

Rule 14-707. Application; deadlines; withdrawals; postponements and fees.

(a) Form. Each Aapplicant must submit a Completed Application for examination and admission in accordance with the instructions prescribed by the Bar. Such application shall include an authorization and release enabling the Bar to obtain information concerning the Aapplicant.

(b) Filing deadlines generally. Except as otherwise provided herein, the Bar shall receive Complete Applications by October 1 preceding the February Bar Examination and by March 1 preceding the July Bar Examination. A Complete Application will be accepted up to 15 calendar days after the filing deadline if accompanied by the prescribed 15-day late fee. A Complete Application will be accepted up to November 1 for the February Bar Examination if accompanied by the prescribed 30-day late fee and up to April 1 for the July Bar Examination if accompanied by the prescribed 30-day late fee. In accordance with the filing instructions and information for the application, late or incomplete applications will not be accepted with the following exceptions:

(b)(1) An Aapplicant who will complete all law school academic requirements prior to the Bar Examination, but whose law degree will not be conferred until after the application filing deadline may file the certificate of law school graduation after the application has been submitted. Certificates of law school graduation must be received by the Bar no later than thirty (30) calendar days prior to the Bar Examination. In the event the certificate of law school graduation is not timely received by the Bar, an Aapplicant will not be permitted to take the Bar Examination.

(b)(2) An Aapplicant who has not received the criminal background report from the Federal Bureau of Investigation ("FBI") may submit the application without a criminal background report provided the Aapplicant provides proof that a criminal background request has been filed with the FBI prior to submission of the application. Sufficient proof of submission of the criminal background request shall be by declaration in the form prescribed by the Bar. The criminal background report should be submitted to the Bar within fourteen (14) calendar days of the Aapplicant's receipt of the report but no later than thirty (30) calendar days prior to the next scheduled Admissions-licensing Ceremony. The Character and Fitness Committee may withdraw or modify its approval based upon information contained in the criminal background report. In the event the

32 criminal background report is not timely received by the Bar, an Aapplicant will not be
33 admitted at the Admissions-licensing cCeremony.

34 (c) Filing deadlines for Disbarred Attorneys. Disbarred Attorneys may not file an
35 application for admission until the later of five years after the effective date of the
36 license revocation or the date specified in the disciplinary order. Disbarred Attorneys
37 must comply with Rule 14-717(b), if applicable. Complete Applications for Disbarred
38 Attorneys shall be received by the Bar by September 1 preceding the February Bar
39 Examination and by February 1 preceding the July Bar Examination. Late applications
40 for Disbarred Attorneys are not permitted.

41 (d) Withdrawal of applications and refunds. To withdraw an application, written
42 notice must be provided ~~30 calendar days before the examination date. One-half of the~~
43 ~~filing fee paid shall be refunded; late fees will not be refunded. No refund is available to~~
44 ~~admission on motion applicants or if the application is withdrawn within 30 calendar~~
45 ~~days of the date of the Bar Examination or if a notice of a formal hearing by a panel of~~
46 ~~the Character and Fitness Committee has been sent to the applicant. If written notice of~~
47 ~~withdrawal is received by the Admissions Office 30 calendar days or more before the~~
48 ~~examination date, one-half of the filing fee shall be refunded, unless the Applicant~~
49 ~~withdraws after appearing before the Character and Fitness Committee. Late fees,~~
50 ~~computer fees, and the application fees of Applicants not taking the Bar Examination~~
51 ~~are nonrefundable.~~

52 (e) Postponement of application. An Applicant may only postpone or transfer heris
53 or hiser application due to emergency circumstances or pursuant to Rule 14-
54 708(b)(4)(A). Emergency transfers are subject to the following restrictions.

55 (e)(1) The Applicant must provide a written request, including payment of the
56 prescribed transfer fee, prior to the date of the Bar Examination.

57 (e)(2) Proof of the emergency must be provided. The reasons for the transfer are
58 limited to two circumstances:

59 (e)(2)(A) a personal medical emergency, or

60 (e)(2)(B) a death in the immediate family.

61 (e)(3) The transferring Aapplicant must specify which future Bar Examination she or
62 she plans to take. The exam must be taken within the next two scheduled Bar
63 Eexaminations.

64 (e)(4) The Aapplicant must provide an Uupdated Aapplication by filing a
65 Rreapplication for Aadmission form, updating any information that has changed since
66 the prior application was filed and a new criminal background check. The Rreapplication
67 for Aadmission form should be submitted by the initial application deadline of October 1
68 preceding the February Bar Examination and March 1 preceding the July Bar
69 Examination. A Rreapplication for Aadmission will be accepted up to 15 calendar days
70 after the filing deadline if accompanied by the prescribed 15-day late fee. A
71 Rreapplication for Aadmission form will be accepted up to November 1 for the February
72 Bar Examination if accompanied by the 30-day late fee and up to April 1 for the July Bar
73 Examination if accompanied by the prescribed 30-day late fee.

74 (e)(5) An Aapplicant is entitled to one transfer only.

75 (f) Retaking Bar Examination. An Aapplicant failing the Bar Examination who wishes
76 to retake the examination must file a written request, including payment of the
77 prescribed fee by the retake deadline. Late applications will not be accepted.

78 (f)(1) The Aapplicant must provide an Uupdated Aapplication by filing a
79 Reapplication for Admission form, updating any information that has changed since the
80 application was filed and a new criminal background check.

81 (f)(2) An Aapplicant who fails to achieve a passing score after six Bar Eexaminations
82 may only take additional examinations with the permission of the Admissions
83 Committee. A petition providing good cause as to why the Admissions Committee
84 should grant such a request must be filed with the Ddeputy General Ccounsel by the
85 ~~initial application retake deadline for the examination~~. Late applications will not be
86 accepted. ~~Qualified applicants who have already failed six or more examinations by~~
87 ~~September 1, 2003, may be approved to take two additional examinations.~~
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