

Minutes		Committee on Resources for Self Represented Parties			
Meeting Date	May 13, 2011		Meeting Room	Education Room	
Committee Member	Present	Excused	Committee Member	Present	Excused
Fred Anderson	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Jose Lazaro	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Pat Bartholomew	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Russ Minas	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Judge John Baxter, Chair	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Mary Jane Ciccarello	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Shauna O'Neil	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
David Dominguez	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Barbara Procarione	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Judge Michael DiReda	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Stewart Ralphs	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Carol Frank	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Virginia Sudbury	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Robert Jeffs	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Judge Douglas Thomas	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Judge Scott Johansen	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Jessica Van Buren	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Staff	Tim Shea				

Topic	Approve minutes of February 11, 2011		By	Judge Baxter		
Discussion:						
Motion: Approve as prepared.			By	Acclimation		
Vote:	Yes	All	No	Abstain	Pass <input checked="" type="checkbox"/>	No Pass <input checked="" type="checkbox"/>

Topic	Strategic Plan		By	Tim Shea	
<p>Discussion: The committee discussed the draft plan. Efforts to expand the SHC will continue. Mr. Shea reported that the SHC will add service to the Fifth District, leaving only Districts 3 and 4 not served.</p> <p>Efforts to develop forms with information and instructions will continue. Ms. O'Neil and Ms. Sudbury volunteered to assist with development of guardianship resources for judges and the public. Ms. Ciccarello requested the ability to share forms in the development stage with committee members to get their input. The committee agreed with that request. Ms. Sudbury raised a point discussed at the planning session: including a flyer or pamphlet that directed people to the self help resources available from the courts. Judge Baxter mentioned an observation by Dan Becker that the Council was unlikely to mandate such a proposal. He observed that the Supreme Court and Judicial Council usually do not mandate the use of resources that the judiciary has made available.</p> <p>The committee discussed how best to produce and distribute informational videos. Mr. Shea recommended You-Tube rather than the court's website. Ms. Van Buren said that links to You-Tube from the court's website could be built. She said the clips would have to be short, no more than 10 minutes each, to meet the You-Tube requirements. Judge Thomas suggested that the people teaching the current law library classes could write the scripts for those classes. Scripts on other topics would require additional</p>					

volunteers. Mr. Minas observed that videos would have to be made in such a way that they could be easily edited if the law or procedure changed. Ms. Van Buren suggested involving Nancy Volmer to better advertize the availability of resources for self-represented parties, including forms and videos.

The committee discussed how to form a better working relationship with the OCAP Board. Mr. Shea asked Mr. Minas what this committee could do to help the Board. Mr. Minas said that he would discuss that question with the Board and Waine Riches, who develops the OCAP forms and online interviews.

Motion: Form a workgroup that will identify the steps in producing, distributing and advertizing instructional videos.	By	Acclimation
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Vote:	Yes	All	No	Abstain	Pass	<input checked="" type="checkbox"/>	No Pass	<input type="checkbox"/>
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Action: Judge Baxter, Ms. Van Buren, Mr. Minas, and Ms. Cheney from the law library will form the workgroup and report at the next meeting. They can also suggest topics to be covered. Mr. Minas and Mr. Ralphs will report at the next meeting how this committee might assist the OCAP Board.

Topic	Financial Declaration Form	By	Mary Jane Ciccarello
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Discussion: Ms. Ciccarello stated that the Board of District Court Judges has approved a financial declaration form that has been in use for some time. The Third District Court now has a form that, which similar, is different. Ms. Ciccarello is anticipating the day when new URCP 26A becomes law, it refers to a court-approved form. Mr. Shea said that the Family Law Section may be anticipating more information than is in either the Board's form or the Third District's form. He reported that Mr. Ralphs had represented in a meeting of another committee the intention of using the financial declaration as a discovery tool with more information that in the current form.

Judge Baxter asked Ms. Ciccarello, Judge Thomas and Mr. Ralphs to form a workgroup to develop a financial declaration form that fits the needs of the Family Law Section, the Board and the Third District.

Action: Ms. Ciccarello, Judge Thomas and Mr. Ralphs will form the workgroup and report at next meeting.