does not, however, require disclosure of all possible scenarios under which a referral could occur, such as an unforeseen need to associate with a specialist in accordance with Rule 1.01(a) or the possibility of a referral if a prospective client turns out to have a conflict of interest precluding representation by the advertising lawyer. Lawyers participating in any type of arrangement to refer cases must comply with Rule 1.04(f).

18. Paragraph (m) protects the public by forbidding mottos, slogans, and jingles that are false or misleading. There are, however, mottos, slogans, and jingles that are informative rather than false or misleading. Accordingly, paragraph (m) recognizes an advertising lawyer's constitutional right to include appropriate mottos, slogans, and jingles in advertising.

19. Some lawyers choose to band together in a cooperative or joint venture to advertise. Although those arrangements are lawful, the fact that several independent lawyers have joined together in a single advertisement increases the risk of misrepresentation or other forms of inappropriate expression. Special care must be taken to ensure that cooperative advertisements identify each cooperating lawyer, state that each cooperating lawyer is paying for the advertisement, and accurately describe the professional qualifications of each cooperating lawyer. See paragraph (o). Furthermore, each cooperating lawyer must comply with the filing requirements of Rule 7.07. See paragraph (p).

20. The use of disclosures, disclaimers and qualifying information is necessary to inform the public about various aspects of a lawyer or firm's practice in public media advertising and solicitation communications. In order to ensure that disclaimers required by these rules are conspicuously displayed, paragraph (q) requires that such statements be presented in the same manner as the communication and with prominence equal to that of the matter to which it refers. For example, in a television advertisement that necessitates the use of a disclaimer, if a statement or claim is made verbally, the disclaimer should also be included verbally in the commercial. When a statement or claim appears in print, the accompanying disclaimer must also appear in print with equal prominence and legibility.

Rule 7.05 Prohibited Written, Electronic, Or Digital Solicitations

(a) A lawyer shall not send, deliver, or transmit, or knowingly permit or knowingly cause another person to send, deliver, or transmit, a written, audio, audiovisual, digital media, recorded telephone message, or other electronic communication to a prospective client for the purpose of obtaining professional employment on behalf of any lawyer or law firm if:

- (1) the communication involves coercion, duress, fraud, overreaching, intimidation, undue influence, or harassment;
- (2) the communication contains information prohibited by Rule 7.02 or fails to satisfy each of the requirements of Rule 7.04(a) through (c), and (g) through (q) that would be applicable to the communication if it were an advertisement in the public media; or
- (3) the communication contains a false, fraudulent, misleading, deceptive, or unfair statement or claim.

(b) Except as provided in paragraph (f) of this Rule, a written, electronic, or digital solicitation communication to prospective clients for the purpose of obtaining professional employment:

(1) shall, in the case of a non-electronically transmitted written communication, be plainly marked "ADVERTISEMENT" on its first page, and on the face of the envelope or other packaging used to transmit the communication. If the written communication is in the form of a self-mailing brochure or pamphlet, the word "ADVERTISEMENT" shall be:

(i) in a color that contrasts sharply with the background color; and

(ii) in a size of at least 3/8" vertically or three times the vertical height of the letters used in the body of such communication, whichever is larger;

(2) shall, in the case of an electronic mail message, be plainly marked "ADVERTISEMENT" in the subject portion of the electronic mail and at the beginning of the message's text;

(3) shall not be made to resemble legal pleadings or other legal documents;

(4) shall not reveal on the envelope or other packaging or electronic mail subject line used to transmit the communication, or on the outside of a self-mailing brochure or pamphlet, the nature of the legal problem of the prospective client or non-client; and

(5) shall disclose how the lawyer obtained the information prompting the communication to solicit professional employment if such contact was prompted by a specific occurrence involving the recipient of the communication or a family member of such person(s).

(c) Except as provided in paragraph (f) of this Rule, an audio, audiovisual, digital media, recorded telephone message, or other electronic communication sent to prospective clients for the purpose of obtaining professional employment:

(1) shall, in the case of any such communication delivered to the recipient by non-electronic means, plainly and conspicuously state in writing on the outside of any envelope or other packaging used to transmit the communication, that it is an "ADVERTISEMENT";

(2) shall not reveal on any such envelope or other packaging the nature of the legal problem of the prospective client or non-client;

(3) shall disclose, either in the communication itself or in accompanying transmittal message, how the lawyer obtained the information prompting such audio, audiovisual, digital media, recorded telephone message, or other electronic communication to solicit professional employment, if such contact was

prompted by a specific occurrence involving the recipient of the communication or a family member of such person(s);

(4) shall, in the case of a recorded audio presentation or a recorded telephone message, plainly state that it is an advertisement prior to any other words being spoken and again at the presentation's or message's conclusion; and

(5) shall, in the case of an audio-visual or digital media presentation, plainly state that the presentation is an advertisement:

(i) both verbally and in writing at the outset of the presentation and again at its conclusion; and

(ii) in writing during any portion of the presentation that explains how to contact a lawyer or law firm.

(d) All written, audio, audio-visual, digital media, recorded telephone message, or other electronic communications made to a prospective client for the purpose of obtaining professional employment of a lawyer or law firm must be reviewed and either signed by or approved in writing by the lawyer or a lawyer in the firm.

(e) A copy of each written, audio, audio-visual, digital media, recorded telephone message, or other electronic solicitation communication, the relevant approval thereof, and a record of the date of each such communication; the name, address, telephone number, or electronic address to which each such communication was sent; and the means by which each such communication was sent shall be kept by the lawyer or firm for four years after its dissemination.

(f) The provisions of paragraphs (b) and (c) of this Rule do not apply to a written, audio, audiovisual, digital media, recorded telephone message, or other form of electronic solicitation communication:

(1) directed to a family member or a person with whom the lawyer had or has an attorney client relationship;

(2) that is not motivated by or concerned with a particular past occurrence or event or a particular series of past occurrences or events, and also is not motivated by or concerned with the prospective client's specific existing legal problem of which the lawyer is aware;

(3) if the lawyer's use of the communication to secure professional employment was not significantly motivated by a desire for, or by the possibility of obtaining, pecuniary gain; or

(4) that is requested by the prospective client.

Comment

1. Rule 7.03 deals with in-person telephone, and other prohibited electronic contact between a lawyer and a prospective client wherein the lawyer seeks professional employment. Rule 7.04 deals with advertisements in the public media by a lawyer seeking professional employment. This Rule deals with solicitations between a lawyer and a prospective client. Typical examples are letters or other forms of correspondence (including those sent, delivered, or transmitted electronically), recorded telephone messages audiotapes, videotapes, digital media, and the like, addressed to a prospective client.

2. Written, audio, audio-visual, and other forms of electronic solicitations raise more concerns than do comparable advertisements. Being private, they are more difficult to monitor, and for that reason paragraph (e) requires retention for four years of certain information regarding all such solicitations. See also Rule 7.07 (a). Paragraph (a) addresses such concerns as well as problems stemming from exceptionally outrageous communications such as solicitations involving fraud, intimidation, or deceptive and misleading claims. Because receipt of multiple solicitations appears to be most pronounced and vexatious in situations involving accident victims, paragraphs (b)(1), (b)(2), (c)(1), (c)(4) and (c)(5) require that the envelope or other packaging used to transmit the communication, as well as the communication itself, plainly disclose that the communication is an advertisement, while paragraphs (b)(5) and (c)(3) require disclosure of the source of information if the solicitation was prompted by a specific occurrence.

3. Because experience has shown that many written, audio, audio-visual, electronic mail, and other forms of electronic solicitations have been intrusive or misleading by reason of being personalized or being disguised as some form of official communication, special prohibitions against such practices are necessary. The requirements of paragraph (b) and (c) greatly lessen those dangers of deception and harassment.

4. Newsletters or other works published by a lawyer that are not circulated for the purpose of obtaining professional employment are not within the ambit of paragraph (b) or (c).

5. This Rule also regulates audio, audio-visual or other forms of electronic communications used to solicit business. It includes such formats as recorded telephone messages, movies, audio or audio-visual recordings or tapes, digital media, the internet and other comparable forms of electronic communications. It requires that such communications comply with all of the substantive requirements applicable to written solicitations that are compatible with the

different forms of media involved, as well as with all requirements related to approval of the communications and retention of records concerning them. See paragraphs (c), (d), and (e).

6. In addition to addressing these special problems posed by solicitations, Rule 7.05 regulates the content of those communications. It does so by incorporating the standards of Rule 7.02 and those of Rule 7.04 that would apply to the solicitation were it instead a comparable form of advertisement in the public media. See paragraphs (a)(2) and (3). In brief, this approach means that, except as provided in paragraph (f), a lawyer may not include or omit anything from a solicitation unless the lawyer could do so were the communication a comparable form of advertisement in the public media.

7. Paragraph (f) provides that the restrictions in paragraph (b) and (c) do not apply in certain situations because the dangers of deception, harassment, vexation and overreaching are quite low. For example, a written solicitation may be directed to a family member or a present or a former client, or in response to a request by a prospective client without stating that it is an advertisement. Similarly, a written solicitation may be used in seeking general employment in commercial matters from a bank or other corporation, when there is neither concern with specific existing legal problems nor concern with a particular past event or series of events. All such communications, however, remain subject to Rule 7.02 and paragraphs (h) through (o) of Rule 7.04. See sub-paragraph (a)(2).

8. In addition, paragraph (f) allows such communications in situations not involving the lawyer's pecuniary gain. For purposes of these rules, it is presumed that communications made on behalf of a nonprofit legal aid agency, union, or other qualified nonprofit organization are not motivated by a desire for, or by the possibility of obtaining, pecuniary gain, but that presumption may be rebutted.

Rule 7.06 Prohibited Employment

(a) A lawyer shall not accept or continue employment in a matter when that employment was procured by conduct prohibited by any of Rules 7.01 through 7.05, 8.04(a)(2), or 8.04(a)(9), engaged in by that lawyer personally or by any other person whom the lawyer ordered, encouraged, or knowingly permitted to engage in such conduct.

(b) A lawyer shall not accept or continue employment in a matter when the lawyer knows or reasonably should know that employment was procured by conduct prohibited by any of Rules 7.01 through 7.05, 8.04(a)(2), or 8.04(a)(9), engaged in by any other person or entity that is a shareholder, partner, or member of, an associate in, or of

counsel to that lawyer's firm; or by any other person whom any of the foregoing persons or entities ordered, encouraged, or knowingly permitted to engage in such conduct.

(c) A lawyer who has not violated paragraph (a) or (b) in accepting employment in a matter shall not continue employment in that matter once the lawyer knows or reasonably should know that the person procuring the lawyer's employment in the matter engaged in, or ordered, encouraged, or knowingly permitted another to engage in, conduct prohibited by any of Rules 7.01 through 7.05, 8.04(a)(2), or 8.04(a)(9) in connection with the matter unless nothing of value is given thereafter in return for that employment.

Comment

Selection of a lawyer by a client often is a result of the advice and recommendation of third parties—relatives, friends, acquaintances, business associates and other lawyers. Although that method of referral is perfectly legitimate, the client is best served if the recommendation is disinterested and informed. All lawyers must guard against creating situations where referral from others is the consequence of some form of prohibited compensation or from some form of false or misleading communication, or by virtue of some other violation of any of Rules 7.01 through 7.05, 8.04(a)(2), or 8.04(a)(9). Paragraph (a) forbids a lawyer who violated these rules in procuring employment in a matter from accepting or continuing employment in that matter. This prohibition also applies if the lawyer ordered, encouraged, or knowingly permitted another to violate these rules. Paragraph (b) also forbids a lawyer from accepting or continuing employment in a matter if the lawyer knows or reasonably should know that a member or employee of his or her firm or any other person has procured employment in a matter as a result of conduct that violates these rules. Paragraph (c) addresses the situation where the lawyer becomes aware that the matter was procured in violation of these rules by an attorney or individual, but had no culpability. In such circumstances, the lawyer may continue employment and collect a fee in the matter as long as nothing of value is given to the attorney or individual involved in the violation of the rule(s). See also Rule 7.03 (d), forbidding a lawyer to charge or collect a fee where the misconduct involves violations of Rule 7.03 (a), (b), or (c).

Rule 7.07 Filing Requirements for Public Advertisements and Written, Recorded, Electronic, or Other Digital Solicitations

(a) Except as provided in paragraphs (c) and (e) of this Rule, a lawyer shall file with the Advertising Review Committee of the State Bar of Texas, no later than the mailing or sending by any means, including electronic, of a written, audio, audio-visual, digital or other electronic solicitation communication:

(1) a copy of the written, audio, audio-visual, digital, or other electronic solicitation communication being sent or to be sent to one or more prospective clients for the purpose of obtaining professional employment, together with a representative sample of the envelopes or other packaging in which the communications are enclosed;

(2) a completed lawyer advertising and solicitation communication application; and

(3) a check or money order payable to the State Bar of Texas for the fee set by the Board of Directors. Such fee shall be for the sole purpose of defraying the expense of enforcing the rules related to such solicitations.

(b) Except as provided in paragraph (e) of this Rule, a lawyer shall file with the Advertising Review Committee of the State Bar of Texas, no later than the first dissemination of an advertisement in the public media, a copy of each of the lawyer's advertisements in the public media. The filing shall include:

(1) a copy of the advertisement in the form in which it appears or will appear upon dissemination, such as a videotape, audiotape, DVD, CD, a print copy, or a photograph of outdoor advertising;

(2) a production script of the advertisement setting forth all words used and describing in detail the actions, events, scenes, and background sounds used in such advertisement together with a listing of the names and addresses of persons portrayed or heard to speak, if the advertisement is in or will be in a form in which the advertised message is not fully revealed by a print copy or photograph;

(3) a statement of when and where the advertisement has been, is, or will be used;

(4) a completed lawyer advertising and solicitation communication application form; and

(5) a check or money order payable to the State Bar of Texas for the fee set by the Board of Directors. Such fee shall be for the sole purpose of defraying the expense of enforcing the rules related to such advertisements.

(c) Except as provided in paragraph (e) of this Rule, a lawyer shall file with the Advertising Review Committee of the State Bar of Texas no later than its first posting on the internet or other comparable

network of computers information concerning the lawyer's or lawyer's firm's website. As used in this Rule, a "website" means a single or multiple page file, posted on a computer server, which describes a lawyer or law firm's practice or qualifications, to which public access is provided through publication of a uniform resource locator (URL). The filing shall include:

- (1) the intended initial access page of a website;
- (2) a completed lawyer advertising and solicitation communication application form and;
- (3) a check or money order payable to the State Bar of Texas for the fee set by the Board of Directors. Such fee shall be for the sole purpose of defraying the expense of enforcing the rules related to such websites.

(d) A lawyer who desires to secure an advance advisory opinion, referred to as a request for pre-approval, concerning compliance of a contemplated solicitation communication or advertisement may submit to the Lawyer Advertising Review Committee, not less than thirty (30) days prior to the date of first dissemination, the material specified in paragraph (a) or (b) or the intended initial access page submitted pursuant to paragraph (c), including the application form and required fee; provided however, it shall not be necessary to submit a videotape or DVD if the videotape or DVD has not then been prepared and the production script submitted reflects in detail and accurately the actions, events, scenes, and background sounds that will be depicted or contained on such videotapes or DVDs, when prepared, as well as the narrative transcript of the verbal and printed portions of such advertisement. If a lawyer submits an advertisement or solicitation communication for pre-approval, a finding of noncompliance by the Advertising Review Committee is not binding in a disciplinary proceeding or disciplinary action, but a finding of compliance is binding in favor of the submitting lawyer as to all materials actually submitted for pre-approval if the representations, statements, materials, facts, and written assurances received in connection therewith are true and are not misleading. The finding of compliance constitutes admissible evidence if offered by a party.

(e) The filing requirements of paragraphs (a), (b), and (c) do not extend to any of the following materials, provided those materials comply with Rule 7.02(a) through (c) and, where applicable, Rule 7.04(a) through (c):

- (1) an advertisement in the public media that contains only part or all of the following information,
 - (i) the name of the lawyer or firm and lawyers associated with the firm, with office addresses, electronic addresses,

telephone numbers, office and telephone service hours, telecopier numbers, and a designation of the profession such as "attorney," "lawyer," "law office," or "firm";

- (ii) the particular areas of law in which the lawyer or firm specializes or possesses special competence;
- (iii) the particular areas of law in which the lawyer or firm practices or concentrates or to which it limits its practice;
- (iv) the date of admission of the lawyer or lawyers to the State Bar of Texas, to particular federal courts, and to the bars of other jurisdictions;
- (v) technical and professional licenses granted by this state and other recognized licensing authorities;
- (vi) foreign language ability;
- (vii) fields of law in which one or more lawyers are certified or designated, provided the statement of this information is in compliance with Rule 7.02(a) through (c);
- (viii) identification of prepaid or group legal service plans in which the lawyer participates;
- (ix) the acceptance or nonacceptance of credit cards;
- (x) any fee for initial consultation and fee schedule;
- (xi) other publicly available information concerning legal issues, not prepared or paid for by the firm or any of its lawyers, such as news articles, legal articles, editorial opinions, or other legal developments or events, such as proposed or enacted rules, regulations, or legislation;
- (xii) in the case of a website, links to other websites;
- (xiii) that the lawyer or firm is a sponsor of a charitable, civic, or community program or event, or is a sponsor of a public service announcement;
- (xiv) any disclosure or statement required by these rules;

and

- (xv) any other information specified from time to time in orders promulgated by the Supreme Court of Texas;

- (2) an advertisement in the public media that:
 - (i) identifies one or more lawyers or a firm as a contributor to a specified charity or as a sponsor of a specified charitable, community, or public interest program, activity, or event; and
 - (ii) contains no information about the lawyers or firm other than names of the lawyers or firm or both, location of the law offices, and the fact of the sponsorship or contribution;
- (3) a listing or entry in a regularly published law list;

(4) an announcement card stating new or changed associations, new offices, or similar changes relating to a lawyer or firm, or a tombstone professional card;

(5) in the case of communications sent, delivered, or transmitted to, rather than accessed by, intended recipients, a newsletter, whether written, digital, or electronic, provided that it is sent, delivered, or transmitted mailed only to:

(i) existing or former clients;

(ii) other lawyers or professionals; or

(iii) members of a nonprofit organization that meets the following conditions: the primary purposes of the organization do not include the rendition of legal services; the recommending, furnishing, paying for, or educating persons regarding legal services is incidental and reasonably related to the primary purposes of the organization; the organization does not derive a financial benefit from the rendition of legal services by a lawyer; and the person for whom the legal services are rendered, and not the organization, is recognized as the client of the lawyer who is recommended, furnished, or paid by the organization;

(6) a solicitation communication that is not motivated by or concerned with a particular past occurrence or event or a particular series of past occurrences or events, and also is not motivated by or concerned with the prospective client's specific existing legal problem of which the lawyer is aware;

(7) a solicitation communication if the lawyer's use of the communication to secure professional employment was not significantly motivated by a desire for, or by the possibility of obtaining, pecuniary gain; or

(8) a solicitation communication that is requested by the prospective client.

(f) If requested by the Advertising Review Committee, a lawyer shall promptly submit information to substantiate statements or representations made or implied in any advertisement in the public media and/or written solicitation communication by which the lawyer seeks paid professional employment.

Comment

1. Rule 7.07 covers the filing requirements for public media advertisements (see Rule 7.04) and written, recorded, or other electronic solicitations (see Rule 7.05). Rule 7.07(a) deals with solicitation communications sent by a lawyer to one or more specified

prospective clients. Rule 7.07(b) deals with advertisements in the public media. Rule 7.07(c) deals with websites. Although websites are a form of advertisement in the public media, they require different treatment in some respects and so are dealt with separately. Each provision allows the Bar to charge a fee for reviewing submitted materials, but requires that fee be set solely to defray the expenses of enforcing those provisions.

2. Copies of non-exempt solicitations communications or advertisements in the public media (including websites) must be provided to the Advertising Review Committee of the State Bar of Texas either in advance or concurrently with dissemination, together with the fee required by the State Bar of Texas Board of Directors. Presumably, the Advertising Review Committee will report to the appropriate grievance committee any lawyer whom it finds from the reviewed products has disseminated an advertisement in the public media or solicitation communication that violates Rules 7.02, 7.03, 7.04, or 7.05, or, at a minimum, any lawyer whose violation raises a substantial question as to that lawyer's honesty, trustworthiness, or fitness as a lawyer in other respects. See Rule 8.03(a).

3. Paragraphs (a) does not require that a lawyer submit a copy of each and every written solicitation letter a lawyer sends. If the same form letter is sent to several people, only a representative sample of each form letter, along with a representative sample of the envelopes used to mail the letters, need be filed.

4. A lawyer wishing to do so may secure an advisory opinion from the Advertising Review Committee concerning any proposed advertisement in the public media (including a website) or any solicitation communication in advance of its first use or dissemination by complying with Rule 7.07(d). This procedure is intended as a service to those lawyers who want to resolve any possible doubts about their proposed advertisements' or solicitations' compliance with these Rules before utilizing them. Its use is purely optional. No lawyer is required to obtain advance clearance of any advertisement in the public media (including a website) or any solicitation communication from the State Bar. Although a finding of noncompliance by the Advertising Review Committee is not binding in a disciplinary proceeding, a finding of compliance is binding in favor of the submitting lawyer as to all materials actually submitted for review, as long as the lawyer's presentation to the Advertising Review Committee in connection with that advisory opinion is true and not misleading.

5. Under its Internal Rules and Operating Procedures, the Advertising Review Committee is to complete its evaluations no later than 25 days after the date of receipt of a filing. The only way that

the Committee can extend that review period is to: (1) determine that there is reasonable doubt whether the advertisement or solicitation communication complies with these Rules; (2) conclude that further examination is warranted but cannot be completed within the 25 day period; and (3) advise the lawyer of those determinations in writing within that 25 day period. The Committee's Internal Rules and Operating Procedures also provide that a failure to send such a communication to the lawyer within the 25 day period constitutes approval of the advertisement or solicitation communication. Consequently, if an attorney submits an advertisement in the public media (including a website) or a solicitation communication to the Committee for advance approval not less than 30 days prior to the date of first dissemination as required by these Rules, the attorney will receive an assessment of that advertisement or communication before the date of its first intended use.

6. Consistent with the effort to protect the first amendment rights of lawyers while ensuring the right of the public to be free from misleading advertising and the right of the Texas legal profession to maintain its integrity, paragraph (e) exempts certain types of advertisements and solicitation communications prepared for the purpose of seeking paid professional employment from the filing requirements of paragraphs (a), (b) and (c). Those types of communications need not be filed at all if they were not prepared to secure paid professional employment.

7. For the most part, the types of exempted advertising listed in sub-paragraphs (e)(1)-(5) are objective and less likely to result in false, misleading or fraudulent content. Similarly the types of exempted solicitation communications listed in sub-paragraphs (e)(6) - (8) are those found least likely to result in harm to the public. See Rule 7.05(f), and comment 7 to Rule 7.05. The fact that a particular advertisement or solicitation made by a lawyer is exempted from the filing requirements of this Rule does not exempt a lawyer from the other applicable obligations of these Rules. See generally Rules 7.01 through 7.06.

8. Paragraph (f) does not empower the Advertising Review Committee to seek information from a lawyer to substantiate statements or representations made or implied in advertisements or written communications that do not seek to obtain paid professional employment for that lawyer.

FOR LAWYERS[Print this page](#)[Bookmark](#)[Tell a friend](#)**Mandatory Submission Steps**

Depending on whether a submission is an advertisement or a solicitation communication, an attorney must submit the below documents to our Advertising Review Department.

If you are submitting more than one advertisement, EACH advertisement requires a SEPARATE application packet. Lawyers from different firms who are submitting the same advertisement must submit the advertisement SEPARATELY.

[Print advertisements](#)

[Television and radio advertisements](#)

[Internet advertisements](#)

[Solicitation communications materials](#)

[Mailing address and contact information](#)

FOR PRINT ADVERTISEMENTS

1. One original AND one copy of the advertisement.
2. One original AND one copy of the completed application form.

[Application form \[PDF\]](#)

3. A payment of \$75 for each advertisement submitted by check or money order, payable to the State Bar of Texas, or by American Express, MasterCard, or Visa.
4. If the advertisement is presented in a language other than English, please send one original and one copy of the translated material. Mail to the address at the bottom of this page.

[{Back to top}](#)

FOR TELEVISION AND RADIO ADVERTISEMENTS

1. One original AND one copy of the script in English.
2. If in a language other than English, one original AND one copy of the script in whatever language in which the advertisement is presented.
3. One original AND one copy of the completed application form.

[Application form \[PDF\]](#)

4. A payment of \$75 for each advertisement submitted by check or money order, payable to the State Bar of Texas, or by American Express, MasterCard, or Visa.
5. One recording of the advertisement either on DVD or VHS cassette for television commercials or CD or cassette tape for radio, if submitted at the same time it is aired on television or radio. (It is okay to combine multiple recordings onto one DVD or VHS.)

Mail to the address at the bottom of this page.

For television advertisements or Internet videos, please make sure the production script shows BOTH the video AND audio components of the advertisement

INTERNET ADVERTISEMENTS

1. One original AND one copy of the print out of the initial access page (homepage) or banner advertisement, and website to which it is linked.
2. If in a language other than English, one original AND one copy of the translation of the materials indicated in number one.
3. One original AND one copy of the completed application form.

[Application form \[PDF\]](#)

4. A payment of \$75 for each advertisement submitted by check or money order, payable to the State Bar of Texas, or by American Express, MasterCard, or Visa.

Mail to the address at the bottom of this page.

For television advertisements or Internet videos, please make sure the production script shows BOTH the video AND audio components of the advertisement

[\(Back to top\)](#)

SOLICITATION COMMUNICATIONS MATERIALS

1. One original AND one copy of the written solicitation.
2. One original AND one copy of the written solicitation in English, if the letter is in a language other than English.
3. One original AND one copy of the envelope or packaging in which the solicitation will be sent to the recipient.
4. One original AND one copy of the completed application form.

[Application form \[PDF\]](#)

5. The original AND one copy of the addendum.

[Application Addendum \[PDF\]](#)

6. A payment of \$75 for each advertisement submitted by check or money order, payable to the State Bar of Texas, or by American Express, MasterCard or Visa. Mail to the address below.

[\(Back to top\)](#)

SAMPLE ADS & SOLICITATIONS

[Television Advertisement Script](#)

[Letter With Violations](#)

[Letter Without Violations](#)

MAILING ADDRESS & CONTACT INFORMATION

For US Postal service deliveries:

Advertising Review Committee
State Bar of Texas
PO Box 12487
Austin, TX 78711-2487

For delivery services other than US Postal Service:

Advertising Review Committee
State Bar of Texas
1414 Colorado St., 5th Floor
Austin, TX 78701

Do you still have questions after reviewing the information on this page?
Please contact us.

Email
adreview@texasbar.com

Phone
800.566.4016

** Texas Disciplinary Rules of Professional Conduct (Effective 6/1/05) [PDF]: All licensed Texas attorneys must follow these rules*

[\(Back to top\)](#)

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Texas Disciplinary Rules of Professional Conduct

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Last Name

Law Firm/Organization Name

FOR LAWYERS

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Comments, and Opinions

ADVERTISING REVIEW RULES

[Download the entire set of rules \[PDF\]](#)

A before-and-after overview of the new advertising rules:

Before	After
Required to say "Not Certified by the Texas Board of Legal Specialization," or "Board Certified. (Field of Law), Texas Board of Legal Specialization," for any field of law mentioned in the advertisement.	NO REQUIREMENT. The advertising lawyer or law firm must be competent in the advertised field of law and cannot say they are specialized or certified unless they or their entire firm have been certified by the Texas Board of Legal Specialization.
Insert disclaimer, "Results depend on the facts of each case," to deal with stating results from previous cases.	CANNOT USE DISCLAIMER. Must provide information dealing with the nature of the case, further details into the type of amounts stated in the ad. A disclaimer does not cure the violation. See Rule 7.02(a)(2), Texas Disciplinary Rules of Professional Conduct (TDRPC).
Cumulative results amounts can be used in advertisement without any additional information.	Cumulative results amounts CANNOT be presented in ads without each case fulfilling the required items detailed in Rule 7.02(a)(2), TDRPC, on the same page of the advertisement as the stated result (this includes websites). See Interpretive Comment 26.
Websites SHOULD be submitted to the Advertising Review Committee for review.	All law firms websites MUST be submitted to the Advertising Review Committee for review.
Disclaimers could be very small in relation to the item they are disclaiming.	All disclaimers MUST be presented in the SAME MANNER with EQUAL PROMINENCE to the item being disclaimed.

[\[Back to top\]](#)

INTERPRETIVE COMMENTS AND OPINIONS

Interpretive comments and opinions are designed to establish objective means to review advertisements of solicitation communications.

They also help determine whether advertisements and writings comply with Part VII of the Texas Disciplinary Rules of Professional Conduct.

[Interpretive comments](#)[Opinions](#)[Contact us](#)

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[\[Back to top\]](#)[Interpretive Comments on Lawyer Advertising \[PDF\]](#)[Interpretive Comment 17 on Internet Advertising \[PDF\]](#)[Interpretive Comment 26 on Past Successes and Results \[PDF\]](#)[Interpretive Comment 28 on Law Firm Names \[PDF\]](#)

Download Our Opinions

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[Criminal Solicitation Letter Opinion \[PDF\]](#): An Attorney General opinion which discusses applicability of the harratry statute as it relates to attorneys that send written solicitation to criminal defendants.

[Ethics Opinion Number 529 \[PDF\]](#): A Professional Ethics Committee opinion concerning firm names as stated in Rule 7.01 of the Texas Disciplinary Rules of Professional Conduct. The opinion discusses the prohibition of trade names.

[Ethics Opinion Number 547 \[PDF\]](#)

A Professional Ethics opinion concerning arrangements between law

firms and groups of medical professionals. The opinion discusses whether or not it is permissible under the Texas Disciplinary Rules of Professional Conduct* for medical professionals to fund the law firm's television advertising.

[Ethics Opinion Number 548 \[PDF\]](#)

A Professional Ethics opinion discussing whether or not it is permissible under the Texas Disciplinary Rules of Professional Conduct* for a non-profit entity to display the law firm's name as a sponsor of the entity on the entity's Internet website.

[Ethics Opinion Number 550 \[PDF\]](#)

A Professional Ethics Committee opinion discussing whether or not it is permissible under the Texas Disciplinary Rules of Professional Conduct to use the titles of "Dr.," "Doctor," or "Doctor of Jurisprudence," or "J.D." in a social and or professional communication.

[\(Back to top\)](#)

CONTACT US

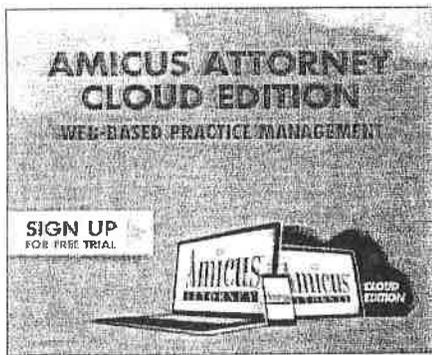
Do you still have questions after reviewing the information on this page? Please contact us.

Email adreview@texasbar.com Phone 800.566.4616

Footnotes:

* [Texas Disciplinary Rules of Professional Conduct \(Effective 6/1/05\) \[PDF\]](#): All licensed Texas attorneys must follow these rules.

[\(Back to top\)](#)



RELATED INFORMATION

Application Form
Download an application form (pdf format).

Texas Disciplinary Rules of Professional Conduct
Download a pdf of Part VII of the rules regarding information about legal services (lawyer advertising).

Search below to find a lawyer near you.

First Name

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Law Firm/Organization Name

Interpretive Comments

Part 7: Information About Legal Services

To assist lawyers advertising in the public media or soliciting prospective clients by written communications, the Advertising Review Committee has adopted Internal Interpretive Comments to be used by staff. The Interpretive Comments are designed to establish objective means for staff members to review advertisements or writings and to determine whether they comply with Part 7 of the Texas Disciplinary Rules of Professional Conduct. If the statements and representations contained in advertisements or writings comply with the Interpretive Comments, staff is authorized to approve them. (Dates in parentheses indicate date of original publication in the *Texas Bar Journal*.)

1. Public Media Advertisement (Nov. 1995) A public media advertisement is an advertisement broadcast or made available to the general public, such as telephone Yellow Pages, newspapers or other periodicals, outdoor display, the Internet, radio or television. Publications or information disseminated primarily to lawyers, such as legal newspapers, legal directories, firm brochures mailed to other lawyers, and on-line services provided to lawyers are not considered to be in the public media.

2. Client Testimonials (Nov. 1995, revised June 2005) Any person appearing or speaking as though he or she were a client of the advertising lawyer or firm in a public media advertisement must be an actual client of the lawyer or law firm whose services are being advertised. A lawyer or law firm may not avoid complying with Part 7 through the use of a client spokesperson. Further, a client presenting the facts or circumstances surrounding a case or matter may only appear as a client of the lawyer or firm relative to a case or matter in which he or she was a party. The name, address and telephone number of the client appearing or speaking in a public media advertisement shall be identified to the committee. Interpretive Comment Number 25 details the requirements for factual substantiation required when an advertisement in the public media references results obtained or past successes.

3. Unjustified Expectations (Nov. 1995, revised April 2000, revised March 2004, revised June 2005) When an unjustified expectation is created through use of a picture or image of cash, checks or other monetary benefit, the inclusion of a disclaimer and/or information as described in this comment will not cure the violation of Rule 7.02.

4. Client Advances (Nov. 1995) An advertisement that contains statements or representations that the lawyer or law firm will loan or advance specific sums of monies to prospective clients is misleading and creates unjustified expectations in violation of Rule 7.02(a)(1) and (2). Example: "We will advance or loan up to \$2,000 to clients." A lawyer may, however, include a statement in an advertisement or writing that actual litigation expenses, court costs, and other financial assistance may be advanced to a client.

5. Lawyer Announcements or Advertisements in Legal Directories Need not Include 7.04 (a) or (b) Disclaimers or Statements (Nov. 1995) An announcement stating new or changed associations, offices, or other matters relating to a lawyer or law firm, or an advertisement by a lawyer or law firm in a legal directory or legal newspaper containing information about the name, location, telephone number and general availability of lawyers to work on particular legal matters or listing various areas of practice, need not include a disclaimer or statement required by Section 7.04(a) or (b). See Rule 7.04(a)(3).

6. Lawyer Responsible for Content of Advertising (Nov. 1995) It is presumed that a lawyer or law firm whose name is published in an advertisement is responsible for the content of the advertisement and therefore meets the requirements of Section 7.04(b)(1). It is not necessary that the advertisement include a specific statement or tag line identifying a particular lawyer as having reviewed the content of the advertisement.

7. Organizations Certifying Lawyers as Possessing Special Competence (Nov. 1995, revised April 2000) No lawyer shall advertise that he has been certified by an organization that implies that its members possess special competence, as no organization has yet applied for and obtained accreditation by the Texas Board of Legal Specialization as required by Rule 7.04(b)(2)(ii).

8. Disclaimers and Statements must be Separate and Apart (Nov. 1995, revised Sept. 1997, withdrawn June 2005)

9. Portraying a Lawyer in an Advertisement (Nov. 1995) The person who portrays a lawyer whose services or whose firm's services are being advertised shall be one or more of the lawyers whose services are being advertised. The inclusion of a disclaimer stating that the person is an actor does not cure the deficiency and still violates Rule 7.04(g).

In determining whether a person is portraying a lawyer whose services or whose firm's services are being advertised, the advertisement as a whole, including the surrounding setting of the video; i.e., if the setting is in a law library, courtroom, or office, as well as the statements, and whether they are in the third person versus first person, and any other matters which may imply to the consumer that the person in an advertisement is a lawyer whose services are being advertised will be considered.

10. Contingent Fees (Nov. 1995) An advertisement that discloses the willingness or potential willingness of a lawyer to render services on a contingent fee basis must comply with Rule 7.04(h). The advertisement must disclose whether the client will be obligated to pay all or a portion of court costs and whether a client may be liable for other expenses.

EXAMPLES:

A. "No fee if no recovery. Client is obligated for payment of court costs and expenses, regardless of recovery.

B. "No attorney's fees unless you recover. Court costs, litigation expenses, and medical bills are paid from your share of the recovery. If there is no recovery, you will not be responsible for any court costs or litigation expenses, except for unpaid medical bills."

C. "No attorney's fees, court costs, or expenses unless you recover." *

*If this last statement is used, a lawyer may be obligated to pay court costs, litigation expenses and any medical expenses that might be incurred by the plaintiff.

11. Referral of Cases (Nov. 1995, revised June 2005) If by past experience or practice the lawyer who is advertising or disseminating a solicitation communication, routinely or frequently refers to other lawyers certain types of cases advertised for, then the advertising/soliciting lawyer is required to disclose such fact in accordance with 7.04(l). If an advertising or soliciting lawyer who by past experience or practice knows or should know that the case is likely to be referred to another lawyer, then the advertising/soliciting lawyer should disclose the fact of the anticipated referral pursuant to 7.04(l).

12. Solicitation Communications and Self-Mailing Pamphlets or Brochures (Nov. 1995, revised June 2005) For a written communication solicitation letter, the requirements of Rule 7.05(b) are met if the word 'ADVERTISEMENT' is printed at least 1/4th of an inch in height vertically on the envelope and first page of the written communication solicitation letter, provided the word is separate and apart from other text.

If a self-mailing pamphlet or brochure is mailed, the word 'ADVERTISEMENT' must be printed at least 3/8ths of an inch vertically or three (3) times the vertical height of text font in the body of the communication and in a color that is in sharp contrast to background color. See Rule 7.05(b)(2 1).

If the solicitation is an electronic mail message, the word 'ADVERTISEMENT' must plainly visible, be in all caps, in the subject line of the electronic mail message and at the beginning of the message's text.

The following elements are not required in a letter or brochure, or an audio, audio-visual, digital media, recorded telephone message, or other form of electronic solicitation communication, that is disseminated only to persons or entities identified in Rule 7.05(f)(1)-(4):

- A. disclaimers or statements required by Rule 7.04(a)-(c);
- B. marking the communication 'ADVERTISEMENT'; and
- C. disclosure of how the lawyer obtained the information concerning the recipient's name.

13. Brochures and Pamphlets (Nov. 1995, revised June 2005) A brochure or pamphlet which is enclosed with a written solicitation letter is not required to be marked 'ADVERTISEMENT' provided the first page of the letter and the face of the envelope are marked 'ADVERTISEMENT' in compliance with the above-referenced Rule 7.05. An attachment included in an electronic mail communication is not required to be marked 'ADVERTISEMENT', provided the subject line of the electronic mail message and the beginning of the message's text, are plainly marked 'ADVERTISEMENT' in compliance with Rule 7.05.

If a brochure or pamphlet is the only item included in an envelope or electronic communication mailed to a prospective client, the brochure, pamphlet and the envelope or electronic communication must be plainly marked 'ADVERTISEMENT.'

14. Filing Requirements (Nov. 1995, withdrawn June 2005)

15. Advertisements Referring to Other Information or Recordings (Nov. 1995, revised Mar. 1996, revised June 2005) If a public media advertisement or solicitation communication refers to additional information which may be available to prospective clients, such as a taped message, or an electronic, digital or printed pamphlet that provides information concerning a person's or entity's legal rights, the additional information need not be submitted for pre-approval or filed with the Advertising Review Committee. However, if the information contains matters designed primarily to solicit prospective clients by the lawyer or firm, then this information must be filed in accordance with Rule 7.07. A lawyer who responds to a request for information by a prospective client with an individualized letter is not subject to the Rule 7.05 governing written, electronic or digital solicitation communications and is not required to file such letter. See also Rule 7.03 regarding regulated telephone or other electronic contact.

16. Spanish Translation of Disclaimer (Nov. 1995, withdrawn June 2005)

17. The Internet and Similar Services Including Home Pages. (March 1996, revised May 2003, Revised 2010)

Part VII of the Texas Disciplinary Rules of Professional Conduct applies to information disseminated digitally via the Internet. A digitally transmitted message that addresses the availability of a Texas lawyer's services is a communication subject to Rule 7.02, and when published to the Internet, constitutes an advertisement in the public media.

A. Websites

A website on the Internet that describes a lawyer, law firm or legal services rendered by them is an advertisement in the public media. For the purposes of Part VII of the TDRPC, "website" means a single or multiple page file, posted on a computer server, which describes a lawyer or law firm's practice or qualifications, to which public access is provided through publication of a uniform resource locator (URL).

Of the pages of a website subject to these rules, many may be accessible without use of the site's own navigational tools. Of those pages, for the purpose of this Interpretative Comment, the "intended initial access page" is the page of the file on which navigational tools are displayed or, in the case that navigational tools are displayed on several pages, the page which provides the most comprehensive index capability on the site.

The intended initial access page of a lawyer or law firm's website shall include:

- 1) the name of the lawyer or law firm responsible for the content of the site
- 2) if areas of law are advertised or claims of special competence are made on the intended initial access page or elsewhere on the site, a conspicuously displayed disclaimer regarding such claims in the language prescribed at Rule 7.04(b); and
- 3) the geographic location (city or town) in which the lawyer or law firm's principal office is located. Publication of a link to a separate page bearing the required disclaimer or information required by Rule 7.04(b) does not satisfy this requirement.

B. Web-Based Display/Banner Ads

An image or images displayed through the vehicle of an electronic communication is an advertisement in the public

media if the ad describes a lawyer or law firm's practice or qualifications, whether viewed independently or in conjunction with the page or pages reached by a viewer through links offered by the ad ("target page"). The content of a web-based display or banner ad will be viewed in conjunction with the target page.

C. Social Media Sites

Landing pages such as those on Facebook, Twitter, LinkedIn, etc. where the landing page is generally available to the public are advertisements. Where access is limited to existing clients and personal friends, filing with the Advertising Review Department is not required.

D. Blogs

Blogs or status updates considered to be educational or informational in nature are not required to be filed with the Advertising Review Department. However, attorneys should be careful to ensure that such postings do not meet the definition of an advertisement subject to the filing requirements.

E. Compliance

Regardless of the form of the electronic communication described in this interpretive comment, the content, including words, sound and images, shall conform to the requirements of part VII of the TDRPC.

F. Records Retention

A printed copy of the electronic communication including, where applicable, intended initial access page, profile page, web-based display/banner ads and target page are subject to the retention requirements of Rule 7.04(f).

G. Filing Requirements

Electronic communications described in this interpretive comment are advertisements in the public media subject to the filing requirements of Rule 7.07 unless exempt thereunder. It is the communicating attorney's responsibility to demonstrate that any particular online communication need not be filed with the Committee.

H. Web-Based Directories

A lawyer or law firm's listing on a web-based directory that is accessible by the public shall be exempt from the filing requirements of Rule 7.07 if it meets the requirements of 7.07(e).

I. Internet Domain Names

Rule 7.01 prohibits lawyers and law firms from advertising or practicing under a trade name or a name that is false and misleading. Therefore, an internet domain name or URL may not be used as the name under which a lawyer or firm does business. A domain name that is a reasonable variation of the law firm name as permitted under Rule 7.01 or that is a description of the lawyer or law firm may be used as a locator or electronic address only if such use does not violate the provisions of 7.02.

18. Principal Office Disclosure (July 1996, revised Sept. 1997) A lawyer or firm with only one office will satisfy the requirement for disclosure of a principal office by including in all advertising and written solicitations the name of the city or town in which the office is located. A lawyer or firm with more than one office, regardless of the staffing of the other office(s), must include in all advertising the city or town that is the location of its principal office, but there is no requirement to designate such city or town as the principal office.

19. Disclosure of Information Prompting a Written Solicitation Communication (July 1996) When making a disclosure required pursuant to Rule 7.05(b)(5), the lawyer must disclose the specific information source on which the solicitation is based. For example:

A. If the lawyer obtained the prospective client's name from police accident reports, the solicitation should state that the name was obtained from *police accident reports* rather than simply stating that it was obtained from "public records".

B. If the prospective client's name is obtained from a jail inmates list or booking log, that too should be specifically disclosed.

C. When the name of a prospective client is obtained from a foreclosure list in the Daily Commercial Recorder, *foreclosure lists obtained from the Daily Commercial Recorder* would be appropriate language to satisfy 7.05(b)(5).

20. Distinctions Between "Pre-approval" and "Filing" (July 1996, revised June 2005) A request for "PRE-APPROVAL" means the submission of a public media advertisement or written, recorded, electronic or other digital solicitation to the Advertising Review Committee pursuant to Rule 7.07(d) at least thirty (30) days prior to the date the lawyer or law firm plans to disseminate the advertisement or solicitation to the public. Pre-approval is an option for the advertising lawyer, but it is not required. The purpose of a request for pre-approval is to discover any violations of the advertising rules so that they may be corrected prior to dissemination. In the case of advertisements in telephone and similar directories, the pre-approval request should be submitted at least thirty (30) days prior to the last date on which a change could be made to the advertisement before printing. Advertisements and solicitations submitted for pre-approval will be reviewed and returned to the advertising lawyer within twenty-five (25) days of the date of receipt with either an approval or a request for corrections and/or additional information. A pre-approval of an advertisement or written, recorded, electronic or other digital solicitation, under this process is an "advisory opinion" of compliance under rule 7.07(d).

"FILING," means the submission of any public media advertisement or written, recorded, electronic or other digital solicitation to the Advertising Review Committee for review pursuant to Rule 7.07(b). Rule 7.07(e) exempts certain advertisements and solicitations from the filing requirements; however, the filing of an advertisement or solicitation which is not exempt under Rule 7.07(e) is mandatory. If a filed advertisement or written, recorded, electronic or other digital solicitation contains no violations, the advertiser will be sent an approval, normally within forty-five (45) days of the date of receipt.

21. Advertisements in Telephone Directories or Similar Publications that are Initially Disseminated August 1, 1997 or thereafter (Feb. 1997) EXAMPLE ONE: An attorney files a non-exempt advertisement from a telephone directory or similar publication with the Advertising Review Committee as required by 7.07(b), and such advertisement is determined to contain a technical violation of the Lawyer Advertising Rules. (Violations that do not pose a potential risk of harm to the public are considered technical in nature, such as violations of rules 7.04(c) and 7.04(j).) The attorney cannot correct the advertisement, nor can he or she permanently end dissemination due to the nature of the directory or publication.

RESULT ONE: If the attorney has not received a disapproval from the committee on any previous advertising, the advertisement in question will not be referred to the State Bar disciplinary system based on the following conditions: The attorney certifies in writing to the Advertising Review Committee that he or she will correct the violations in any future publications of that ad, will file corrected advertising with the committee, and does so. NOTE: If an attorney has received a previous disapproval from the committee on any material for any reason, then the attorney will not have the opportunity to receive another disapproval but will be referred directly to the State Bar disciplinary system.

EXAMPLE TWO: An attorney files a non-exempt advertisement from a telephone directory or similar publication with the Advertising Review Committee as required by 7.07(b), and such advertisement is determined to contain a non-technical violation of the Lawyer Advertising Rules. The attorney cannot correct the advertisement, nor can he or she permanently end dissemination due to the nature of the directory or publication.

RESULT TWO: Regardless of the disposition of the attorney's previously filed ads, if any, the attorney in question will be referred to the State Bar disciplinary system.

22. Advertisement of Living Trusts (Jan. 1998, revised June 2005) Without objective substantiation, a lawyer may not advertise or utilize in a written, recorded, electronic or other digital solicitation that a particular approach to a legal problem utilized by that lawyer is superior in comparison to other accepted and appropriate approaches to the same problem. Such advertisements, or written, recorded, electronic or other digital solicitations are potentially misleading and may create unjustified expectations in violation of Rules 7.02(a)(1) and (3). Comparisons in advertisements, or written, recorded, electronic or other digital solicitations by lawyers for estate planning services frequently emphasize the exclusive use of revocable living trusts to transfer assets at death. In this context, a lawyer may not explicitly or implicitly advertise, for example, that:

- A. Living trusts will always save the client money.
- B. The use of a living trust in and of itself will reduce or eliminate estate taxes otherwise payable as result of the client's death.
- C. Estate tax savings can be achieved only by use of a living trust.
- D. The use of a living trust will achieve estate tax savings that cannot be achieved using a will.
- E. The probate process is always lengthy and complicated.
- F. The probate process should always be avoided.
- G. The use of a living trust will reduce the total expenses incurred compared to expenses incurred using other estate planning devices intended to address the same basic function.
- H. The use of a living trust avoids lengthy delays experienced in the use of other estate planning devices intended to address the same basic function.
- I. Lawyers use will writing as a loss leader.

These and other similar statements are potentially misleading and may create unjustified expectations in violation of Rules 7.02(a)(1) and (3). Additionally, in such advertisements, or written, recorded, electronic or other digital solicitations references to the American probate system at large should be avoided because the Texas probate system is much different and typically much simpler. A lawyer is not prohibited from conducting seminars on estate planning in general and advertising or utilizing in a written, recorded, electronic or other digital solicitation that at such seminars the advantages of revocable trusts will be discussed.

23. Notification of Death of Solo Practitioner to Practitioner's Clients (February 2004) A written communication notifying the clients of a solo practitioner of the practitioner's death may be exempt from the provisions of Rules 7.05 and 7.07 if the communication provides nothing more than notification of the death, the relationship between the author of the letter and the deceased practitioner, and the location and availability of the deceased practitioner's files.

If a written communication notifying the clients of the death of a solo practitioner also contains content designed to communicate the qualifications or the availability of legal services of any lawyer or law firm, then Part VII, Texas Disciplinary Rules of Professional Conduct apply.

24. Overall Context (March 2004) When determining whether a communication concerning a lawyer's services is false or misleading or creates an unjustified expectation as prohibited by Rule 7.02(a), the communication will be viewed in its entirety.

25. Substantiation (June 2005) Rule 7.02 establishes that the advertising attorney bears the burden of demonstrating that the information contained in the advertisement is substantiated by fact. The filing of a communication containing a reference to past successes or results must be accompanied by a written statement by the lawyer or an authorized representative of the law firm claiming credit for such success or result. The written statement shall include:

- A. The name of the lead counsel in the matter giving rise to the recovery or an explanation of the relationship between the lawyer claiming credit for the result and the client upon whose behalf the recovery made;

B. The amount, in dollars, actually received by the client, whether or not the reference to the gross amount or results includes a reference to a dollar amount;

C. The name, address and phone number of the client; and

D. The nature of the suit or claim and damages or injuries.

26. Reference to Past Successes or Results Obtained in an Advertisement in the Public Media (December 2005) When making any reference to past successes or results obtained in advertisements in the public media, an attorney or law firm must comply with the general rule contained in Rule 7.02(a)(1), which prohibits communications that: (i) contain a material misrepresentation of fact or law, or (ii) omit a fact necessary to make a statement not materially misleading.

In addition, Rule 7.02(a)(2) imposes an affirmative requirement that advertising lawyers and law firms include specific information when referring to past successes or results obtained.

1. A lawyer or lawyer firm publishing a claim of past successes or results obtained in an advertisement in the public media must include information sufficient to provide the basis for a reasonable person to understand the nature of the case, matter or representation, and the advertising lawyer or law firm's role in it.

a. When reference is made to past successes or results obtained by a lawyer or firm in a matter where any or all of the descriptive elements of 7.02(a)(2)(i)-(iv) apply, the applicable elements must be incorporated into that reference.

b. When reference is made to past successes or results obtained by a lawyer or firm in a matter where one or more of the descriptive elements of 7.02(a)(2)(i)-(iv) do not apply – either because of the nature of the matter or representation or for any other reason – the advertising lawyer or law firm must not only comply with the applicable elements, but must also comply with the requirement that sufficient information be included to avoid misleading a reasonable person. That lawyer bears the burden of providing in the advertisement the information required by the particular facts and circumstances of that representation and that communication.

2. If any reference is made to a sum of money, a particular type of relief, or some other amount or value, care must be taken to make clear the nature of the result, the role of the advertising lawyer or law firm, their relationship to that result, relief, or amount, and the net effect thereof.

3. Claims referencing cumulative results or successes must be accompanied by information sufficient to meet the advertising lawyer or law firm's burden under 7.02 (a)(2) with regard to each individual case, matter, or representation.

4. A disclaimer regarding the uniqueness of client matters will not cure a failure to provide adequate information about a claim of past successes or results obtained.

5. If a lawyer or law firm describes his or her legal experience with reference to a specific matter without claiming responsibility for success or results obtained, that communication may not be subject to the requirements of Rule 7.02(a)(2). In that instance, however, the general rules regarding communications about qualifications and services still apply, and the burden lies with the advertising lawyer or law firm to demonstrate that a reasonable person would not conclude that a claim of responsibility for a particular result is being made.

27. Trade Names (February 2006, withdrawn December 2009)

28. Acronyms as Law Firm Names (June 2008)

When designating a law firm name, the use of the initial letter of attorneys' surnames in an acronym is permissible under Rule 7.01 only when:

- (1) Each letter in the acronym is derived from a surname:
 - (i) that is not prohibited by Rule 7.01, and
 - (ii) is otherwise permissible under the Texas Rules of Disciplinary Conduct, and
- (2) the resulting firm name:
 - (i) does not constitute a trade name,
 - (ii) is not misleading as to the lawyers practicing under that name, and
 - (iii) is not otherwise prohibited under Rule 7.01 or the Texas Rules of Disciplinary Conduct.

For example, a firm named "Jones, Smith & Miller, LLP" would be allowed to adopt the name "JSM, LLP" or "JS Miller, LLP" only if "Jones," "Smith" and "Miller" were permissible names under Rule 7.01. By contrast, a firm named "Williams, Iverson & Nelson, P.C." would not be allowed to adopt the name "WIN, P.C." because use of such name would constitute a prohibited trade name under Rule 7.01 and would create unjust expectations about the results a lawyer can achieve in violation of Rule 7.02(a)(3).

17. The Internet and Similar Services Including Home Pages. (March 1996, revised May 2003, Revised 2010)

Part VII of the Texas Disciplinary Rules of Professional Conduct applies to information disseminated digitally via the Internet. A digitally transmitted message that addresses the availability of a Texas lawyer's services is a communication subject to Rule 7.02, and when published to the Internet, constitutes an advertisement in the public media.

A. Websites

A website on the Internet that describes a lawyer, law firm or legal services rendered by them is an advertisement in the public media. For the purposes of Part VII of the TDRPC, "website" means a single or multiple page file, posted on a computer server, which describes a lawyer or law firm's practice or qualifications, to which public access is provided through publication of a uniform resource locator (URL).

Of the pages of a website subject to these rules, many may be accessible without use of the site's own navigational tools. Of those pages, for the purpose of this Interpretative Comment, the "intended initial access page" is the page of the file on which navigational tools are displayed or, in the case that navigational tools are displayed on several pages, the page which provides the most comprehensive index capability on the site.

The intended initial access page of a lawyer or law firm's website shall include:

- 1) the name of the lawyer or law firm responsible for the content of the site
- 2) if areas of law are advertised or claims of special competence are made on the intended initial access page or elsewhere on the site, a conspicuously displayed disclaimer regarding such claims in the language prescribed at Rule 7.04(b); and
- 3) the geographic location (city or town) in which the lawyer or law firm's principal office is located. Publication of a link to a separate page bearing the required disclaimer or information required by Rule 7.04(b) does not satisfy this requirement.

B. Web-Based Display/Banner Ads

An image or images displayed through the vehicle of an electronic communication is an advertisement in the public media if the ad describes a lawyer or law firm's practice or qualifications, whether viewed independently or in conjunction with the page or pages reached by a viewer through links offered by the ad ("target page"). The content of a web-based display or banner ad will be viewed in conjunction with the target page.

C. Social Media Sites

Landing pages such as those on Facebook, Twitter, LinkedIn, etc. where the landing page is generally available to the public are advertisements. Where access is limited to existing clients and personal friends, filing with the Advertising Review Department is not required.

D. Blogs

Blogs or status updates considered to be educational or informational in nature are not required to be filed with the Advertising Review Department. However, attorneys should be careful to ensure that such postings do not meet the definition of an advertisement subject to the filing requirements.

E. Compliance

Regardless of the form of the electronic communication described in this interpretive comment, the content, including words, sound and images, shall conform to the requirements of part VII of the TDRPC.

F. Records Retention

A printed copy of the electronic communication including, where applicable, intended initial access page, profile page, web-based display/banner ads and target page are subject to the retention requirements of Rule 7.04(f).

G. Filing Requirements

Electronic communications described in this interpretative comment are advertisements in the public media subject to the filing requirements of Rule 7.07 unless exempt thereunder. It is the communicating attorney's responsibility to demonstrate that any particular online communication need not be filed with the Committee.

H. Web-Based Directories

A lawyer or law firm's listing on a web-based directory that is accessible by the public shall be exempt from the filing requirements of Rule 7.07 if it meets the requirements of 7.07(e).

I. Internet Domain Names

Rule 7.01 prohibits lawyers and law firms from advertising or practicing under a trade name or a name that is false and misleading. Therefore, an internet domain name or URL may not be used as the name under which a lawyer or firm does business. A domain name that is a reasonable variation of the law firm name as permitted under Rule 7.01 or that is a description of the lawyer or law firm may be used as a locator or electronic address only if such use does not violate the provisions of 7.02.

Interpretive Comment 17

Part 7. Information About Legal Services

To assist lawyers advertising in the public media or soliciting prospective clients by written communications, the Advertising Review Committee has adopted Internal Interpretive comments to be used by staff. The Interpretive Comments are designed to establish objective means for staff members to review advertisements or writings and to determine whether they comply with Part 7 of the Texas Disciplinary Rules of Professional Conduct. If the statements and representations contained in advertisements or writings comply with the Interpretive Comments, staff is authorized to approve them.

26. Reference to Past Successes or Results Obtained in an Advertisement in the Public Media (December 2005)

When making any reference to past successes or results obtained in advertisements in the public media, an attorney or law firm must comply with the general rule contained in Rule 7.02(a)(1), which prohibits communications that: (i) contain a material misrepresentation of fact or law, or (ii) omit a fact necessary to make a statement not materially misleading.

In addition, Rule 7.02(a)(2) imposes an affirmative requirement that advertising lawyers and law firms include specific information when referring to past successes or results obtained.

1. A lawyer or lawyer firm publishing a claim of past successes or results obtained in an advertisement in the public media must include information sufficient to provide the basis for a reasonable person to understand the nature of the case, matter or representation, and the advertising lawyer or law firm's role in it.
 - a. When reference is made to past successes or results obtained by a lawyer or firm in a matter where any or all of the descriptive elements of 7.02(a)(2)(i)-(iv) apply, the applicable elements must be incorporated into that reference.
 - b. When reference is made to past successes or results obtained by a lawyer or firm in a matter where one or more of the descriptive elements of 7.02(a)(2)(i)-(iv) do not apply – either because of the nature of the matter or representation or for any other reason – the advertising lawyer or law firm must not only comply with the applicable elements, but must also comply with the requirement that sufficient information be included to avoid misleading a reasonable person. That lawyer bears the burden of providing in the advertisement the information required by the particular facts and circumstances of that representation and that communication.
2. If any reference is made to a sum of money, a particular type of relief, or some other amount or value, care must be taken to make clear the nature of the result, the role of the advertising lawyer or law firm, their relationship to that result, relief, or amount, and the net effect thereof.

3. Claims referencing cumulative results or successes must be accompanied by information sufficient to meet the advertising lawyer or law firm's burden under 7.02(a)(2) with regard to each individual case, matter, or representation.
4. A disclaimer regarding the uniqueness of client matters will not cure a failure to provide adequate information about a claim of past successes or results obtained.
5. If a lawyer or law firm describes his or her legal experience with reference to a specific matter without claiming responsibility for success or results obtained, that communication may not be subject to the requirements of Rule 7.02(a)(2). In that instance, however, the general rules regarding communications about qualifications and services still apply, and the burden lies with the advertising lawyer or law firm to demonstrate that a reasonable person would not conclude that a claim of responsibility for a particular result is being made.

28. Acronyms as Law Firm Names (June 2008)

When designating a law firm name, the use of the initial letter of attorneys' surnames in an acronym is permissible under Rule 7.01 only when:

- (1) Each letter in the acronym is derived from a surname:
 - (i) that is not prohibited by Rule 7.01, and
 - (ii) is otherwise permissible under the Texas Rules of Disciplinary Conduct, and

- (2) the resulting firm name:
 - (i) does not constitute a trade name,
 - (ii) is not misleading as to the lawyers practicing under that name, and
 - (iii) is not otherwise prohibited under Rule 7.01 or the Texas Rules of Disciplinary Conduct.

For example, a firm named "Jones, Smith & Miller, LLP" would be allowed to adopt the name "JSM, LLP" or "JS Miller, LLP" only if "Jones," "Smith" and "Miller" were permissible names under Rule 7.01. By contrast, a firm named "Williams, Iverson & Nelson, P.C." would not be allowed to adopt the name "WIN, P.C." because use of such name would constitute a prohibited trade name under Rule 7.01 and would create unjust expectations about the results a lawyer can achieve in violation of Rule 7.02(a)(3).