

1       **Rule 1-205. Standing and ad hoc committees.**

2       Intent:

3       To establish standing and ad hoc committees to assist the Council and provide recommendations on  
4 topical issues.

5       To establish uniform terms and a uniform method for appointing committee members.

6       To provide for a periodic review of existing committees to assure that their activities are appropriately  
7 related to the administration of the judiciary.

8       Applicability:

9       This rule shall apply to the internal operation of the Council.

10      Statement of the Rule:

11      (1) Standing committees.

12      (1)(A) Establishment. The following standing committees of the Council are hereby established:

13      (1)(A)(i) Technology Committee;

14      (1)(A)(ii) Uniform Fine/Bail Schedule Committee;

15      (1)(A)(iii) Ethics Advisory Committee;

16      (1)(A)(iv) Justice Court Standards Committee;

17      (1)(A)(v) Judicial Branch Education Committee;

18      (1)(A)(vi) Court Facility Planning Committee;

19      (1)(A)(vii) Committee on Children and Family Law;

20      (1)(A)(viii) Committee on Judicial Outreach;

21      (1)(A)(ix) Committee on Resources for Self-represented Parties;

22      (1)(A)(x) Language Access Committee;

23      (1)(A)(xi) Guardian ad Litem Oversight Committee;

24      (1)(A)(xii) Committee on Model Utah Civil Jury Instructions; and

25      (1)(A)(xiii) Committee on Model Utah Criminal Jury Instructions.

26      (1)(B) Composition.

27      (1)(B)(i) The Technology Committee shall consist of one judge from each court of record, one justice  
28 court judge, one lawyer recommended by the Board of Bar Commissioners, two court executives, two  
29 court clerks and two staff members from the Administrative Office.

30      (1)(B)(ii) The Uniform Fine/Bail Schedule Committee shall consist of one district court judge who has  
31 experience with a felony docket, three district court judges who have experience with a misdemeanor  
32 docket, one juvenile court judge and three justice court judges.

33      (1)(B)(iii) The Ethics Advisory Committee shall consist of one judge from the Court of Appeals, one  
34 district court judge from Judicial Districts 2, 3, or 4, one district court judge from Judicial Districts 1, 5, 6,  
35 7, or 8, one juvenile court judge, one justice court judge, and an attorney from either the Bar or a college  
36 of law.

37 (1)(B)(iv) The Justice Court Standards Committee shall consist of one municipal justice court judge  
38 from a rural area, one municipal justice court judge from an urban area, one county justice court judge  
39 from a rural area, and one county justice court judge from an urban area, all appointed by the Board of  
40 Justice Court Judges; one mayor from either Utah, Davis, Weber or Salt Lake Counties, and one mayor  
41 from the remaining counties, both appointed by the Utah League of Cities and Towns; one county  
42 commissioner from either Utah, Davis, Weber or Salt Lake Counties, and one county commissioner from  
43 the remaining counties, both appointed by the Utah Association of Counties; a member of the Bar from  
44 Utah, Davis, Weber or Salt Lake Counties, and a member of the Bar from the remaining counties, both  
45 appointed by the Bar Commission; and a judge of a court of record appointed by the Presiding Officer of  
46 the Council. All Committee members shall be appointed for four year staggered terms.

47 (1)(B)(v) The Judicial Branch Education Committee shall consist of one judge from an appellate court,  
48 one district court judge from Judicial Districts 2, 3, or 4, one district court judge from Judicial Districts 1, 5,  
49 6, 7, or 8, one juvenile court judge, the education liaison of the Board of Justice Court Judges, one state  
50 level administrator, the Human Resource Management Director, one court executive, one juvenile court  
51 probation representative, two court clerks from different levels of court and different judicial districts, one  
52 data processing manager, and one adult educator from higher education. The Human Resource  
53 Management Director and the adult educator shall serve as non-voting members. The state level  
54 administrator and the Human Resource Management Director shall serve as permanent Committee  
55 members.

56 (1)(B)(vi) The Court Facility Planning Committee shall consist of one judge from each level of trial  
57 court, one appellate court judge, the state court administrator, a trial court executive, and two business  
58 people with experience in the construction or financing of facilities.

59 (1)(B)(vii) The Committee on Children and Family Law shall consist of one Senator appointed by the  
60 President of the Senate, one Representative appointed by the Speaker of the House, the Director of the  
61 Department of Human Services or designee, one attorney of the Executive Committee of the Family Law  
62 Section of the Utah State Bar, one attorney with experience in abuse, neglect and dependency cases,  
63 one attorney with experience representing parents in abuse, neglect and dependency cases, one  
64 representative of a child advocacy organization, one mediator, one professional in the area of child  
65 development, one representative of the community, the Director of the Office of Guardian ad Litem or  
66 designee, one court commissioner, two district court judges, and two juvenile court judges. One of the  
67 district court judges and one of the juvenile court judges shall serve as co-chairs to the committee. In its  
68 discretion the committee may appoint non-members to serve on its subcommittees.

69 (1)(B)(viii) The Committee on Judicial Outreach shall consist of one appellate court judge, one district  
70 court judge, one juvenile court judge, one justice court judge, one state level administrator, a state level  
71 judicial education representative, one court executive, one Utah State Bar representative, one  
72 communication representative, one law library representative, one civic community representative, and

73 one state education representative. Chairs of the Judicial Outreach Committee's subcommittees shall  
74 also serve as members of the committee.

75 (1)(B)(ix) The Committee on Resources for Self-represented Parties shall consist of two district court  
76 judges, one juvenile court judge, one justice court judge, three clerks of court – one from an appellate  
77 court, one from an urban district and one from a rural district – one member of the Online Court  
78 Assistance Committee, one representative from the Self-Help Center, one representative from the Utah  
79 State Bar, two representatives from legal service organizations that serve low-income clients, one private  
80 attorney experienced in providing services to self-represented parties, two law school representatives, the  
81 state law librarian, and two community representatives.

82 (1)(B)(x) The Language Access Committee shall consist of one district court judge, one juvenile court  
83 judge, one justice court judge, one trial court executive, one court clerk, one interpreter coordinator, one  
84 probation officer, one prosecuting attorney, one defense attorney, two certified interpreters, one approved  
85 interpreter, one expert in the field of linguistics, and one American Sign Language representative.

86 (1)(B)(xi) The Guardian ad Litem Oversight Committee shall consist of seven members with  
87 experience in the administration of law and public services selected from public, private and non-profit  
88 organizations.

89 (1)(B)(xii) The Committee on Model Utah Civil Jury Instructions shall consist of two district court  
90 judges, four lawyers who primarily represent plaintiffs, four lawyers who primarily represent defendants,  
91 and one person skilled in linguistics or communication.

92 (1)(B)(xiii) The Committee on Model Utah Criminal Jury Instructions shall consist of two district court  
93 judges, one justice court judge, four prosecutors, four defense counsel, and one person skilled in  
94 linguistics or communication.

95 (1)(C) The Judicial Council shall designate the chair of standing committees. Standing committees  
96 shall meet as necessary to accomplish their work but a minimum of once every six months. Standing  
97 committees shall report to the Council as necessary but a minimum of once every six months. Council  
98 members may not serve, participate or vote on standing committees. Standing committees may invite  
99 participation by others as they deem advisable, but only members designated by this rule may make  
100 motions and vote. All members designated by this rule may make motions and vote unless otherwise  
101 specified. Standing committees may form subcommittees as they deem advisable.

102 (1)(D) Six months before the scheduled termination of a standing committee, the Management  
103 Committee shall review the performance of the committee and make recommendations to the Judicial  
104 Council regarding reauthorization. Unless reauthorized by the Judicial Council, the committees shall  
105 terminate on the date indicated and every six years thereafter.

106 (1)(D)(i) The Technology Committee shall terminate on June 30, 20016.

107 (1)(D)(ii) The Uniform Fine/Bail Schedule Committee shall terminate on June 30, 201806.

108 (1)(D)(iii) The Ethics Advisory Committee shall terminate on June 30, 201907.

109 (1)(D)(iv) The Justice Court Standards Committee shall terminate on June 30, 201408.

110 (1)(D)(v) The Judicial Branch Education Committee shall terminate on June 30, 20~~20~~08.

111 (1)(D)(vi) The Court Facility Planning Committee shall terminate on June 30, 201~~5~~09.

112 (1)(D)(vii) The Committee on Children and Family Law shall terminate on June 30, 201~~7~~09.

113 (1)(D)(viii) The Committee on Judicial Outreach shall terminate on June 30, 201~~6~~09.

114 (1)(D)(ix) The Committee on Resources for Self-represented Parties shall terminate on June 30,  
115 201~~6~~09.

116 (1)(D)(x) The Language Access Committee shall terminate on June 30, 2017.

117 (1)(D)(xi) Notwithstanding subsection (1)(D), the Guardian ad Litem Oversight Committee, recognized  
118 by Section 78A-6-901, shall not terminate.

119 (2) Ad hoc committees. The Council may form ad hoc committees or task forces to consider topical  
120 issues outside the scope of the standing committees and to recommend rules or resolutions concerning  
121 such issues. The Council may set and extend a date for the termination of any ad hoc committee. The  
122 Council may invite non-Council members to participate and vote on ad hoc committees. Ad hoc  
123 committees shall keep the Council informed of their activities. Ad hoc committees may form sub-  
124 committees as they deem advisable. Ad hoc committees shall disband upon issuing a final report or  
125 recommendations to the Council, upon expiration of the time set for termination, or upon the order of the  
126 Council.

127 (3) General provisions.

128 (3)(A) Appointment process.

129 (3)(A)(i) Administrator's responsibilities. The state court administrator shall select a member of the  
130 administrative staff to serve as the administrator for committee appointments. Except as otherwise  
131 provided in this rule, the administrator shall:

132 (3)(A)(i)(a) announce expected vacancies on standing committees two months in advance and  
133 announce vacancies on ad hoc committees in a timely manner;

134 (3)(A)(i)(b) for new appointments, obtain an indication of willingness to serve from each prospective  
135 appointee and information regarding the prospective appointee's present and past committee service;

136 (3)(A)(i)(c) for reappointments, obtain an indication of willingness to serve from the  
137 prospective reappointee, the length of the prospective reappointee's service on the committee, the  
138 attendance record of the prospective reappointee, the prospective reappointee's contributions to the  
139 committee, and the prospective reappointee's other present and past committee assignments; and

140 (3)(A)(i)(d) present a list of prospective appointees and reappointees to the Council and report on  
141 recommendations received regarding the appointment of members and chairs.

142 (3)(A)(ii) Council's responsibilities. The Council shall appoint the chair of each committee. Whenever  
143 practical, appointments shall reflect geographical, gender, cultural and ethnic diversity.

144 (3)(B) Terms. Except as otherwise provided in this rule, standing committee members shall serve  
145 staggered three year terms. Standing committee members shall not serve more than two consecutive

146 terms on a committee unless the Council determines that exceptional circumstances exist which  
147 justify service of more than two consecutive terms.

148 (3)(C) Members of standing and ad hoc committees may receive reimbursement for actual and  
149 necessary expenses incurred in the execution of their duties as committee members.

150 (3)(D) The Administrative Office shall serve as secretariat to the Council's committees.