

1 Rule 4-503. Mandatory electronic filing.

2 Intent:

3 To require that documents in district court civil cases be filed electronically.

4 To provide for exceptions.

5 Applicability:

6 This rule applies in the district court.

7 Statement of the Rule:

8 (1) Except as provided in Paragraph (2), pleadings and other papers filed in civil
9 cases in the district court on or after January 1, 2013 shall be electronically filed using
10 the electronic filer's interface.

11 (2)(A) A self-represented party who is not a lawyer may file pleadings and other
12 papers using any means of delivery permitted by the court.

13 (2)(B) A lawyer whose request for a hardship exemption from this rule has been
14 approved by the Judicial Council may file pleadings and other papers using any means
15 of delivery permitted by the court. To request an exemption, the lawyer shall submit the
16 request to the Judicial Council's General Counsel on a form approved by the Judicial
17 Council.

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