

Agenda

Court Visitor Steering Committee

May 22, 2012
12:00 to 2:00 p.m.

Administrative Office of the Courts
Scott M. Matheson Courthouse
450 South State Street
Judicial Council Room, Suite N31

Visitor recruitment and training		Karolina Abuzyarova Michaëlle Jones
Judge orientation		Tim Shea
Webpage, manuals, forms, etc.	Tab 1	Tim Shea

Committee Web Page: <http://www.utcourts.gov/committees/visitor/>

Meeting Schedule: 12:00 to 2:00 in the Judicial Council Room, Matheson Courthouse, unless otherwise noted.

June 26, 2012

September 25, 2012

October 23, 2012

November 27, 2012

Tab 1

New Webpage. Please use <http://www.utcourts.gov/visitor/resources/>
Link to here from: <http://www.utcourts.gov/visitor/>

Add a link to this page to the box and at the bottom of the page.

Volunteer Court Visitor Resources

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(2)	Volunteer Manuals	1
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(1) Volunteer Training (Move training from visitor front page to here.)

- Training Agenda (May 14th, 16th, and 18th, 2012) -  [PDF](#)

Training will be available for Continuing Legal Education (CLE) credit for attorneys who apply to volunteer. Topics covered in the training include information on:

- guardianship law and court procedures
- typical physical and mental conditions affecting individuals under guardianship
- communication techniques with protected persons and guardians
- overview of problems in guardianships and ways to identify them
- available community resources
- instructions on volunteer roles
- volunteer safety

(2) Volunteer Manuals

- Orientation Manual
- Excusing Respondent from the Hearing
- Protected Person's Well-being
- Finding Guardian's Whereabouts
- Records Researcher

- Dictionary of Legal and Medical Terms

(3) Forms

- Request to Appoint a Court Visitor
- Order Appointing Court Visitor to Report on Request to Excuse Respondent from the Hearing
- Order Appointing Court Visitor to Report on the Guardian's and Protected Person's Whereabouts
- Visitor's Report on Request to Excuse Respondent from the Hearing under Section 75-5-303
- Visitor's Report on Interviews and Observations about the Protected Person's Well-being
- Visitor's Report on Guardian's and Protected Person's Whereabouts
- Visitor's Checklist: Preparation for Hearing
- Visitor's Checklist: File Review

(4) Administration

- Volunteer Court Visitor Agreement
- Emergency Contact Information
- Mileage Reimbursement
- [Work Report](#) (Online survey of work done on each assignment)

(5) Related Information

- [Statutes: Protection of Persons Under Disability and Their Property](#)
- [Court Webpage: Guardians and Conservators](#)