

Checklist for Acknowledgment of Satisfaction of Judgment

- You must complete a form before you file it. These instructions will help you complete the forms.
- The judicial services representative cannot complete a form for you.
 - Attach a copy of any document referred to in the form.
 - Keep a copy of all documents for your records.
 - Attend all court hearings.
 - Some forms may not apply in your case.

(1) Acknowledgement of Satisfaction of Judgment

- Print your name and contact information at the top of the first page. Check whether you are the Plaintiff/Petitioner or Defendant/Respondent or Purchaser/Assignee of the judgment. Or whether you are the attorney for the Plaintiff/Petitioner or Defendant/Respondent or Purchaser/Assignee.
- Check the correct box to show whether the judgment is in the district court or the justice court. Print the judicial district number, the county name and the court address in the blank lines.
- Complete the heading exactly as it appears in the judgment even if you are not the original judgment creditor.
- Paragraph (1): Print the date on which the judge signed the judgment.
- Paragraph (2): Check the correct box to show whether you are the original judgment creditor or the current owner but not the original judgment creditor. If you are not the original judgment creditor, attach proof that you are the current owner.
- Paragraphs (3), (4) and (5): Make sure that these statements are true before signing the document.
- Attach any required documents and forms.
- Date and sign the form.
- Complete the Certificate of Service.
- Serve the form and any attachments on the other party by one of the methods described in the certificate of service. [URCP 5](#) governs service.
- File the original form and certificate of service with the judicial services representative.