

Instructions

Petition for Registration of an Adoption Order from a Foreign Country

- [] 1. Complete the form from this packet entitled VERIFIED PETITION FOR REGISTRATION OF ADOPTION ORDER FROM FOREIGN COUNTRY. This form must be signed in front of a notary.
- [] 2. Obtain translations of the adoption order into English (unless the original order is already in English). You must have the translator certify the accuracy of the translation. Attach the original adoption order and the English translation to the VERIFIED PETITION FOR REGISTRATION OF ADOPTION ORDER FROM FOREIGN COUNTRY.
- [] 3. Complete the form from this packet entitled ORDER OF REGISTRATION OF ADOPTION FROM FOREIGN COUNTRY but do not sign this form. This document is for the judge to sign.
- [] 4. Complete the form from this packet entitled UTAH DEPARTMENT OF HEALTH OFFICE OF VITAL RECORDS AND STATISTICS REPORT OF FOREIGN ADOPTEES.
- [] 5. Make a copy of all of the documents mentioned above for your home records.
- [] 6. File all of the documents with the court in the County where you reside. (The filing fee as of May 12, 2009 is \$360)
- [] 7. The judge will review your documents and if there are no problems will sign the ORDER OF REGISTRATION OF ADOPTION FROM FOREIGN COUNTRY. You will usually be notified by the court if there is a problem. If you have not heard within two weeks, you should contact the court and check on the status of your case.
- [] 8. Once the judge has signed the registration order, the court clerk will forward the order to the Registrar for the State of Utah. When the Registrar for the State of Utah receives this order, the Registrar will create a certificate of birth showing the adoptive parents as the parents of the child. The birth certificate will contain the name for the child ordered by the Court.

NOTE REGARDING CITIZENSHIP: Registering your foreign adoption does not guarantee U.S. citizenship for your child. Contact an attorney for more information.

County	Court Location	County	Court Location
Beaver	Beaver County Courthouse 2160 South 600 West Beaver, Utah 84713 435-438-5309	Morgan	Second District Court 48 Young Street Morgan, Utah 801-845-4020
Box Elder	First District Court Box Elder County 43 North Main P.O. Box 873 Brigham City, UT 84302-0873 435-734-4600	Piute	Sixth District Court - Junction Piute County Courthouse Junction, Utah 84740 435-577-2840
Cache	First District Court - Logan 135 North 100 West Logan UT 84321 435-750-1300	Rich	Rich County Courthouse 20 South Main Street Randolph, UT 435-793-2415
Carbon	Seventh District Court - Price Carbon County Court Complex 149 East 100 South Price UT 84501 435-636-3400	Salt Lake	Third District Court - Salt Lake City 450 South State Street Salt Lake City, UT 84114 801-238-7300
Daggett	Eighth District Court - Manila P.O. Box 218 Manila, UT 84046 435-784-3154	Salt Lake	Third District Court - West Jordan 8080 South Redwood Road West Jordan, UT 84088 801-233-9700
Davis	Second District Court - Farmington 800 West State Street P. O. Box 769 Farmington UT 84025 801-447-3800	San Juan	San Juan City Public Safety Bldg 297 South Main P. O. Box 68 Monticello, UT 84535-0068 435-587-2122
Duchesne	Eighth District Court - Duchesne County 21554 West 9000 South P.O. Box 990 Duchesne, UT 84021 435-738-2753	Sanpete	Sixth District Court - Manti Sanpete County Courthouse 160 N. Main Manti, UT 84642 435-835-2131
Duchesne	Eighth District Court -Roosevelt 255 South State P.O. Box 1286 Roosevelt, UT 84066 435-722-0235	Sevier	Sixth District Court - Richfield 895 East 300 North Richfield, UT 84701 435-896-2700
		Summit	Third District Court - Silver Summit 6300 North Silver Creek Road Park City, Utah 84098 435-615-4300

County	Court Location	County	Court Location
Emery	Seventh District Court - Castle Dale Emery County Courthouse 1850 North 560 West P.O. Box 635 Castle Dale, UT 84513 435-381-2619		
Garfield	Sixth District Court - Panguitch Garfield County Courthouse 55 South Main Street Panguitch, Utah 84759 435-676-1104	Utah	Fourth District Court - Provo 125 North 100 West P.O. Box 1847 Provo UT 84601 801-429-1180
Grand	Seventh District Court - Moab Grand County Courthouse 125 East Center Street Moab, UT 84532 435-259-1350	Uintah	Eighth District Court - Vernal Uintah County Courthouse 920 East Highway 40 Vernal, UT 84078 435-781-9300
Iron	Fifth District Court - Cedar City Cedar Hall of Justice 40 North 100 East Cedar City, UT 84720 435-586-7440	Wasatch	Fourth District Court 1361 So. Highway 40 Heber City, UT 84032 435-654-4676
Juab	Fourth District Court 160 No. Main Street Nephi, Utah 84648 435-623-0901	Washington	Fifth District Court - St. George Washington County Hall of Justice 220 North 200 East St. George, UT 84770 435-986-5700
Kane	Sixth District Court - Kanab Kane County Courthouse 76 North Main Street Kanab, Utah 435-644-2458	Wayne	Sixth District Court - Loa Wayne County Courthouse Loa, UT 84747 435-836-2731
Millard	Fourth District Court 765 So. Highway 99 Fillmore, Utah 84631 435-743-6223	Weber	Second District Court - Ogden 2525 Grant Avenue Ogden UT 84401 801-395-1182

Name _____

Address _____

Phone _____

Petitioner Pro Se

_____ DISTRICT COURT, _____ COUNTY, UTAH

Address _____

IN THE MATTER OF:

* VERIFIED PETITION
* FOR REGISTRATION
* OF ADOPTION ORDER
* FROM FOREIGN COUNTRY

_____,

* Case No. _____

A MINOR CHILD.

* Judge: _____

TO THE HONORABLE COURT:

My name is _____.

I was born on _____ (date). I live at the address shown above.

_____ (name of child)

is a child who lives with me and who I first met on _____ (date) at:

_____ (place -write complete address).

I have learned the following information about the child:

Date of birth: _____

Place of birth (write complete address, including city, province, country):

Sex of child: Male Female

Birth Mother's name: _____

Birth Father's name: _____

I adopted the child in court in the following foreign country: _____

_____.

The adoption decree was signed on _____ (date). A copy of the court adoption decree is attached.

I have attached a certified translation and a certificate of the translator because the adoption decree is not in English.

Another person also adopted the child along with me. This person is:

Name: _____

Address: _____

Date of birth: _____

PLEASE register this adoption and sign an order that the Registrar for the State of Utah prepare a birth certificate for the child in the name of

(First) (Middle) (Last)

Signed on _____ (date)

Petitioner's Signature

Petitioner, _____ (name), appeared before me on the _____ day of _____, 20 _____, and proved to me Petitioner's identity in the form of a _____. After being sworn and while under oath, Petitioner stated that Petitioner had read this document, understood the contents, and the contents were true of Petitioner's personal knowledge. Petitioner then signed this document in my presence.

Notary Public

Petitioner's Address:

Name _____

Address _____

Phone _____

Petitioner Pro Se

_____ DISTRICT COURT, _____ COUNTY, UTAH

Address _____

IN THE MATTER OF:

* ORDER OF REGISTRATION
* OF FOREIGN ADOPTION
*

_____,

* Case No. _____
*

A MINOR CHILD.

* Judge: _____

This matter came before the court on Petitioner’s Verified Petition to register the foreign country adoption of the minor child named above. The Court having reviewed the adoption order and Verified Petition, finds as follows:

FINDINGS

1. The Petitioner is a resident of Utah and the current custodian of the minor child and has a direct, tangible, and legitimate interest as the adoptive parent of the minor child.

2. The following persons (which include Petitioner) have adopted the minor child:

Father: _____, born _____

Mother: _____, born _____

3. The adoption order was issued by a court of competent jurisdiction in the country of:

_____.

4. The fact, time, and place of birth of the minor child are as follows:

Sex of child: [] male [] female

Names of biological parents (if available):

Father _____

Mother _____

Birthdate of child: _____

Country of birth _____

Location of birth (equivalent of city, county, state; or, city, ward, province; etc.)

ORDER

Based upon the above findings the Court orders that the Registrar for the State of Utah prepare a birth certificate for the minor child changing the child's name to

_____.

DATE _____

BY THE COURT

DISTRICT COURT JUDGE

**UTAH DEPARTMENT OF HEALTH
OFFICE OF VITAL RECORDS AND STATISTICS**

REPORT OF FOREIGN ADOPTEES

PART 1. THIS INFORMATION MUST BE ENTERED AS ON THE ORIGINAL BIRTH CERTIFICATE

Pursuant to Section 78-3-8.6 Utah Code the _____ District Court has ordered the Utah State Registrar to file a **Court Ordered Delayed Certificate of Birth** for the following child:

Born on _____ day of _____, _____, a _____
(Child's Date of Birth) (Month) (Year) (Male/Female)

by the name of (Child's Birth Name) _____
(First) (Middle) (Last)

was born to _____ father
(Child's Birth Father) (First) (Middle) (Last)

and _____ mother
(Child's Birth Mother) (First) (Middle) (Last)

in _____
(City) (Province) (Foreign Country)

The child described above was adopted in _____ on the ____ day of _____,
(Foreign Country) (Month) (Year)

and is now to bear the new name of _____
(First) (Middle) (Last)

PART 2. INFORMATION FROM ADOPTIVE PARENTS

All information requested below **MUST** be provided or a **Court Ordered Delayed Birth Certificate** cannot be completed for filing.

CHILD'S **NEW** NAME AFTER ADOPTION _____
(First) (Middle) (Last)

ADOPTIVE FATHER

Name _____
(First) (Middle) (Last)

Birth Date _____

Birth Place _____
(City or Town, County, State, Country)

ADOPTIVE MOTHER

Name _____
(First) (Middle) (Mother, Maiden Name)

Maiden Name _____

Birth Date _____

Birth Place _____
(City or Town, County, State, Country)

Present Mailing Address of Adoptive Parents:

(Street and Number of Residence) (City/Town/Community) (County) (State) (Zip Code)

PART 3. CERTIFICATION OF DISTRICT COURT CLERK OR COUNTY CLERK

(Please DO NOT use all capital letters)

CERTIFICATION OF COURT CLERK
(INK SEALS **MUST** BE IN COLOR)

S
E
A
L

I hereby certify that an Order of Registration of Foreign Adoption for the above named child was entered on this _____ day of

_____, _____, Case No. _____
(Month) (Year)

Signature of Court Clerk _____

Date Signed _____

State of _____