

INSTRUCTIONS:

HOW TO FILE THE MOTION FOR ORDER TO SHOW CAUSE RE: CONTEMPT

FORMS: The forms are designed to assist non-residential parents who are unable to exercise their parent-time, in violation of their **court-ordered parent-time rights**. These forms are for use in the Third District Court ONLY (Salt Lake, Summit, and Tooele counties).

STEP 1: MOTION FOR ORDER TO SHOW CAUSE RE: CONTEMPT: Include your name, address, and phone number in the upper left-hand corner. Copy all of the other court information (name of Petitioner, Respondent, case/civil number, Judge, and Commissioner) exactly as it appears on the court order. Then complete all the information on this form, especially the information regarding the existing orders of the Court which deal with parent-time as well as what you want the Court to order regarding parent-time. Do not forget to complete the CERTIFICATE OF MAILING.

STEP 2: PARENT-TIME DISPUTE REFERRAL FORM: Fill this form out completely, including all phone numbers that you have for you and the other parent and email addresses. Please check all the boxes that apply to your case.

STEP 3: WHEN COMPLETED: When you have completed the MOTION, AFFIDAVIT, and REFERRAL FORM, make three (3) copies of the MOTION and AFFIDAVIT.

- Mail one of the copies of the MOTION and AFFIDAVIT to the other parent
- Keep one of the copies for your records
- Attach the REFERRAL FORM to one of the copies and either submit the MOTION and AFFIDAVIT in person, via mail or via fax to:
 - The Co-Parenting Mediation Program
 - Administrative Office of the Court
 - 450 South State Street, N31
 - Salt Lake City, Utah 84114-0241
 - Fax: 801-578-3843
- Submit the original MOTION and AFFIDAVIT to the Third District Court, in which your Court case is filed. Below is a list of all Third District Courthouses:

Scott Matheson Courthouse
450 South State Street, W-30
Salt Lake City, Utah 84114-0241

Silver Summit District Court
6300 N. Silver Creek Dr., Suite A
Park City, Utah 84098

Tooele District Courthouse
74 South 100 East
Tooele, Utah 84074

West Jordan District Courthouse
8080 S. Redwood Road
West Jordan, Utah 84088

If mediation is scheduled in your case, you will receive information from the Co-Parenting Mediation Program via U.S. Mail regarding the date, time, and location of mediation. You may also visit our website at www.utcourts.gov/mediation/cpm for more information about our program.

CERTIFICATE OF MAILING

On this _____ day of _____, 200__, I deposited in the United States
Mail, postage prepaid, a true and correct copy of the foregoing Motion For Order to Show Cause

Regarding Contempt (Parent-Time) to:

_____ (Name of other party or their attorney)

_____ (Street address)

_____ (City, State, ZIP Code)

(Signature of person mailing document)

(Your Name)

(Your Street Address)

(City, State, ZIP Code)

(Telephone Number)

IN THE THIRD JUDICIAL DISTRICT COURT

OF _____ COUNTY, STATE OF UTAH

_____)
_____)
Petitioner,)
vs.)
_____)
Respondent.)
Civil No. _____
Judge _____
Commissioner _____

AFFIDAVIT IN SUPPORT OF
MOTION FOR ORDER TO SHOW
CAUSE RE: CONTEMPT (PARENT-TIME)

_____(your name), who is the requesting party in this action, states
and affirms:

1. This affidavit and the Motion for Order to Show Cause have been filed to enforce a
_____ (name of order, for example, Decree of Divorce or Order of
Paternity) in the Third District Court in the state of Utah on the ____day of _____,
20__.

2. A _____ (name of order, for example, Decree of Divorce or
Order of Paternity) was entered herein on _____(date order was signed by the Court),
which included provisions for custody and parent time as follows (write the court orders
regarding custody and parent-time):

a. Orders Regarding Custody:

b. Orders Regarding Parent-Time:

c. Other Orders (telephone access, special circumstances, etc.):

COUNTY OF _____

Requesting Party _____ personally appeared before me, the undersigned Notary Public, and proved to me Requesting Party identity with documentation in the form of _____; and upon being sworn and under oath, signed the preceding document entitled AFFIDAVIT IN SUPPORT OF MOTION FOR ORDER TO SHOW CAUSE RE: CONTEMPT (PARENT-TIME) in my presence and acknowledged and affirmed the information contained in the document is true to the best of the Requesting Party's own personal knowledge and that Requesting party has signed the document voluntarily for its stated purpose.

Dated: _____

Deputy Clerk/Notary Public

BY THE COURT:

DATED _____ THE HONORABLE _____
District Court Commissioner

DATED _____ THE HONORABLE _____
District Court Judge

2. _____

3. _____

4. _____

5. _____

BY THE COURT:

DATED: _____

THE HONORABLE COMMISSIONER

DATED: _____

THE HONORABLE JUDGE