

1 Rule 3-102. Assumption of judicial office.

2 Intent:

3 To provide standards for qualification, training, and furnishings for judicial office.

4 Applicability:

5 This rule shall apply to all judges of courts of record.

6 Statement of the Rule:

7 (1) Qualification for office.

8 (1)(A) An appointee to judicial office shall qualify for office as provided by law within
9 60 days of confirmation by the Senate. To qualify for office judicial appointees must take
10 the oath of office, refrain from the practice of law and resign from any elective, non-
11 judicial public office or political party office which they may hold. The oath of office shall
12 be subscribed by the appointee, administered as provided by law and filed with the
13 office of the Lieutenant Governor and the administrative office. An appointee to judicial
14 office is entitled to assume the duties of judge and be compensated for such duties on
15 the date he or she has qualified for office.

16 (1)(B) A judge elected to office by retention election shall take and subscribe the
17 constitutional oath or affirmation on or before the first Monday in January following the
18 date of the election and shall refile, with the Utah State Archivist, the oath or affirmation
19 within 60 days thereafter. The oath of office may be administered by any person
20 authorized to administer oaths.

21 (2) Education and training. Within twelve months of qualification for office, each
22 judge is required to complete a program of education and training as provided by this
23 Code and the education policies and procedures adopted pursuant to this Code.

24 (3) Furnishings.

25 ~~(3)(A)~~ The administrative office shall establish a schedule for the provision and
26 replacement of appropriate furnishings, equipment and supplies for individual judges.
27 The furnishings shall include at a minimum one desk, one chair, two side chairs, one
28 bookcase, one credenza and one couch and shall be provided in accordance with
29 applicable procurement provisions. The schedule shall consider such factors as the
30 physical stature of successor judges, wear and tear and other damage to furnishings,
31 and the cost and feasibility of repair rather than replacement.

Effective: November 1, 2005

1 ~~(3)(B) Individual judges shall prepare and maintain an inventory of personal property~~
2 ~~kept in their chambers. A copy of the inventory shall be kept on file with the district trial~~
3 ~~court executive.~~

4 (4) Expenses. Any expenses incurred in complying with this rule shall be borne by
5 the state.