

**FIFTH JUDICIAL DISTRICT COURT
REQUEST FOR COPY OF VIDEO/AUDIO RECORD**

<p>_____</p> <p>Plaintiff(s)/Petitioner(s)</p> <p>vs</p> <p>_____</p> <p>Defendant(s)/Respondent(s)</p>	<p>Case No: _____</p> <p>Hearing/Trial Date(s): _____</p> <p>Begin Time _____ End Time _____</p> <p>Judge: _____ Courtroom No: _____</p>
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Requested by: _____ **Date Requested:** _____

Name: _____

Mailing Address: _____

Phone: (_____) _____ **Email Address:** _____

<p>Delivery Method: (Select one)</p> <p><input type="checkbox"/> I will pick up the tape(s)/CD(s) at the court.</p> <p><input type="checkbox"/> Email: If hearing is approximately 20 min or less.</p> <p><input type="checkbox"/> Mail the tape(s)/CD(s) to the address indicated above. <i>(Mailing fee applies)</i></p>	<p style="text-align: center;">Cost:</p> <p><input type="checkbox"/> Digital Audio CD(s) @ \$10.00 each</p> <p><input type="checkbox"/> Video Tape(s) @ \$15.00 each <small>(Hearings prior to October 2007 could be on VHS tape)</small></p>
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NOTES:	
<p>If you live in the Fifth District (Beaver County, Iron County, or Washington County), request a recording of a court proceeding by sending an email to:</p> <ul style="list-style-type: none"> ● Beaver: beavercopies@utcourts.gov ● Iron: cedarcopies@utcourts.gov ● Washington: stgcopies@utcourts.gov 	<ul style="list-style-type: none"> → Payments must be made in advance. → The Court is unable to take written credit card information → You will be contacted when the record is ready to be picked up. → Copy requests may take up to 10 days to be completed. → Copies will be held for 60 days before being destroyed.

I would like the court to set up a receivable so I can pay online. (A clerk will let you know either by phone or email when the receivable is set up)

Cost for CD(s)/Tape(s):.....\$ _____

Mailing Fee:.....\$ _____

Search Fee Total:.....\$ _____

TOTAL DUE:\$ _____