

1 Rule 9-105. Justice Court hours.

2 Intent:

3 To establish minimum court hours for Justice Courts.

4 Applicability:

5 This rule shall apply to all Justice Courts.

6 Statement of the Rule:

7 (1) Every Justice Court shall establish a regular schedule of court hours to be posted in a
8 conspicuous location at the court site.

9 (2) Justice Courts shall be open and available to transact judicial business every business day,
10 Monday through Friday, excluding holidays as defined in Utah Code Section 63-13-2, and unless
11 specifically waived by the Judicial Council. The Justice Court judge shall be available during the
12 scheduled hours of court operation and the Justice Court judge or clerk shall be in attendance at
13 the court during the regularly scheduled hours of operation.

14 (3) Justice Courts shall provide, at a minimum, the following hours of operation:

Number of Average Monthly Filings	Hours Per Day
0-60	1
61-150	2
151-200	3
201-300	4
301-400	5
401-500	6
501 or more	8

15 (4) The Justice Court judge may schedule the court hours to meet the needs of the litigants
16 and the availability of bailiff and clerk services.

17 (5) Court hours shall be set at least quarterly and the Justice Court judge shall annually send
18 notice to the Administrative Office of the Courts of the hours which have been set for court
19 operation.

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